

# In Ministry Together

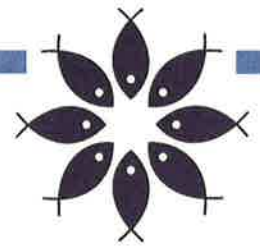
For we are  
God's servants,  
working  
together.

I Corinthians 3:9a



The  
**Presbyterian  
Church**  
in Canada

# Your gifts support mission and ministry in Canada and around the world



## Gifts to Presbyterians Sharing:

- assist congregations navigating challenging times
- support presbyteries as they launch new faith communities and renew established ones
- share ideas and experiences through conferences and webinars
- provide funding to theological colleges
- equip leaders to serve and lead the church in Canada and around the world
- work with international partners to share the good news of Christ
- fund the General Assembly and its budgets as people prayerfully seek God's direction together
- support initiatives that address systemic causes of poverty, racism and discrimination
- advocate for ecological justice that protects and restores God's creation
- offer long-term investments for congregations and ministries across Canada to support ministry into the future
- support programs that protect refugees, asylum seekers, migrant workers and their families
- provide spaces for Indigenous and non-Indigenous people to work together on healing and reconciliation

...and so much more!

I want to thank our friends in Canada for supporting the seminary's ministry. Having friends and supporters like you allows us to turn ongoing challenges into wonderful opportunities to serve the church and society.

– *Dr. Martin Accad, President,  
Near East School of Theology, Lebanon*



Thanks to your generous gifts to Presbyterians Sharing, the Friends of Prison ministry brings the promise of hope and redemption to countless lives in Malawi.

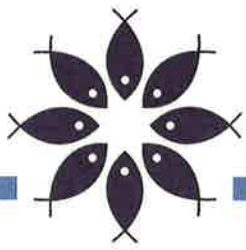
– *The Rev. Joel Sherbino, PCC Malawi Liaison*



Mistawasis Memorial Presbyterian Church was able to offer worship, VBS, and everything that goes with a vital ministry here in Saskatchewan thanks to the generous folks who support Presbyterians Sharing.

– *The Rev. Stewart Folster, Mistawasis Memorial PC,  
Mistawasis First Nation, SK*





# Presbyterians Sharing

## Your gifts make a difference!



Place of Hope Indigenous Presbyterian Church could not exist without your contributions to Presbyterians Sharing. We are meeting the spiritual, physical, intellectual, and emotional needs of people who are living with histories of generational trauma. Our goal is to provide hope and healing and engage in the messy process of reconciliation between Indigenous people and the church.

– *The Rev. Margaret Mullin,  
Place of Hope PC, Winnipeg, MB*



Through our outreach to neighbours, our congregation provides valuable insights, help when needed and a strong witness to our faith in Jesus Christ. It can be easy to get caught up in the negativity of the world, but it's important to remember that every day, in all kinds of different places, there are people being good neighbors to each other.

– *Northern New Brunswick (St. Luke's), Bathurst, NB*



We at Tyndale St-Georges Community Centre are deeply grateful for the support from Presbyterians Sharing. Your generous contributions empower us to extend hope and love to families and children in our community, enabling us to provide programs that uplift and transform lives. Together, we are creating a brighter future for those we serve.

– *Shauna Joyce, Executive Director,  
Tyndale St-Georges Community Centre, Montreal, QC*



You help us to pay the bills at Samuel House year after year: water, gas, electricity. You help us to serve children proper food and drive them to their families every weekend. God be praised that we are still here after 20 years. We are committed to the mission that God gave us—in joint mission with you!

– *Csilla Bertalan, Director, Samuel House, Romania*



A lot of people are very engaged, they care deeply about our ministry and the work of the church. And we are a learning faith group. That's really encouraging to see.

– Owen Mahaffey, General Assembly Commissioner, Ottawa, ON



Just as a stone dropped in water causes a ripple effect, so too does funding from Presbyterians Sharing. With the grant our church receives, we have the privilege of working to help others locally, nationally and internationally.

– Lynne Allan,  
St. Matthew's PC,  
Grand Falls-Windsor, NL

## When we put our gifts in God's hands, God does remarkable things.

As a congregation of the Presbyterian Church in Canada, you proclaim the love and good news of Jesus Christ through your words and actions. You gather to worship, celebrate the sacraments, and learn to be followers of Christ. You share in ministry together, prayerfully discerning to see where God is leading you, today and into the future.

Your congregation joins with congregations across Canada to serve physical and spiritual needs in your local communities. Through presbyteries, synods and your gifts to Presbyterians Sharing, Presbyterian World Service & Development and other special ministry funds at the PCC, you participate in God's mission at regional, national and international levels.

God takes the gifts you cheerfully give, blesses them and does incredible things. The hungry are fed. Joys and sorrows are shared. People learn and grow. There is laughter, love and celebration.

The impact of the gifts of time, talent and treasure that you have shared with your congregation are captured in the reports contained between these pages.

You are making a difference.

Thank you.

Karen Plater, Associate Secretary, Stewardship & Planned Giving



The  
**Presbyterian**  
**Church**  
in Canada

[presbyterian.ca](http://presbyterian.ca) | [sharing@presbyterian.ca](mailto:sharing@presbyterian.ca)

**Kitchener East Presbyterian Church's Mission Statement:**

**“We are God's people through the forgiveness of our sins, called to glorify God by witness and service in all of life.”**

**ANNUAL MEETING**

**KITCHENER EAST PRESBYTERIAN CHURCH**

**Sunday 16th February 2025**

**Proposed agenda**

1. Meeting opened with prayer
2. Nominations of a convener, and election:
3. Nomination of a secretary, and election:
4. Motion to accept the proposed agenda:
5. Minutes of the Annual meeting, Sunday 18th February 2024:

**Business arising:**

6. Team reports: motion to accept
7. Financial statement for the year 2024: motion to accept
8. Financial Reviewers' report: 2024
9. Proposed budget for 2025: motion to receive and consider; motion to consider and approve a dollar amount for Presbyterians Sharing; motion to approve the budget.
10. Congregational Trustees: KEPC Trust Deed document. Nominations:
11. Appointment of Financial Reviewers:
12. New business:
13. Motion to adjourn:
14. Closing prayer:

## **ANNUAL MEETING MINUTES**

### **KITCHENER EAST PRESBYTERIAN CHURCH**

**Sunday 18th February 2024**

1. Meeting opened with prayer by the Rev. Dr. Mark Richardson. 30 people attended.
2. Nominations of a convener, and election:  
  
Moved by Jim Patterson, seconded by Lloyd Weeks that Rev. Dr. Mark Richardson be nominated to convene the annual meeting. **CARRIED**
3. Nomination of a secretary, and election:  
  
Moved by Joan Gloin, seconded by Susan Gascho that Barb Cook be the recording secretary for the meeting. **CARRIED**
4. Motion to accept the proposed agenda:  
  
Moved by Rob Gloin, seconded by Pat Cluthe to accept the agenda as presented and distributed. **CARRIED**
5. Minutes of the Annual meeting, Sunday 12th February 2023  
  
Moved by Linda Patterson, seconded by Jeff Smith to accept the minutes as amended from the annual meeting on Sunday February 12, 2023 **CARRIED**  
  
Misprint on page 3 of report #11 Trustee should read Larry Mason  
  
Business arising from the minutes of February 2023: No business arising.
6. Team reports: Moved by Dan Fraser, seconded by JoAnne Aitken to accept the team reports as amended. **CARRIED**

Points requiring attention:

page 17, paragraph 3 – The 3 fire extinguishers have been replaced

page 17, paragraph 5 – The threshold of the front door of the church is in need of being replaced. Peter Klinkman will take care of this and funds will be taken out of general repairs.

General discussion ensued about the parking lot being in poor shape. There is no money in the budget to replace/repair. Property team will repair as they are able. Property team will consider a plan for future repairs.

Clarification was requested about the future install of chair lift system – 3 quotes have been received from companies but still unable to firm up a system. In 2025 we will be required to have handicapped system installed. Property and Session will continue to investigate all suggestions and once a directive is made session will approach the congregation so that an informed decision can be made.

How can a memorial fund be used? Maybe toward the chair lift?

7. Financial statement for the year 2023: Moved by Janis Kenzie, seconded by Marg Fannon to accept the financial statement for 2023. CARRIED

Deficit on Schedule B shows \$8,500, but, is actually \$7400 on the investment income.

Moved by Gibson McIlwrath, seconded by Lloyd Weeks to amend the investment income to read \$7400. CARRIED

8. Financial Reviewers' report: 2023

Moved by Dan Fraser, seconded by Gibson McIlwrath to receive and consider the financial reviewers report. CARRIED

Moved by Glen Verhey, seconded by Pat Cluthe to accept the financial reviewers report as presented. CARRIED

9. Proposed budget for 2024 - Moved by Gibson McIlwrath, seconded by Dan Fraser to receive and consider the proposed budget for 2024 as presented. CARRIED

Schedule A - Assets include loans, cash, GIC's. The restricted funds are covered by the shares.

Schedule B - Operating receipts from previous years reflect inflation increases from 2023 to 2024. Salaries of minister and choir director are the advised salaries from Presbytery.

Presbyterians Sharing - moved by Rob Gloin, seconded by Sheryl Gofton the amount allocated for 2024 be \$7200.00. Congregational contributions for 2023 were \$2300.00 so will be topped up to \$7200.00 as per the commitment determined at the annual meeting in 2023.

Moved by Jim Patterson, seconded by Lloyd Weeks to approve the 2024 budget. CARRIED

10. Congregational Trustees:

Moved by Susan Gascho, seconded by Catharine McKerron that the current trustees continue to serve for 2024. CARRIED

Trustees are Linda Patterson, Gibson McIlwrath, Dan Fraser, Larry Mason, and Barb Cook

KEPC Trust Deed document - moved by Marg Fannon, seconded by Emmie Richardson to accept this document and forward to the Presbytery. CARRIED

This is a legal document that will be in place in case there is a need to approach the Presbytery for consideration.

11. Financial Reviewers - Moved by Emmie Richardson, seconded by Jeannie Arnott that Dan Fraser and Gibson McIlwrath continue to serve as financial reviewers for 2024. CARRIED

12. New business - Rev. Mark announced his intention to retire within the next 1 – 2 years. This is a journey that he is beginning and is NOT a formal announcement of retirement. Mark wants the congregation to be aware of this process so we can plan for future changes moving forward.

13. Motion to adjourn: Moved by Barb Cook, assent by prayer.

14. Closing prayer: Dr. Rev. Mark Richardson



## A VIEW FROM THE WEST WINDOW:

*Ephesians 4:11-16    The New Living Translation*

*<sup>11</sup> Now these are the gifts Christ gave to the church: the apostles, the prophets, the evangelists, and the pastors and teachers. <sup>12</sup> Their responsibility is to equip God's people to do his work and build up the church, the body of Christ. <sup>13</sup> This will continue until we all come to such unity in our faith and knowledge of God's Son that we will be mature in the Lord, measuring up to the full and complete standard of Christ.*

*<sup>14</sup> Then we will no longer be immature like children. We won't be tossed and blown about by every wind of new teaching. We will not be influenced when people try to trick us with lies so clever they sound like the truth. <sup>15</sup> Instead, we will speak the truth in love, growing in every way more and more like Christ, who is the head of his body, the church. <sup>16</sup> He makes the whole body fit together perfectly. As each part does its own special work, it helps the other parts grow, so that the whole body is healthy and growing and full of love.*

Skip Heitzig, from Albuquerque, New Mexico, described something fascinating about icebergs. In the icy waters off the coast of Greenland are innumerable icebergs of varying size. Even casual observation reveals that the small ice floes move in one direction while the massive icebergs flow in another. The reason is simple. Surface winds drive the little bergs while deep ocean currents move the larger ice masses along their routes.

The Christian Church is called into being by God to fulfill the purpose of making disciples of all people. This is done through introducing people to Jesus and journeying with them in growing in our faith in the risen Lord Jesus. At the end of a year and the beginning of a new one, we do well to reflect back upon 2024 to see how we have followed Jesus and our purpose as a congregation to make disciples/followers of Jesus. We also do well to look forward to how we may more fully follow Jesus in this year 2025 before us.

2024 was a challenging but also good year for us as a congregation! I do not need to remind you of the significant challenges our world faced in 2024, nor about the reality facing all Canadian denominations as our world and our country rely less and less upon our Christian faith. We have been grateful that our Presbytery's General Presbyter Rev. Dr. Jeffrey Crawford has been able to speak with our elders and our congregation here in 2024. In 2024 our elders participated in conversations with Doon PC about what would joint ventures of ministry look like (and this summer Doon will be joining our VBS), as well as conversations with Joonim Korean PC in Waterloo about sharing our space together, but they realized our space was too small for their needs. In our own Presbytery of Waterloo-Wellington we are seeing more congregations unable to continue in the traditional form of ministry. We have 12 full-time called ministers in congregations, while another 16 congregations have temporary and part-time ministers. Conversations have begun in our Presbytery between congregations that just cannot afford a

minister, conversations to see what and where God might be leading our Presbytery and what congregational ministry might look like in the near future. As an example, Knox in Preston and St. Andrew's in Hespeler just amalgamated.

I cannot begin to tell you how much you all have done for my heart as together we strive to follow in the way of Jesus!! Thankyou to each person who welcomed me during visits throughout the year! This was also a year of dealing with the deaths of several people who have been part of our faith community for decades. I am excited about this next year together because God is leading us, challenging us, transforming us, and of course loving us into the future He dreams for us to live in!

Through conversations about Baptism and what does it mean to be a follower of Jesus to conversations about faith and grief and most aspects of life, through Bible studies, prayer times, worship services, Vacation Bible School, meetings and fellowship opportunities, and the start of PD Day camps, we have sought to worship and follow the God Who loves us with a perfect and a forever love, and to grow in our faith. We also have been blessed to welcome several new people to our community of faith. Some have been searching for a place to help them find God. Some have come with the desire to reconnect with God and to have a spiritual faith community to help lovingly teach children our faith in Jesus. And some have stayed as you welcomed them with the open arms of Jesus. Ultimately, we are all here seeking to grow in grace, love and faith as followers and sharers of Jesus our Lord! We are on the journey of living together in the way of Jesus!

Back to the icebergs for a moment. I do not have all the answers to life's difficulties. None of us does. But I do know that God knows everything and He is in charge, and that as you and I and KEPC together seek to become more like Jesus even just a little bit every day, we will become more like the larger icebergs: a people carried by a deepening awareness of God's love and His will for our lives who then are pulled by a deeper current than the surface winds of trends or societal pressures. What direction are you traveling? What's the purpose of your life? If you're like most people, you long to know that your life counts for something, that you have a purpose for being on earth. Believe me you do! Everyone whom God has created has a purpose. There's a part of His plan on earth that only you can fulfill. Life's greatest pursuit is to discover what that purpose is and to live within its flow. God made us in love, and He sends us out in the power of His love!!

We here at Kitchener East have much to be thankful for as we anticipate an exciting and fulfilling year together as we seek to follow Jesus more closely! I thank the Lord daily for each of you and I thank-you for your prayers, and I pray that God's grace and peace, love, hope, and joy would abound in your lives!! Praise the Lord, He is always faithful!!!

Shalom,

Rev. Mark S. Richardson

## KIRK SESSION REPORT

Session meets on the third Monday of each month in the Gray Hall, with the exception of July and August. Special meetings are occasionally held at other times to address urgent matters or issues that are too time consuming for a regular meeting – there were no additional meetings held during 2024. During the winter months, meetings are conducted by ZOOM (January, February and December) to allow the elders to attend online without concern for safety issues in traveling in winter conditions.

During the year, session and a few members of the congregation have been meeting with Rev Dr. Jeff Crawford to look at issues that are arising due to the drop in attendance at regular church services in our Presbytery. Jeff has led us through several workshops that has helped us to focus on moving forward and to continue to look at more innovative things we can do to continue to share God's love with our church and those in our community.

Session held 10 regular meetings. During the meetings, session considers issues that are brought up by the seven standing teams in regard to day to day running of the church. Kitchener East is blessed to have dedicated individuals serving on these active teams. Reports on the many activities of each team are included in this Annual Report.

The teams are:

Christian Community – chair Linda Patterson

Christian Education and Nurture – acting chair Rev. Mark Richardson

Leading with Care – no members, Session directly responsible

Mission and Outreach – chair Susan Gascho

Property – chair Dan Fraser

Stewardship and Finance – team works collaboratively with Rob Gloin reporting to Session

Worship and Sacrament – chair Marg Fannon

In addition to the team decisions, Session designated Gibson McIlwrath as Representative Elder and Darryl Norris as alternate to the Presbytery of Waterloo-Wellington for the 2024/2025 Presbytery year which ends in August 2025.

Active Elders:

JoAnne Aitken

John Aitken

Pat Cluthe

Barb Cook

Dan Fraser

Susan Gascho

Rob Gloin

Janis Kenzie

Gordon Kong

Gibson McIlwrath

Catherine McKerron

Darryl Norris

Linda Patterson

Rev. Dr Mark Richardson

Kerry Weir

Inactive Elders:

Doris Aitken	Carol Cressman	Marg Fannon	Ann Gray
Larry Mason	Marg McCorriston	Gary O'Brien	Jim Pattterson
Angela Randal	Rob Randal	Kevin Stieh	Lynn Stieh
John Swatridge	Graham Taylor	Glen Verheye	Lloyd Weeks

Moderator of Session – Rev. Dr. Mark S Richardson

Clerk of Session – Barbara Cook

On behalf of Session, we greatly appreciate the hard work and dedication of the individuals and families who continue to offer their time and talents in many ways to do God's work at Kitchener East throughout 2024. For some, their contributions are very visible and recognized by the congregation while others may only be known by God and those directly involved. There is no gift too great or too small and each contribution is equally important for the life and growth of this Christian fellowship. There is always a need for people to get involved. If you have an interest in participating in the leadership or service of this congregation, please contact Rev. Richardson or any of our Elders.

Thanks to Emmie Richardson for her dedication to enabling the services to be broadcasted every week through videoing and livestreaming. This is a real blessing for shut ins and other individuals who are not able to attend in person. Also, a big thank you to Sheryl Gofton for her continued work with our church website. If you haven't seen the website, log on to <https://pccweb.ca/kitchenereast/>

Thanks also to Angela Randal for her ongoing work with our church's Facebook and Instagram accounts. If you are interested in joining these groups simply log on to:

<https://www.facebook.com/groups/521222015471767/>

<https://www.instagram.com/kepc10/>



## Communion Attendance

The serving of communion is done in a manner that helps to ensure safety for all. Rev. Mark and an appointed elder continue to serve the elements from the communion table and those partaking come forward to receive the elements and return to their place in the pews for the blessing of the elements. The following reflects the number of people taking part in communion, as well as the number of views YouTube channel online for the service.

January 14	Winter Communion	29	online views 32
February 18	1 <sup>st</sup> Sunday of Lent	68	online views 22
March 28	Maundy Thursday	30	online views 18
March 31	Easter Sunday	75	online views 60
May 19	Pentecost Sunday	58	online views 19
August 11	Summer Communion	44	online views 13
October 6	Worldwide Communion	64	online views 29
November 24	Christ the King Sunday	61	online views 22

## Statistical Report

Professing Membership December 31, 2023                      162

### New Members Received during 2024

By Resolution of Session	0
By Transfer of Certificate	0
By Profession of Faith	0

### Members Removed during 2024

By Resolution of Session	6
By Transfer of Certificate	0
Through Death	5

Professing Membership December 31, 2024                      151

Total members and adherents December 31, 2024                      283

Total number of families, December 31, 2024                      117

Baptisms                      5

Weddings                      none

Funerals	Warnock Aitken	Don Amos	Pearl Howden
	Al Meadows	Tom Sawyer	

## **Leading With Care**

It is the policy of the Presbyterian Church in Canada that all persons and in particular all children, youth and vulnerable adults, who participate in the programs/ministries of the Church and/or use the denomination's facilities will be cared for with Christian compassion and will be safe. The policy document entitled "Leading with Care" emphasizes training and prevention. The Policy details at length, the practices required to eliminate opportunities for abuse, prevent occurrences of abuse and ensure the safety of the most vulnerable.

In September of 2005 Session resolved that "In concert with the resolution of the 2005 General Assembly of the Presbyterian Church in Canada, KEPC implement Leading with Care, with modifications as appropriate for Kitchener East, with the objective of having the program fully in effect by June 2006". This objective has its greatest impact on the Education and Nurture Team with its very special group of teachers and leaders. There is a much smaller but nevertheless significant impact on the activities of the Minister, the Elders, Christian Community, Mission and Outreach, Property, and Worship and Sacrament Teams. This objective has not been realized so the Leading with Care program at Kitchener East Presbyterian Church therefore falls under the direction and oversight of Session.

It is most desirable that a Leading with Care Team be staffed. If you are willing to consider serving on the Team, wish to understand more about the Team's roll and activities, or should you wish to view any of the referenced documents please contact Rev. Mark Richardson.

Respectfully Submitted by,

Barb Cook

## Election of Elders

In 2025 the process was established with due process proceed, as per Section 132.2.2 of the Book of forms, to nominate and have elected new Elders. It is session's aim to elect a sufficient number of Elders to bring the total number of active Elders to 24. Presently, this would require that fifteen (15) Elders be elected. The Elders presently in active service to Kitchener East Presbyterian Church are:

Elder	Elected	Term begun	Term ending
JoAnne Aitken	Dec 10, 2023*	Dec 10, 2023	Dec 2029
John Aitken	Dec 10, 2023*	Dec 10, 2023	Dec 2029
Pat Cluthe	Dec 10, 2017	Dec 10, 2023	Dec 2029
Barb Cook	Dec 5, 1999	Dec 10, 2023	Dec 2029
Janis Kenzie	Dec 10, 2023*	Dec 10, 2023	Dec 2029
Gordon Kong	Dec 9, 2007	Dec 8, 2019	Dec 2025
Gibson McIlwrath	Dec 9, 2001*	Dec 8, 2019	Dec 2025
Linda Patterson	Dec 8, 2013	Dec 8, 2019	Dec 2025
Susan Gascho	Dec 6, 2015*	Dec 5, 2021	Dec 2027
Rob Gloin	Dec 6, 2015*	Dec 5, 2021	Dec 2027
Dan Fraser	Dec 6, 2009	Dec 5, 2021	Dec 2027
Darryl Norris	Dec 6, 2009	Dec 5, 2021	Dec 2027
Kerry Weir	Dec 6, 2009	Dec 5, 2021	Dec 2027
Catherine McKerron	Dec 12, 2021	Dec 12, 2021	Dec 2027

\*Had prior Elder service      #Resigned from active service prior to end of term

Kitchener East adopted Term Service for Eldership in 1999. The intent under Term Service for Eldership is that one third of the active elders for the congregation step down every two years to be replaced by Elders elected to new six-year terms. Elders may and do, for various reasons, resign before completion of their term. Elders Gordon Kong, Gibson McIlwrath, Linda Patterson will step down immediately prior to the ordination of new Elders in December this year. These Elders and any Elder who has previously served may, should they be willing and able, be re-elected.

The reason for the staggered replacement of Elders is to ensure that Session always includes many experienced individuals. Although six years is a seemingly long commitment it is not as great as the "service of life" standard that was formerly used throughout The Presbyterian Church in Canada and is still the practice of many congregations.

What is an Elder? An Elder (Ruling Elder) is a Church leader who shares, with the Minister (Teaching Elder), in the pastoral care of the people within a congregation of the Church, in terms of its fellowship (ministry of each other) and its mission (ministry to the world). An Elder is a member of a local Church who is elected by the membership of that Church and ordained to the office of Ruling Elder. The Presbyterian Church understands that the Biblical roots of Eldership describe it as a calling from God to care for and lead the people of God, so Elders are set apart by the act of ordination. An Elder is ordained for life, but may resign from active service. There are a number of individuals within our congregation who have been ordained as Elders in the Presbyterian Church, either at Kitchener East or in other congregations, who are not presently in active service.

The scheduling process is as follows:

- January 27, 2025 Session resolution of approval to elect 13 new elders to bring the total number of elders to 24.
- February 16, 2025 Information article in the annual report on eldership, election of elders and term service.
- September 7, 2025 Distribution of nomination/election package to members of the congregation.
- September 28, 2025, 12:00 Noon - Return deadline - Votes duly attested, to Clerk of Session.
- September 28, 2025, 11:30 p.m. - Special Session meeting - examination of voting papers to ascertain those elected.
- November 23, 2025 Appointment of the Edict of Ordination of New Elders Elect.
- November 30, 2025 Due notice to congregation of results of election; "Appointment of the Edict of Ordination" to be read before the congregation.
- December 14, 2025 Ordination/Induction of Elders Elect."

Elders are elected to be servants to God and to the congregation of His Church. Only full members of Kitchener East are eligible to vote and only full members are eligible to be elected. All members of Kitchener East were urged to consider their choices for Elder carefully, pray about it, get to know your fellow members better and by September 28th be certain to submit your nomination votes for up to fifteen different individuals.

Barb Cook, Clerk of Session

Rev. Dr. Mark Richardson, Minister



## MISSION AND OUTREACH REPORT

During 2024, the Mission & Outreach Team continued to participate in church activities and community organizations.

The Mission and Outreach team organized the World Day of Prayer planning meeting that was held here at the church on Friday January 12th, 2024. Coffee, tea and muffins were provided. World Day of Prayer was held on Friday March 1st, 2024 at St. George's of Forest Hill Anglican Church. Written by women of Palestine, "I Beg You – Bear One Another in Love" was based on Ephesians 4:1-3.

Mission & Outreach met in February, April, June, and September.

We encouraged online giving for the House of Friendship. We encouraged coin donations for the Working Centre during Lent. We raised \$647.00. We supported the Pregnancy Centre between Mother's Day and Father's Day with monetary donations. Thank you for your support of these local organizations.

A book sale was held at KEPC on June 1st. Janis Kenzie organized and sorted with help from John & JoAnne A. and Barb C. \$1536.10 was raised.

Mission & Outreach and generous volunteers prepared & portioned frozen meals for sale during the month of November. This was successful and we sold out by the second Sunday in November. \$1356.00 was raised. Thank you! Also, in November, we asked the congregation to contribute hats, mittens, gloves, and socks to the Working Centre for people in need during the winter months. We were able to give 87 pairs of socks, 40 hats, 30 pairs of gloves, 11 neck warmers, and 1 winter headband to the Working Centre. Thank you!

In December, M&O asked the congregation to bring personal care items for seniors living at Columbia Forest Long Term Care. Your response to these last two activities was overwhelming and wonderful to see. You will be rewarded!

We are thankful to God for his continued presence in our lives, and we are thankful for the support from the congregation. Marilyn W. and Sheryl G. have resigned from our team. We are very thankful for their time and contributions. Laura M. and Janis K. have joined M&O.

Respectfully submitted by Sheryl G, Marilyn W, Kerry W, Catherine M, Laura M, Pat C, Janis K, and Susan G, (chair).

## **Vacation Bible School 2024**

The theme for 2024 was “Scuba” where kids learned about “diving into friendship with God.” VBS ran for the 5 mornings of July 8 to 12, 2024. The week was a huge success with 38 registered children and over 20 volunteers.

Every morning Scuba started in the sanctuary for “Sing and Play Splash.” The sanctuary was decorated as if we were underwater with a treasure chest and lots of sea creatures. The daily theme was introduced with the daily verse and lots of songs. After the large group, the kids rotated through four activity centers placed through the church which included: “Coral Crafts”, “Tidal Treats”, “Reef Rec”, and “Deep Bible Adventures” (story). All stations reinforced the theme and Bible verse for the day. Highlights of the themes were God is a friend...who’s real...who loves...we can trust...forever...for everyone...Thanks God! As in previous years, the kids got a picture of themselves ready to go diving in goggles, snorkel and flippers as a keepsake and a certificate for attending.

There was a traditional Thursday night BBQ and concert for families and friends to attend. The kids had the opportunity to perform the songs they had been learning all week. They also shared the themes of the week with their family and friends. The crafts that the kids created were also displayed for everyone to view.

We would like to thank the congregation for all the support through prayer, volunteers, and donations of supplies as always. We were blessed with an abundance of volunteers who were willing to help out in the front lines and also behind the scenes. Thank you to all for making “Scuba” a success for the children of the congregation and community!

Sarah Pottier

## **PD Day Camp 2024**

We were excited to host the first-ever PD Day camp at Kitchener East on November 1. The day was full of energy with 29 children attending and the support of 18 volunteers. The theme was loving your neighbour and showing kindness to others. In the morning the kids were engaged with songs, a Veggie Tales story, craft, and a scavenger hunt in the sanctuary where they used what they found to build the tallest structure as a group. All the kids came together in the kitchen to make Rice Krispies and a “kindness snack mix” to serve each other. Kids brought their own lunches and the Gray Hall was transformed into a lunch room with lots of cheer and energy. The afternoon included more songs and Veggie Tales, games inside and outside, and drama. To finish the day, the kids enjoyed working together to do puzzles, melting beads, building with blocks and magna-tiles, making beaded bracelets/necklaces and colouring. Thank you to all for supporting this new endeavour for the congregation and our community.

Sarah Pottier and Kerry Weir

## **Sonshine Corner**

Sonshine Corner is an Outreach ministry supported by Kitchener East and is open to all parents/grandparents and caregivers (along with their preschoolers) in the community. We charge a fee of \$2 per adult each week to cover the cost of needed supplies. This past year we have had 5-19 children attend Sonshine Corner.

Each week the children play with a vast array of toys. They can also colour a picture, do a craft and enjoy a snack. At the end of the morning, we finish off with story time and songs. This past year we had special days to celebrate Valentine’s, Easter, Halloween and Christmas. Our year end gathering in June was a special day to celebrate everyone’s Birthday!

Sonshine Corner is run by Ruth Anne Joseph and Gill Moore. We are thankful for all our helpers! We are grateful for Andy Joseph who comes every week to help set up tables/chairs and toys (and also fills in when we are short on help), our kitchen helpers Susan Gascho, Hannelore Lemke, and Linda McLellan.

It is a pleasure to have the opportunity to welcome members of our community into our church building each week!!

Respectfully submitted,

Ruth Anne Joseph

## **CHRISTIAN EDUCATION**

### **Sunday School**

2024 was a great year in the Sunday school where we continued our bi-weekly lessons with between 10 and 15 enthusiastic children, split into a younger and older group. The younger group continued the fun from the "Simply Loved" curriculum and the older group had a mix of curriculums to see which would resonate. It was great to see some new faces joining our younger group on a regular basis towards the end of the year.

During the past year we continued our "Fun Days" including movie days, Easter egg hunt, summer fun day and Pumpkin fun. The older group also enjoyed a bowling trip and did an amazing puppet show for Easter.

We have learned that the older group prefer to be helpers to the younger children or join the adults in Church and so we have made the decision not to continue with the split classes, starting in January 2025. We continue to look for additional teachers for the Sunday School. Please let us know if you are interested - no experience needed!

We are very excited to continue sharing and growing with the children in 2025.

Respectfully submitted,

Cathrine and Nicolene



## BIBLE STUDY ANNUAL REPORT for 2024

We continued with our Bible study on zoom, meeting every Tuesday at 9:30 for two hours. We prefer to use the Life Guide Bible Studies series provided by Inter Varsity press on various topics and books of the Bible. This is an informal, interactive study where lessons are prepared ahead of time and responses are shared when we meet. The discussion is open, friendly, informative and encouraging and reveals each week how God has spoken to each of us as He teaches us lessons from His Word.

We began last February with a study on Busyness – Finding God in the Whirlwind. We learned that our relationship with God is meant to be the center from which our life's activities flow. God's presence with us is the center, the source, the light of our lives, providing the peace, the strength, the wisdom, the joy, the companionship and the purpose we seek. We are called to live thoughtfully, compassionately and humbly as the much-loved children of God that we are. We are called to live in the present moment, aware of God's loving presence with us and in us, relying on God and responding in love to God and our neighbour in all we say and do.

In our study on The Twelve Disciples we discovered that the Master is still in the business of transforming lives. He can take the most fear-filled and faithless among us and empower us to be confident witnesses of His grace and forgiveness. We focused on the disciples individually and saw how each one was changed because of his association with Jesus.

In September we began a study on Colossians and Philemon in which Paul writes to Christians who have longings of more wisdom, more maturity, more power and more faith. This is Paul's strongest declaration of the uniqueness and sufficiency of Christ, His full authority over all powers and the fullness of life He gives. It gave us the chance to discover the scope, reality and implications of the fullness of life we have in Christ and to explore and apply the main ideas that Paul presents. The little book of Philemon is the only surviving letter of Paul to an individual friend and convert about a private matter giving principles for mending broken relationships.

January began with a study on Growing Older and Wiser. This is the second time we have done this study the last being ten years ago. It will be very interesting as we look back to see if we indeed have done so! God has made us for Himself, and mere physical survival is not our highest goal. No matter how many years we accumulate on this earth, we are offered His gift of eternal life in Christ. May we spend our years here, whether few or many, growing wiser and becoming more like Him.

We are pleased that our study via zoom allows us to reach shut-ins and friends from miles away. We do welcome new friends from our church or from the community to join us as we look forward to continuing to grow in God's Word.

Respectfully submitted by Julie Murray

## CHRISTIAN COMMUNITY

The Christian Community team's objective is to be the social club of the church. It is meant to be for all ages.

Coffee hour is going well. It is held on the Sundays that Sunday School meet. If you would like to join our team, please let me know, or call me at 519 893 4481.

Thank you to Susan Gascho for her dedication in sending out cards of comfort on behalf of the church.

Thank you for your support of all the activities of the church. If you have any ideas for an event, please speak to Mark or myself.

Respectfully submitted by Linda Patterson.

### Seniors Group

The senior meet once a month from September to June. We usually meet the third Wednesday of the month. The group is under the leadership of Pat Cluthe and Julie Murray. There are between 25 and 40 of us depending on the activity.

The activities for 2025 planned are:

- |             |   |
|-------------|---|
| January 15  | Dessert at noon, then BINGO and gift exchange.  |
| February 14 | Valentine lunch at the Concordia Club. Please note that is a Friday.                              |
| March 19    | Dessert at noon, followed by a game of cards  |
| April 6     | 2:00 pm St Jacobs Country Playhouse for " <i>Over the River and through the Woods</i> " a comedy. |
| May 21      | noon at Schmidtsville Restaurant  |
| June 18     | noon picnic at church and gift exchange   |

Thank you for participating. We always have a great time. Feel free to join us if you have an afternoon available.

Respectfully submitted by Linda Patterson.

## **PROPERTY TEAM REPORT 2024**

The property team would like to express our gratitude to our congregation and session for your ongoing support, guidance and encouragement throughout the year.

A special thank you goes out to our moderator Rev Mark and his wife Emmy, Sarah Portier and the praise team for all their hard work leading us in our worship services and music, online and in person. God has truly blessed us with your talents!

The property team has had a very good year as far as maintenance and operations go. As you see in our weekly church bulletins and calendar by the office, there are plenty of activities going on, but always room for a few more.

Our rental income has decreased by 50% over the past two years unfortunately.

Our snow removal and lawn care cost have increased close to \$5000 in the same period. We thank Burtch Landscaping for keeping our property looking good.

Utilities have remained fairly stable at a bit over \$1000/month.

On February 26th we passed our annual fire inspection after replacing three fire extinguishers and batteries in the main panel.

On March 21st, Rev Mark and Dan met with Alysia Kay and her husband about renting the nursery on Mondays and Wednesday for her Kindermusik program. This program started in September and ended on November 24 due to personal circumstances. Alysia was very grateful to KEPC for our help in giving her the opportunity to expand her business. Many thanks to John Aitken for his help painting the old toy cabinet for Alysia.

Many thanks to Marg Fannon and Ruth Anne Joseph who organized our annual spring cleanup of the church and all those who volunteered and brought cleaning supplies and equipment. It was a beehive of action resulting in an excellent job of cleaning everything in the Sanctuary, Fireside Room, Narthex, as well as much of the lower level. Well done!

Marg also suggested we clean the carpets on the two stairwells, so we got AAA Steam Cleaning to do this on April 16, as well as the nursery room carpet. It made a big difference. Once again, we have to thank Lloyd Weeks for keeping our new floor downstairs nice and clean. It sees a lot of traffic every week. It's a lot of work and we really appreciate all Lloyd's efforts in doing many other tasks as well.

On April 30 I met with Fred Gregory to discuss and elevator installation. Fred provided a blueprint, possible locations and a rough cost estimate for session to discuss. Previously Gibson McIlwrath worked with a sales rep from Delta Elevators and secured a supply and install estimate for

\$208,000.00 on March 11. Thank you, Gib. There is a lot of expensive construction costs that go into this type of project.

May 2nd and 9th I purchased 12 bags of blacktop asphalt and 3 jugs of tar to repair some large potholes in the parking lot and driveway. Keith Aitken kindly assisted me in this project. Many thanks to Keith for a job well done!

In June Peter Klinkman and I tore out what was left of the threshold under the doors at the main entrance and replace it with a new one. We also improved the transition on both levels.

July saw some dead trees removed and others were pruned.

On August 13th, I met with Carl Corrim, our plumber who does our yearly back-flo test, which is required by the City of Kitchener.

Lori Tait, from Elections Canada reconfirmed our site for advanced and regular polls for 2025.

Sept 13 – New Life Fellowship Youth began meeting in the Gray Hall from 7-9pm, two Fridays per month.

Many thanks to JoAnne Aitken, John Aitken and Barb Cook for cleaning out and re-arranging our serverry. Many items not being used were donated to Supportive Housing of Waterloo Region, who were very grateful for the donation. Leftover items were put out on Nov. 3 for members to take, re gift to someone in need or keep for personal use. Additional space was made for Sonshine Corner and for Marg Fannon to safely store floral decorations for our church. They also cleaned up and re-arranged the storage room inside the nursery. Great job! A much better use of all this space.

October 28 – Rev Mark, Barb, Rob, Gib and Dan met with Joonim Korean P.C. members at 7pm. They expressed an interest in renting our facility. Then we had a second and final meeting in Nov to discuss requirements, times of use, space and rent. They were quite pleased to have these tours and discussions. Rev Mark was contacted in Dec and they informed him they were going to continue to rent the church they are at now for the time being.

Thank you to all who share time and talents to care for our church property. May God bless you.

Yours in service:

John Aitken, Andy Joseph, Lloyd Weeks, Gibson McIlwrath, Peter Klinkman, Rob Randall, Dan Fraser



## WORSHIP AND SACRAMENT REPORT

A heartfelt thank-you to you, the congregation of KEPC for your faithfulness to the Lord, and for your ongoing presence and participation in our worshipping community!

And thank-you to Rev Mark for his faithful devotion to all who call KEPC home.

Mark and Sarah led worship four times last year at Sunnyside home where they engage the residents in song and worship.

Kudos to Emmie Richardson who keeps those unable to attend Worship by live streaming the service and provides audio for those in the Praise team and for Pastor Mark. Jeanie Arnott has served as a back-up for Emmie over several months this year and we thank Jeanie.

Janice Stotesbury joined the W&S team in the Spring, and we welcome Janice and her wonderful sense of humour.

Team members have prepared the Communion elements for eight services of Communion throughout the year 2024.

**Thank you**, Sarah, for leading the Praise team and always finding music to accentuate our worship times together.

Sarah has also handled leading the VBS now for several years and we give grateful thanks for her dedication to using this as an outreach into our community.

**Kudos** to Sheryl Gofton for keeping our hearts focused on those who are unwell or grieving and sending out the prayer chain faithfully each week.

Susan Gascho sends cards out monthly to those who are unwell or have had to have surgery or have lost a loved one. Susan takes the time to write a personal message in every card she sends. This year Julie Murray has provided Susan with her beautiful handmade cards. **Thank you**, Susan and Julie. Those who receive the cards are always very grateful and often have them displayed for all their visitors to see.

Lloyd Weeks continues to make sure we have cookies or cakes to celebrate birthdays monthly at coffee time. **Thank you!!!**

Dan Fraser and Lloyd help to keep the basement floors clean in the lower Gray Hall. Greatly appreciated!!!

A special **Thank you** to our honorary member of the team Dan Fraser who helps in many ways with the Team throughout the year.

Through the sacrament of Baptism we welcomed Rosalie Alice Greig, Jordan Aleide Rennick, Robin Kibunja Rennick, Sylvia James and Sabrina James into the KEPC family.

In early November we said goodbye to our dear friend and team leader for many years Warnock Aitken, who was dedicated to KEPC. Pastor Mark also looked after 7 other households who experienced a death in their families in 2024.

Submitted by Margaret Fannon, on behalf of the W&S team: Jeanie Arnott, Ruth Anne & Andy Joseph, Sarah Pottier, Rev Mark Richardson, Janice Stotesbury, & Lloyd Weeks.

## **FINANCE AND STEWARDSHIP TEAM**

### **2024 Report**

“Now thank we all, our God, with hearts & hands & voices ....” The 2024 KEPC financial year included some ups and downs but we were again blessed with generous congregational offerings in the latter couple months that resulted in a surplus of \$3,274. Thanks to everyone for their prayerful support throughout the year in helping to exceed our financial goals for 2024.

The offerings made their way to the Church through a variety of ways via PAR, E-Transfer, Tithely, offering envelopes and mail.

We count offerings following the service (alternate weeks) & appreciate the assistance of the following people – Doris Aitken, Barb Cook, Rob Gloin, Janis Kenzie, Catherine McKerron, Julie Murray, Graham Taylor & Monie Zaayman.

In addition to her church service streaming support, Emmie Richardson supports the offering counters as an alternate as well as ensuring the counting sheet templates on the computer are available and up to date. Emmie also manages the sale of the grocery cards that contribute to the Church fundraising efforts (along with Barb Cook). Thanks for all your contributions to the team Emmie.

Chris Clemens manages the tracking and recording of the offerings, as well as the preparation of the tax receipts. We thank him for committing the many hours during the year that this responsibility requires.

We would also like to express ongoing thanks to our treasurer, Joan Gloin. She continues to look after the day-to-day financial operations of the church, preparing regular financial reports and the annual financial statements and budget. Thanks Joan.

Finally, we would like to thank Gib McIlwrath & Dan Fraser for reviewing the financial statements and associated records and processes. We appreciate the time you take to ensure the financials are in order!

We would also like to thank those involved in the various ministries within Kitchener East. In all cases, you continue to carefully manage the costs to run your ministries and that is a significant help in keeping the operating costs of the church at a manageable level.

In addition to the ongoing grocery card fundraising, there was additional fund-raising activity in 2024 involving the books sale, soup lunches & frozen foods sales in the Grey Hall following Sunday services. In 2024 there was \$3,400 raised by these activities & these efforts are greatly appreciated!

## **For 2025**

**Revenue** In order to support the proposed operating costs, the total 2025 operating revenue required is \$195,600. This level of offerings will be needed to meet the ongoing expenses that are outlined below.

The proposed offering budget includes assumptions for existing fund raising (Grocery cards, special initiatives) of \$1,500, rental income of \$2,500, & investment income of \$1,000 that help in meeting the expense requirements.

**Expenses** The 2025 operating expenses are \$195,600 to match the expected revenues. These are higher than 2024 budget given inflationary increases to operating costs as well as adjustments to salaries to reflect prescribed levels by Presbytery.

We are proposing that the Presbyterian Sharing budget remain at \$7,200 for 2025. We continue to share with other Presbyterians through this program.

Thanks to everyone for their financial support of Kitchener East in 2024 – we will continue to share our financial position throughout the year so you can plan your financial support for KEPC. Together we can continue to manage the financial resources available to assist in sharing God's love with our neighbours in Kitchener and elsewhere.

Best wishes to all for 2025 – new members to our team are always welcome.

Finance and Stewardship Team

Barb Cook, Emmie Richardson, Joan Gloin, Rob Gloin,

### **Planned Events for KEPC for 2025**

Sunday 19 <sup>th</sup> January	Winter Communion Worship service
Sunday 02 <sup>nd</sup> February	PWS&D Sunday
Sunday 16 <sup>th</sup> February	Worship service & Annual Congregational Meeting with soup lunch
Monday 17 <sup>th</sup> February	Family Day
Saturday 22 <sup>nd</sup> February	WOW: women of worship at KEPC
Wednesday 05 <sup>th</sup> March	<b>Ash Wednesday</b> , start of the season of <b>Lent</b>
Friday 07 <sup>th</sup> March	<b>World Day of Prayer</b> service
Sunday 09 <sup>th</sup> March	<b>Lent 1 Communion</b> worship service; Daylight Savings begins
Sunday 23 <sup>rd</sup> March	Worship service followed by soup fund-raiser luncheon
Monday 31 <sup>st</sup> March	KEPC PD Day Camp all day
Sunday 13 <sup>th</sup> April	<b>Palm Sunday</b> worship service
Thursday 17 <sup>th</sup> April	<b>Maundy Thursday</b> worship service in Sanctuary with Communion
Friday 18 <sup>th</sup> April	<b>Good Friday</b>
Sunday 20 <sup>th</sup> April	<b>Easter Sunday</b> Worship service with Communion.
Tuesday 22 <sup>nd</sup> April	Earth Day
May – June	Baby Bottle Campaign for K-W Pregnancy Centre
Sunday 04 <sup>th</sup> May	<b>KEPC 38<sup>th</sup> Anniversary</b> service of worship
Sunday 11 <sup>th</sup> May	<b>Mother's Day</b> and Christian Family Sunday Worship service.
June 01 – 05	General Assembly of the PCC at McMaster University
Sunday 08 <sup>th</sup> June	<b>Pentecost Sunday</b> worship service with Communion
Sunday 15 <sup>th</sup> June	<b>Father's Day</b> worship service; National Indigenous Peoples Day
Tuesday 01 <sup>st</sup> July	<b>HAPPY CANADA DAY!!</b>
Monday – Friday 14 – 18 July	<b>Vacation Bible School Camp here</b>
Sunday 10 <sup>th</sup> August	<b>Summer Communion</b> Worship Service
Sunday 28 <sup>th</sup> September	Orange Shirt Day
Sunday 05 <sup>th</sup> October	<b>World-wide Communion</b> Worship Service
Sunday 12 <sup>th</sup> October	<b>Thanksgiving Sunday</b> worship service.
Sunday 26 <sup>th</sup> October	Reformation Sunday worship service,
Sunday 09 <sup>th</sup> November	<b>Remembrance</b> service of worship
Sunday 23 <sup>rd</sup> November	<b>Christ the KING</b> Communion worship Service
Sunday 30 <sup>th</sup> November	<b>First Sunday of Advent</b>
Wednesday 24 <sup>th</sup> December	7 pm Christmas Eve worship time together
Thursday 25 <sup>th</sup> December	<b>HAPPY BIRTHDAY JESUS!!!!!!</b>

**Sunday School times together, and congregational coffee times together, January to June 2025:**

**January 26; February 9, & 23; March 23; April 06, & 20; May 04, & 18; June 01, & 15.**

**SCHEDULE "A"****KITCHENER EAST PRESBYTERIAN CHURCH  
COMPARATIVE BALANCE SHEET  
December 31, 2024**

	<u>2024</u>	<u>2023</u>
<b>ASSETS</b>		
<b>Current assets</b>		
Cash #	37,851	37,168
Cash and GIC in investment account	14,082	12,917
Shares *	34,666	32,605
Accounts receivable	260	260
HST refund receivable	2,139	1,584
Grocery card inventory	<u>1,700</u>	<u>860</u>
	90,698	85,394
<b>Capital assets</b>		
Land	325,000	325,000
Building, furniture and equipment	<u>948,867</u>	<u>948,867</u>
	<u>1,273,867</u>	<u>1,273,867</u>
<b>Total assets</b>	<u>1,364,565</u>	<u>1,359,261</u>
<b>LIABILITIES AND FUND BALANCES</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	8,546	8,357
<b>Loans payable (Schedule C)</b>		
Capital	<u>4,000</u>	<u>6,000</u>
	12,546	14,357
<b>Fund balances</b>		
Invested in capital assets	1,269,867	1,267,867
Unrestricted	49,587	46,313
Restricted (Schedule D)	<u>32,565</u>	<u>30,724</u>
	<u>1,352,019</u>	<u>1,344,904</u>
<b>Total liabilities and fund balances</b>	<u>1,364,565</u>	<u>1,359,261</u>
 * Fair market value of shares for restricted funds	 <u>44,591</u>	 <u>34,548</u>

## SCHEDULE "B"

### KITCHENER EAST PRESBYTERIAN CHURCH FINANCIAL BUDGET FOR RECEIPTS AND EXPENSES For the year ended December 31, 2024

	2025 <i>Budget</i>	2024 <i>Actual</i>	2024 <i>Budget</i>	2023 <i>Actual</i>	2023 <i>Budget</i>	2022 <i>Actual</i>
<b>Operating Receipts</b>						
General offerings	185,600	183,536	180,500	160,663	164,000	156,189
Presbyterian Sharing	3,000	3,200	2,500	2,450	7,200	2,855
Rentals, dividends and interest	3,500	3,638	3,500	4,904	3,500	5,013
Unrestricted grants, rebates and fundraising	1,500	3,480	1,500	1,509	2,500	7,981
	<u>193,600</u>	<u>193,854</u>	<u>188,000</u>	<u>169,526</u>	<u>177,200</u>	<u>172,038</u>
<b>Expenses (Schedule F)</b>						
Ministry (Note 1)	115,400	111,882	111,750	106,875	107,000	103,886
Worship and sacrament	15,850	15,007	15,050	14,172	14,500	13,624
Christian education	1,700	1,350	1,500	786	1,500	469
Christian community	450	434	250	(325)	250	275
Mission and outreach	300	309	250	240	250	82
Property	47,200	48,953	46,500	42,506	41,000	38,391
Major projects from operating	-	-	-	-	-	6,000
Waterloo Wellington Presbytery	3,200	3,434	3,200	3,170	3,200	2,978
Administrative & office	2,300	2,011	2,300	2,339	2,300	1,846
	<u>186,400</u>	<u>183,380</u>	<u>180,800</u>	<u>169,763</u>	<u>170,000</u>	<u>167,551</u>
<b>Presbyterian Sharing</b>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,000</u>
<b>Total expenditures</b>	<u>193,600</u>	<u>190,580</u>	<u>188,000</u>	<u>176,963</u>	<u>177,200</u>	<u>174,551</u>
<b>Surplus (deficit) for the year</b>	-	3,274	-	(7,437)	-	(2,513)
<b>Debt payments from prior year surpluses</b>						
<b>Major repairs from surplus</b>						
<b>Unrestricted surplus (deficit)</b>	<u>-</u>	<u>3,274</u>	<u>-</u>	<u>(7,437)</u>	<u>-</u>	<u>(2,513)</u>
<b>Restricted Funds (Schedule D)</b>						
Designated offerings	2,000	5,371	2,000	7,240	2,000	11,488
Expenses		-		(1,279)		
PWS&D and other	-	(1,530)	-	(2,885)	-	(2,605)
Debt payments (Schedule C)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
Capital purchases (Schedule D)						
<b>Change in fund balances (Note 2)</b>	<u>-</u>	<u>1,841</u>	<u>-</u>	<u>1,076</u>	<u>-</u>	<u>6,883</u>

**Note:**

- Salary and benefits includes employer payments for taxes, pensions, and health benefits that are a significant portion of the cost.
- Changes in Fund Balances
 

Increase (use of) in accessibility fund			
Increase (use of) major project fund	1,000		
Increase (use of) benevity fund			(1,279)
Increase in youth fund			
Increase (use of) memorial fund	841		2,355
	<u>-</u>	<u>1,841</u>	<u>-</u>
			<u>6,883</u>

	<u>-</u>	<u>1,841</u>	<u>-</u>	<u>1,076</u>	<u>-</u>	<u>6,883</u>
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# SCHEDULE "C"

## KITCHENER EAST PRESBYTERIAN CHURCH DEBT OBLIGATION SCHEDULE For the year ended December 31, 2024

Loan	Interest rate	Opening	New Debt	Regular Principal Payments	Ending
<b>Capital Loans (Note 1)</b>					
Presbytery loan	0%	6,000		2,000	4,000
		<u>6,000</u>	<u>-</u>	<u>2,000</u>	<u>4,000</u>

Loan	Principal budget 2025	Total payments made in 2024	Principal budget 2024
<b>Capital Loans (Note 1)</b>			
Presbytery loan	2,000	2,000	2,000
	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>

1. Presbytery loan is interest free but principal payment of \$2,000 per year on September 28.

Accruals	Hydro	Study leave	Covid grant	Fridge/freezer/HVAC	Pulpit supply	Accounts payable	Total
<b>2024</b>							
Opening	1,000	6,313	898	71		75	8,357
increase (decrease)		600	(726)		390	(75)	189
Ending	<u>1,000</u>	<u>6,913</u>	<u>172</u>	<u>71</u>	<u>390</u>	<u>-</u>	<u>8,546</u>

# SCHEDULE "D"

## KITCHENER EAST PRESBYTERIAN CHURCH SCHEDULE OF RESTRICTED FUNDS For the year ended December 31, 2024

	Opening	Donations	Purchase Assets or Pay Debt	Expense s	Ending
<b>Capital funds</b>					
Building and debt donations	-	2,000	2,000		-
Major project fund		1,000			1,000
<b>Other Restricted Funds</b>					
Youth fund	711				711
Benevolent fund	1,466				1,466
Memorial fund	28,547	841			29,388
PWS&D	-	1,360	1,360		-
Designated for other charities	-	170	170		-
<b>Total restricted activity</b>	<u>30,724</u>	<u>5,371</u>	<u>3,530</u>	<u>-</u>	<u>32,565</u> 1,841

## SCHEDULE "E"

### KITCHENER EAST PRESBYTERIAN CHURCH SCHEDULE OF OTHER REVENUE For the year ended December 31, 2024

	2024	2023
<b>Unrestricted grants, rebates and fundraising</b>		
Fund raising	3,480	1,509
	<u>3,480</u>	<u>1,509</u>
<b>Rental income</b>		
GRIPS	1,150	1,450
Government election	-	1,147
Other	550	400
New Life Fellowship	750	-
	<u>2,450</u>	<u>2,997</u>

# SCHEDULE "F"

## KITCHENER EAST PRESBYTERIAN CHURCH FINANCIAL BUDGET FOR EXPENSES For the year ended December 31, 2024

	2025 <i>Budget</i>	Actual	2024 <i>Budget</i>	Actual	2023 <i>Budget</i>	2022 <i>Actual</i>
<b>Ministry Expenses</b>						
Salary and benefits (Note)	114,600	111,102	111,000	106,115	106,250	103,711
Pulpit Supply	800	780	750	760	750	175
	<u>115,400</u>	<u>111,882</u>	<u>111,750</u>	<u>106,875</u>	<u>107,000</u>	<u>103,886</u>
<b>Worship &amp; Sacrament</b>						
Choir Director	11,800	11,445	11,500	10,900	10,900	10,440
Photocopier cost	2,250	1,789	2,250	2,078	2,200	2,183
Choir Music & Gowns	600	545	500	447	500	425
Piano & Organ Maintenance	-	-	-	147	-	-
Music Honorariums	600	600	600	600	600	300
Anniversary and other	-	-	-	-	-	-
Miscellaneous - W&S	600	628	200	-	300	276
	<u>15,850</u>	<u>15,007</u>	<u>15,050</u>	<u>14,172</u>	<u>14,500</u>	<u>13,624</u>
<b>Christian Education</b>						
Vacation Bible School	1,200	1,350	1,000	69	1,000	-
Curriculum & Supplies	500	-	500	717	500	469
Christmas Pageant	-	-	-	-	-	-
	<u>1,700</u>	<u>1,350</u>	<u>1,500</u>	<u>786</u>	<u>1,500</u>	<u>469</u>
<b>Christian Community</b>						
Retreats	-	-	-	-	-	-
Various	450	434	250	- 325	250	275
	<u>450</u>	<u>434</u>	<u>250</u>	<u>- 325</u>	<u>250</u>	<u>275</u>
<b>Mission &amp; Outreach</b>						
Advertising	200	190	125	190	125	-
Other Mission & Outreach	100	119	125	50	125	82
	<u>300</u>	<u>309</u>	<u>250</u>	<u>240</u>	<u>250</u>	<u>82</u>
<b>Total Property Expenses</b>						
Utilities - Church	14,000	13,478	14,000	13,250	13,000	12,232
Landscaping & snow removal	19,000	21,827	19,500	17,218	16,000	15,638
Repairs & maintenance	2,500	2,303	2,000	1,487	2,000	1,079
Major projects from operating	-	1,000	-	-	-	6,000
COVID costs	-	-	-	-	-	-
Janitorial	5,200	5,031	5,000	4,779	4,700	4,122
Insurance	6,500	6,314	6,000	5,772	5,300	5,320
	<u>47,200</u>	<u>49,953</u>	<u>46,500</u>	<u>42,506</u>	<u>41,000</u>	<u>44,391</u>
<b>Total Finance Expenses</b>						
Telephone and internet	1,500	1,427	1,500	1,425	1,500	1,431
Office Supplies	300	53	300	197	300	48
Printing	250	270	250	398	250	213
Postage	50	-	50	168	50	-
Session Supplies	50	94	50	-	50	-
Miscellaneous Administration Expense	150	167	150	151	150	154
	<u>2,300</u>	<u>2,011</u>	<u>2,300</u>	<u>2,339</u>	<u>2,300</u>	<u>1,846</u>
<b>Waterloo Wellington Presbytery</b>	<u>3,200</u>	<u>3,434</u>	<u>3,200</u>	<u>3,170</u>	<u>3,200</u>	<u>2,978</u>
<b>Presbyterian Sharing</b>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,200</u>	<u>7,000</u>

Note: Salary and benefits includes employer taxes, pensions, and health benefits that are a significant portion of the cost.

**KITCHENER EAST PRESBYTERIAN CHURCH**  
**STATEMENT OF RECEIPTS AND EXPENSES**  
**For the year ended December 31, 2024**

	2025 Budget	Actual	2024 Budget	Actual	2023 Budget	Actual	2022 Actual
<b>REVENUE</b>							
<b>RECEIPTS</b>							
Receipts - Local Operating	184,400	177,954	179,500	160,061	163,000	153,457	
Receipts - Initial		55				147	
Receipts - Guest						65	
Receipts - Vacation Bible School	1,200	1,233	1,000	602	1,000		
Loose		2,878				1,020	
Memorial fund local		1,416				1,500	
Other							
Total Unrestricted Givings	185,600	183,536	180,500	160,663	164,000	156,189	
Receipts - Building/Debt, regular payments	2,000	2,000	2,000	2,000	2,000	2,000	
Receipts - Major project repairs		1,000	-	-	-	-	
Receipts - Memorial Givings	-	841	-	2,355	-	6,383	
Receipts - Designated Fundraisers	-	-	-	-	-	-	
Receipts - Presbytery grant	-	-	-	-	-	6,745	
Receipts - wage subsidy	-	-	-	-	-	571	
Total Designated Givings	2,000	3,841	2,000	4,355	2,000	15,699	
Investments -Dividends and interest	1,000	1,188	1,000	1,907	1,000	766	
Total Investment Receipts	1,000	1,188	1,000	1,907	1,000	766	
Fund Raisers	1,500	3,480	1,500	1,509	2,500	665	
Total Fund Raiser Receipts	1,500	3,480	1,500	1,509	2,500	665	
Rent Income	2,500	2,450	2,500	2,997	2,500	4,247	
Other	2,500	2,450	2,500	2,997	2,500	4,247	
Total Receipts before Mission	192,600	194,495	187,500	171,431	172,000	177,566	
<b>MISSION RECEIPTS</b>							
Receipts - Pres Sharing	3,000	3,200	2,500	2,450	7,200	2,855	
Receipts - PWS&D and other	-	1,530	-	2,885	-	3,105	
Total Mission Givings	3,000	4,730	2,500	5,335	7,200	5,960	
<b>TOTAL REVENUE</b>	<b>195,600</b>	<b>199,225</b>	<b>190,000</b>	<b>176,766</b>	<b>179,200</b>	<b>183,526</b>	

EXPENSES	2025	2024		2023		2022
Operating Expenses						
Telephone and internet	1,500	1,427	1,500	1,425	1,500	1,431
Office Supplies	300	53	300	197	300	48
Printing	250	270	250	398	250	213
Postage	50	-	50	168	50	
Session Supplies	50	94	50	-	50	
Miscellaneous Administration Expense	150	167	150	151	150	154
Waterloo Wellington Presbytery	3,200	3,434	3,200	3,170	3,200	2,978
Total Admin Expenses	5,500	5,445	5,500	5,509	5,500	4,824
Repairs & Maintenance(interior&exterior)	2,500	2,303	2,000	1,487	2,000	1,079
COVID costs	-	-	-	-	-	-
Major projects	-	1,000	-	-	-	6,000
Janitorial	5,200	5,031	5,000	4,779	4,700	4,122
Utilities - Church	14,000	13,478	14,000	13,250	13,000	12,232
Snow Removal and lawn care	19,000	21,827	19,500	17,218	16,000	15,638
Insurance	6,500	6,314	6,000	5,772	5,300	5,320
Total Property Expenses	47,200	49,953	46,500	42,506	41,000	44,391
Curriculum & Supplies	500	-	500	717	500	469
Vacation Bible School	1,200	1,350	1,000	69	1,000	-
Christmas Pageant	-	-	-	-	-	-
Total Christian Education	1,700	1,350	1,500	786	1,500	469
Retreats/workshops	-	-	-	-	-	-
Miscellaneous	450	434	250	(325)	250	275
Total Christian Community	450	434	250	(325)	250	275
Photocopier cost	2,250	1,789	2,250	2,078	2,200	2,183
Anniversary and other	-	-	-	-	-	-
Choir Director	11,800	11,445	11,500	10,900	10,900	10,440
Music Honorariums	600	600	600	600	600	300
Choir Music & Gowns	600	545	500	447	500	425
Piano Maintenance	-	-	-	147	-	-
Miscellaneous - W&S	600	628	200	-	300	276
Total Worship & Sacrament	15,850	15,007	15,050	14,172	14,500	13,624
Advertising	200	190	125	190	125	
Other Mission & Outreach	100	119	125	50	125	82
Total Mission & Outreach	300	309	250	240	250	82
Stipend	63,650	61,800	61,800	58,860	59,000	57,144
Housing Allowance	31,900	30,900	30,900	29,430	29,500	28,572
Employee Benefits	5,900	5,676	5,700	5,387	5,400	5,018
Congregational assessment	6,400	6,549	6,500	6,527	6,500	7,318
Health & Dental	6,150	5,577	5,500	5,311	5,250	5,059
Education expense	600	600	600	600	600	600
Pulpit Supply & study leave	800	780	750	760	750	175
Total Ministry	115,400	111,882	111,750	106,875	107,000	103,886
Total Operating Expenses	186,400	184,380	180,800	169,763	170,000	167,551

	2025	2024		2023		2022
<b>MISSION</b>						
PWS & D	-	1,360	-	2,760	-	2,605
Other	-	170	-	125	-	
Presbyterian Sharing	7,200	7,200	7,200	7,200	7,200	7,000
Total Mission Expense	<u>7,200</u>	<u>8,730</u>	<u>7,200</u>	<u>10,085</u>	<u>7,200</u>	<u>9,605</u>
<b>FUNDS</b>						
Audio fund						
Benevolent fund						
Benevity						500
Door fund						
Memorial Fund	-	841	-	2,355	-	6,383
Total Funds	<u>-</u>	<u>841</u>	<u>-</u>	<u>2,355</u>	<u>-</u>	<u>6,883</u>
<b>TOTAL EXPENSE</b>	<u>193,600</u>	<u>193,951</u>	<u>188,000</u>	<u>182,203</u>	<u>177,200</u>	<u>184,039</u>
<b>NET INCOME</b>	<u>2,000</u>	<u>5,274</u>	<u>2,000</u>	<u>(5,437)</u>	<u>2,000</u>	<u>(513)</u>
<b>DEBT REPAYMENT</b>	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>
<b>SURPLUS</b>	<u>-</u>	<u>3,274</u>	<u>-</u>	<u>(7,437)</u>	<u>-</u>	<u>(2,513)</u>