

Knox - St. Andrew's Presbyterian Church

P.O. Box 228
162 Nancy St.
Dutton, ON N0L 1J0

www.pccweb.ca/knox-standrews



THE PRESBYTERIAN CHURCH IN CANADA
CONGREGATIONAL PROFILE FORM

Date August 20, 2014

Name of Church : KNOX - ST. ANDREW'S PRESBYTERIAN CHURCH

Address 162 Nancy Street, P.O. Box 228, DUTTON, ON N0L 1J0
 web site: www.pccweb.ca/knox-standrews

Year Congregation Organized: April 2000 (amalgamated)

Telephone 519 762 0040

Presbytery : London

CHURCH INFORMATION

AVERAGE WEEKLY ATTENDANCE at Sunday Worship 65 adults

Church School 0-5

Other Services: We hold various seasonal services such as Christmas Eve and a community Good Friday service as well as assisting with the Women's World Day of Prayer service.

CHRISTIAN EDUCATION

Age Group	Enrollment	Curriculum Used	No. of Teachers
Nursery	2		2
Family Grouping	19	New Testament Programming	4
KIC's (Monthly Sat. am program)	10		2

FINANCIAL STATEMENT for last year (Give year) 2013 _

Income from

Offerings/Gifts	\$ 78,397.00
Investments	\$ 1879.48
Rentals	\$ -----

Other	\$ 41,706.03
Total Income	\$ <u>121,982.51</u>

Expenses

Operating Expenses	\$ 98,758.04
Debt Payment	\$ -----
Benevolences (Presbyterians Sharing, Synod, Presbytery, WMS, PWS&D)	\$ 15,450.44
Other	\$ 19,085.00
Total Expenses	\$ <u>133,293.48</u>

APPROVED BUDGET for the current year

\$ 98,000.00

"PRESBYTERIANS SHARING..." ALLOCATION for current year

Requested \$ 11,000.00
 Accepted \$ 4500.00

Interim Moderator The Rev. Heather Paton

Convenor of Search Committee: Robert Ford

Address 308 – 22 Carleton Court

269 Mary Street, PO Box 88

Dorchester, ON N0L 1G2

Dutton, ON N0L 1J0

Telephone Church 519 268 3399 Home 519 520 2372

519 762 3521

E-Mail heapat@outlook.com

rjlford@execulink.com

CONGREGATION AND COMMUNITY

Type of Congregation Self-supporting —
Type of Community Village / Rural —

Size	Congregation		Community	
	Now	5 Yrs. Ago	Now	5 Yrs. Ago
Active Members	114	111		
Total Population			3500	3350
Radius of area in kilometers			12	—
Total number of churches in this area			7	
Presbyterian churches in this area			2	

Age (Estimate)	Congregation	
	Now	
0-5 Years	1	%
6-14 Years	11	%
15-24 Years	3	%
25-44 Years	9	%
45-64 Years	33	%
65+ Years	43	%

No information was available on the age patterns for the community.

Living / Housing Patterns

The community has approximately 1425 households. The congregation represents 65 of those households. We only have a few members who live in an apartment. We also have a few members who live in our senior’s complex. The majority of our members and adherents live in houses. We have a good representation in our congregation of families with children, two adult homes with no children and our single persons are mostly widows or widowers.

OCCUPATIONS WITHIN THE CONGREGATION

	Now
Clerical/Secretarial	2 %
College/University Students	1 %
Elementary/Secondary Students	11 %
Farmers	5.5 %
Homemakers	2 %
Professional/Business	23 %
Retired	49 %
Technicians	5.5 %
Unemployed	%
Other	1 %

PASTORAL SKILLS AND INTEREST INVENTORY

What are the pastoral skills especially needed in the ministry and program of your church? Rank in order of priority from 1 to 18 -- 1 to 6 being the areas you most wish a minister to exercise.

- 1 Leading Worship and Preaching** (Planning and conducting worship services)
- 2 Crisis Visiting** (Serving people at times of illness, death, trauma, family crisis, job loss)
- 3 Home Visiting** (On a regular basis)
- 3 Equipping Church Members** (For integrating Christian faith with life)
- 3 Christian Education** (Writing or selecting appropriate curricula for the educational ministry, and planning activities for groups of all ages)
- 6 Personal and Spiritual Development** (Providing resources and guidance for people's devotional life, and for prayer groups, retreats and other small group experiences)
- 7 Work with Youth**
- 8 Work with Seniors**
- 9 Leadership Development** (Planning for and sharing in the training of leaders for the church's program)
- 10 Mission Outreach** (Evangelism and social justice in the community, the country, and the world)
- 11 Program Development** (Establishing goals, and organizing programs in church and community)
- 12 Inter-Church Co-operation** (Working in inter-denominational programs and activities)
- 13 Evangelism** (Relating the gospel to people outside the church and helping the congregation to do the same)
- 14 Counselling** (On a regular basis)
- 15 Stewardship** (Faithful use of our time, gifts and money in response to the generosity of God in Christ)
- 16 Administration** (Managing the affairs of the congregation and other organizations)
- 17 Denominational Service** (Sharing in the work of all the courts of the church)
- 18 Community Leadership** (In areas like drug problems, schools, community organizations)

POSITION DESCRIPTION

TITLE MINISTER

PURPOSE/RESPONSIBILITIES/WORKING RELATIONSHIPS

The main responsibility of the minister will be to lead worship and preach. Other responsibilities include crisis and home visiting, equipping church members for integrating our Christian faith with life, and assisting with Christian Education for all ages and providing resources and guidance for people's devotional life (eg. Prayer groups / Bible study). The minister will need to have set hours of availability during the week. Like the congregation, we would like the minister to be a visible and viable Christian presence in the community.

SPECIAL QUALIFICATIONS

Applicants must be an ordained minister of word and sacrament in the Presbyterian Church in Canada, or a candidate certified for ordination in the Presbyterian Church in Canada or a minister from another denomination who has been certified through the process of Education and Reception of the Presbyterian Church in Canada.

OTHER FULL AND PART-TIME STAFF

Name	Title	Full or Part-Time
Sue Noorloos	Music Director	Part-Time _
Bonnie Rowe	Secretary	Volunteer (Honorarium)
Marilyn Mitchell	Treasurer	Part-Time

How long has the position been open?	Since May 1, 2014	_
By whom was the position last filled?	The Rev. Robert Shaw	
Current Address and Telephone	213 Queen Street Rodney, ON N0L 2C0 519 785 1410	_

	Minister	Dates Served
List 3 additional previous ministers	The Rev. Tom Godfrey	1989 – 2001
	The Rev. Sabrina Caldwell	1983 – 1989
	The Rev. Fairlie Ritchie	1980 – 1983

COMPENSATION

Stipend or Salary

\$ _____ Annual cash stipend or salary (including travel allowance)
Stipend based on education and experience (according to the current Acts and Proceedings of the General Assembly).

\$ _____ Manse allowance or use of manse (no manse)

\$ 13,200.00 Housing and Utilities allowance or utilities paid

\$ 600.00 Continuing Education allowance

OTHER CONSIDERATIONS

Length of vacation 5 weeks per year
Study Leave 2 weeks per year

KNOX – ST. ANDREW'S PRESBYTERIAN CHURCH, DUTTON - August 20 2014

CONGREGATIONAL PROFILE FORM
NARRATIVE-SUPPLEMENTAL INFORMATION

Name of Church- KNOX-ST. ANDREW'S PRESBYTERIAN CHURCH

Date: August 20, 2014

Knox-St.Andrew's Presbyterian Church is a vibrant one-point charge located in the village of Dutton in the Municipality of Dutton Dunwich in Elgin County in South West Ontario. Its members and adherents are drawn mostly from the village and municipality.

Prior to April 2000 we were a three-point charge consisting of Presbyterian churches in the villages of Dutton, Wallacetown, and West Lorne. Knox-St. Andrew's evolved as a result of amalgamation of the three church congregations due to declining church attendance. We have approximately one hundred active adult members and adherents, with the highest representation being over sixty five years of age. The numbers of young families with children and youth has declined. Over the years since our amalgamation, we have developed a strong, caring, church family with an average weekly church attendance of 65 people.

Dutton is located approximately 46 kilometers south west of the city of London and thirty kilometers west of the city of St. Thomas. It has immediate access to Highway 401. The Municipality of Dutton Dunwich is primarily an agriculture area with some small independent businesses, many home based. In 2013 the estimated population of the Municipality of Dutton Dunwich was 3997. The 2011 Census number for the village of Dutton was 1442.

The Dunwich Dutton Public School in Dutton has an attendance of approximately 275 children from Junior Kindergarten to Grade 6. Before and after school programs are available. West Elgin Senior Elementary School and the West Elgin Secondary School are located in the village of West Lorne approximately 12 kilometers west of Dutton.

Dutton has an active Community Centre with an outdoor pool, soccer field, baseball diamond, as well as other activities available for all ages. Hockey and figure skating are available at the arena in West Lorne.

Dutton has a Medical Centre which includes a Doctor, a Registered Massage Therapist, Chiropractor, ultrasound and laboratory services. Other medical services include Dutton Dental and Dutton Chiropractic and Acupuncture. Elgin-St. Thomas EMS has a new ambulance station in Dutton. The Dutton-Dunwich Fire Department is a volunteer fire service.

The John Kenneth Galbraith Reference Library has activities for children and adults. Retirement apartments are available at Caledonia Gardens and Caledonia Two. Both these facilities are operated as non-profit housing by the Dutton & District Lions Club. Victorian Manor is a full service retirement home and the Bobier Villa is a 57 bed long-term care facility.

Worship is at 10.30 on Sunday mornings. Greeters are at both doors to welcome people. This service includes Praise Time which is led by a singing group accompanied by musicians. Words of the songs are projected on the walls. In 2014 we installed an audio visual system in the sanctuary. Hearing Assist is also available. A great strength of our church is the Music Program. The Music Director's older teenage daughter, an accomplished pianist and violinist, is now assisting her with the programs. The younger teenage daughter has performed Liturgical Dance on occasion. The adult choir of approximately twelve people performs a mixture of traditional and contemporary musical selections. Previously the choir director has brought together singers from the community to participate in Easter and Christmas Cantatas.

The congregation enjoys variations in the format of services. As an example, periodically the last Sunday of the month has been a less traditional form of worship. Special Services are held at Christmas, Easter, Anniversary, and the WMS Evening Friendship Group conducts a Mission Awareness Sunday in May. The Christian Education Group conducts church services on White Gift Sunday and in June for the last Sunday of Church School. This year this service was in the format of "Messy Church". When children or youth are present, they are invited to participate in some of the services. On Easter Sunday mornings, the minister participates in an Ecumenical Communion Service at 7 A.M. at Pearce Park overlooking Lake Erie, where in the past, ministers from local churches have participated in serving communion. Some years ago on Good Friday, the local churches were involved in services where participants walked from church to church,

Pastoral Care The congregation at Knox-St Andrew's is a caring church family of God. During weekly Sunday morning coffee time after the worship service, people enjoy fellowship time together. As a result, solid friendships have developed over the years. Flowers, gifts and cards are sent to people who are unable to attend and need extra support at a time in their life. The church has term eldership. Session has assigned an elder for each member and adherent of the congregation. These Elder Districts were constructed thoughtfully so that everyone would be comfortable with their elder. There are currently eleven elders. The elders assist the minister with some of the regular visiting and advise the minister if special visits and prayers are required. In addition to conducting church services, part of the minister's mandate is to do hospital and shut-in visits as well as being involved in the Christian Education for children and youth. Adult Christian Education such as Bible Study is also part of the minister's mandate. The minister is encouraged to meet with ministers of other local denominations to help develop and encourage Christianity in the area. A group of people go for lunch together after church. Every one is welcome to this group who call themselves informally the "Lunch Bunch". A newsletter prepared by the Elders, and approved by Session and the minister, is distributed six times a year. The Presbyterian Record and These Days are available for the congregation.

Mission The congregation consistently reaches out to the community and the world. We support the local Daffodil Auxiliary (food bank) by collecting and donating canned and dry goods and paper products. We reach out to the children in our community by providing KICS (Kids in Christ School). This is held approximately nine times a year on Saturday mornings. The Christian Education Team organized two fundraisers and \$8,000.00 was raised to build two houses in El Salvador. Church members have been sponsored to visit El Salvador to view the mission work there. Other projects support local and world mission needs. Child Can is the Christian Education Team's 2014 project. The congregation also packs shoeboxes for Operation Christmas Child for Samaritan's Purse.

Christian Education and Youth The Christian Education Team is devoted to preparing interesting programs for the children. The church participates in the Vacation Bible School held annually for one week in July. In 2014 this school was shared between Knox St. Andrew's, Dunwich United Church and the Dutton Baptist Church. The congregation participated in a "Messy Church Service" in January and June this year. This format may be used for services at other times with co-operation from some of the other local churches.

Involvement in the Denomination. A representative elder or an alternate elder attends Presbytery regularly. We have a WMS Synodical representative and three WMS Presbyterial representatives. A representative is also sent to General Assembly.

Administration, Stewardship, Finance and Property. The Board of Managers maintain the church building in very good state of repair. All matters are discussed with the congregation. The main floor of the church is mobility accessible.

In 2014 air conditioning was installed in the church and the cost was covered by donations before it was operational.

The church has the pre-authorized remittance program (PAR) for members and adherents who wish to have the convenience of automatic bank account withdrawal. The step up plan for givings is followed.

The church trustees maintain good control of investments and other assets.

The church does not have a manse.

Organizations and groups within the church. These include Session, Choir and Praise Band, Christian Education, KICS, Board of Managers, Trustees, and the WMS Evening Friendship Group.

The WMS Evening Friendship Group, with the assistance of the congregation, caters to weddings and other events including the annual Fall Supper and bake sale. This group has generously contributed to the church finances as well as to WMS. and a number of charities. The HOPE Fund, (Help Other People Everywhere) is maintained and disbursed confidentially by the Minister and the Clerk of Session.

Goals and Objectives.

The congregation of Knox-St. Andrew's takes an active role in determining the goals and objectives of our church. Leading worship and preaching, crisis and home visiting, Christian Education, children and youth program development, equipping church members, and working with seniors are considered by the congregation to be of major importance. The weekly worship services are a time to praise God, learn the scriptures and to be spiritually nourished. The congregation would like to have the church remain as a strong, ongoing, vibrant, relevant presence in the community. The congregation works at providing fellowship and support to those experiencing family transition times such as marriage, birth, illness or death.

Our goal is to continue to grow and be a strong spiritual influence in our community as expressed in our Mission Statement which is as follows:

Knox-St. Andrew's is a family of God's people called together to:
Proclaim Jesus as Lord and Saviour
Praise God for His Mighty Acts
Share Faith and Fellowship and Blessings
Grow in Wisdom and Understanding
Serve in God's Love

To view an audio video of Knox-St. Andrew's Presbyterian Church and the community of Dutton Dunwich connect to www.pccweb.ca/knox-standrews