



The Presbytery of Waterloo-Wellington met in emergent session on Tuesday, May 23 at 7pm via Zoom online meeting. The Rev. John Borthwick, Moderator, opened the meeting with prayer and duly constituted the court to undertake the business before it.

Attendance

Ministers

Rev. John Borthwick, Rev. Dr. Peter Bush, Rev. Ed Charlton, Rev. Susan Clarke, Rev. Courtney Crawford, Rev. Brian Jung, Rev. Dr. Kristine O'Brien, Rev. Dr. Mark Richardson,

Representative Elders

Bob Galbraith, Janet de Groot, Sang Lee, Peggy Lennox, John Saliba, Rhonda Wright, Kim Uyede

Alt. Representative Elders

Bev Brown, Jo-Anne Hall

Appendix

Rev. Darrell Clarke, Clerk

Representatives from the Presbytery of Seaway-Glengarry

Rev. Samer Kandalaft, Interim Moderator Chesterville-Morewood-Winchester

Phyllis MacMaster, St. Paul's, Winchester

Guests from St. Andrew's Arthur and St. Andrew's Gordonville

Mollie Loughran, John Knox

Regrets: Rev. Dr. Linda Bell Rev. Don McCallum, Rev. Marty Molengraaf, Rev. Glen Soderholm, Rev. Jen Sokolowsky, Terri Whiffen, Werner Kuemmling, Sue Senior, Jeanette Bomhoff, Jean Godin

Purpose of the Emergent Meeting

The Purpose of this emergent meeting is to receive and consider a Call to the Ministry of Word and Sacrament for the pastoral charge of Chesterville-Morewood-Winchester in the Presbytery of Seaway-Glengarry, to the Rev. Edward Charlton currently of the pastoral charge of St. Andrew's Arthur and St. Andrew's, Gordonville, currently of the Presbytery of Waterloo-Wellington.

Agenda

Moved by Kristine O'Brien/Mark Richardson that the proposed agenda as amended be adopted. Carried.

Call to Rev. Ed Charlton

On Sunday, April 16, the Clerk of the Presbytery was notified that the Rev. Edward Charlton of the pastoral charge of St. Andrew's Arthur and St. Andrew's, Gordonville, currently of the Presbytery of Waterloo-Wellington successfully preached for the call to the position of Senior Minister of the pastoral charge of Chesterville-Morewood-Winchester in the Presbytery of Seaway-Glengarry. The call was received from the Rev. Donna McIlveen, Clerk of the Presbytery of Seaway-Glengarry on May 6th. An emergent meeting for the Presbytery of Waterloo-Wellington will take place on May 23rd at 7pm.



The Session of St. Andrew's, Arthur and the Session of St. Andrew's was notified on May 6th, with the congregations of each notified on May 7th, 2023. Rev. Charlton's last day is June 30, 2023, and his Last day in the pastoral charge will be July 31, 2023. The pastoral charge will be preached vacant by the Interim Moderator on July 30, 2023.

Moved by Peter Bush/Peggy Lennox that the call to Rev. Edward Charlton, to the position of Minister of Word and Sacrament at the pastoral charge of Chesterville-Morewood-Winchester, in the Presbytery of Seaway-Glengarry, be received and considered. Carried

Reasons for Translation and Narration of Steps Leading to the Call to Rev. Edward Charlton.

Moved by Peggy Lennox/Janet de Groot that the Interim Moderator, the Rev. Samer Kandalajt, of the Presbytery of Seaway-Glengarry be permitted to sit and correspond.

The Rev. Samer Kandalajt provided the court with the reasons for Translation and the Narration of the Steps Leading to the Call.

At the Presbytery meeting of September 15th, 2020, I was appointed Interim Moderator to the Winchester, Chesterville and Morewood Pastoral Charge, starting on October 1st, 2020.

On September 23rd, 2020, I met with the Rev. Bruce Kemp where he updated me with the situation of each congregation in the pastoral charge and provided me with previous congregational annual reports as well as names and addresses of the congregational leadership.

On November 5th, 2020, a joint Session meeting was held Via Zoom conferencing to put a plan for moving forward after the Rev. Bruce Kemp's retirement.

The discernment process started by distributing surveys to the three congregations to understand their vision for the future of the Pastoral Charge, their expectations of the future ministry and to identify the qualities and skills they are looking for in their new minister. At the same time, the three Sessions started the process of revising their Membership Rolls.

The Congregational Profile Committee met on November 3rd, 2020, to create the Pastoral Charge Profile according to the surveys results. In spite of COVID difficulties, four in person meetings were held in 2020 to complete the congregational profile.

At the November 17th, 2020, presbytery meeting, the joint Session of Winchester, Chesterville and Morewood, through their interim Moderator, requested the permission of the Presbytery to form a search committee as of January 1st, 2021.

On November 25th and December 3rd, 2020, meetings were held with the Sessions of the pastoral charge to follow up with the process of building the congregational profile as well as to name the Search Committee members. The Search Committee members were chosen from members with a variety of backgrounds, skills, and perspectives. The Search Committee reported their progress regularly to the Sessions through the Interim Moderator.



On January 1st, 2021, the Presbytery of Seaway-Glengarry declared the charge to be vacant and called upon all parties to proceed, according to the laws and practice of the Presbyterian Church in Canada to fill the vacancy.

In March 2021, during the three Annual Congregational Meetings, the three congregations approved their need and ability to call a full-time minister.

On June 9th, 2022, the Pastoral Charge Sessions as well as the Board of Managers approved the final copy of the congregational profile as well as the stipend and compensations part of the profile. The profile was forwarded to the Presbytery Ministry Committee for their review and input.

On June 15th, 2021, the completed congregational profile was presented to the Presbytery, and the advertising process started seeking to receive applications from those interested in a minister position within the pastoral charge.

The congregational profile was posted on the PCC website. Eight personal profiles were received. The Committee requested sample sermons from the applicants to help them evaluate the candidates' suitability. On September 21st, 2021, the Search Committee met to review the applicant profiles and to select potential candidates for interviews. Four Candidates from Canada and abroad were selected for interviews, one of them declined the interview, as he shortly after sending his profile received a call from another congregation.

The Search Committee interviewed the other three candidates via Zoom and asked them variety of questions related to their theological beliefs, pastoral experience, leadership style, and more.

After careful prayer, discernment and evaluation, the Search Committee agreed on one candidate, The Rev. Edward Charlton, and decided to interview him again in-person on November 2nd, 2022, at St. Paul's Church in Winchester.

On Friday, November 18th, 2022, the Search Committee presented the name of The Rev. Edward Charlton to the joint Session recommending them to extend an invitation to the Rev. Charlton to preach for the call. The Pastoral Charge joint Session agreed to invite the Rev. Charlton to preach for the call. A plan was put in place to make sure that the congregations were informed with the process of selecting a minister as well as with the date of preaching for the call and the congregational meeting.

The members and adherents' lists were reviewed once more by the Sessions making them ready to be forwarded to the Presbytery Clerk at the time of the call.

April 16th, 2023 was the date for the candidate to preach for the call. Following the service, a joint Congregational Meeting was held, and the congregation voted unanimously in favor of calling the Rev. Charlton to be the minister of the Pastoral Charge.

On April 24th, 2023, the joint Session of the Pastoral Charge at their meeting in Morewood Church, resolved to issue a call to The Reverend Edward Charlton to serve as the full time Pastoral Charge minister subject to the Presbytery approval. The Call and Concurrence forms were gathered and sent on the same day to the Presbytery Clerk with a letter requesting that, at the Presbytery's earliest convenience, this call, along with the guarantee of stipend, be approved and the Pastoral Charge notified. In addition, a date be set for the induction service in consultation with the Interim Moderator and The Reverend Edward Charlton.



Moved by Kristine O'Brien/Kim Uyede that Phyllis MacMaster from St. Paul's, Winchester in the pastoral charge of Chesterville-Morewood-Winchester be permitted to sit and correspond and invited to speak to the Call. Carried.

Phyllis MacMaster shared the Chesterville-Morewood-Winchester search committee's reasons in calling the Rev. Ed. Charlton

Terms of the Call and Attestation of the Call: Rev. Darrell Clarke, Clerk,

The clerk reviewed the call and found it to be in order and shared the highlights of the terms with the court.

We, the professing members of the pastoral charge of St. Paul's Presbyterian Church, Winchester and St. Andrew's Presbyterian Church, Chesterville and Morewood Presbyterian Church, Morewood, being well satisfied with your faithfulness to the Gospel and your qualifications for the ministry of Word and Sacraments and confident that the Holy Spirit has led us to you, earnestly and solemnly call you, The Rev. Edward Charlton, to become the minister of this pastoral charge. In calling you we promise you all due respect, encouragement, and allegiance in the Lord as, together, we seek to use our gifts in the church and in the world to the glory of God.

In order that you, The Rev. Edward Charlton, may be free to devote yourself to ministry of Word and Sacraments among us, we, professing members of the pastoral charge of St. Paul's Presbyterian Church, Winchester and St. Andrew's Presbyterian Church, Chesterville and Morewood Presbyterian Church, Morewood, hereby guarantee to the Presbytery of Seaway-Glengarry, of The Presbyterian Church in Canada, that out of our estimated annual revenue of One Hundred Forty Two Thousand Eight Hundred Dollars (\$142,800) we promise and obligate ourselves to provide you, as a first charge thereon, the following annually:

Annual Stipend (inclusive of travel allowance and Multiple Point travel)	\$51,537
Housing allowance	\$24,000
Cost of utilities (includes telephone, cell telephone, internet)	\$ 6,000
Total	\$81,537

We agree to make payments of the above amounts on the first day of each month and agree to adjust the stipend and allowances annually in view of any changes in the cost of living or the needs of our minister.

We agree further:

1. To provide two weeks for continuing education annually and at least the minimum allowance as set by the General Assembly.
2. That the benefits of number 1 above shall be cumulative up to five years.
3. To provide five weeks vacation annually, which shall be used in the year they are given.
4. To pay supply during the periods of continuing education and holidays.
5. In case of disability or extended illness, to continue to provide stipend, accommodation and allowances for a period not less than that set by the General Assembly, and to pay the cost of pulpit supply.
6. To pay for Medical and Dental Insurance as provided through the Pensions and Benefits Board of the General Assembly and to make contributions to the Pension Plan in compliance with the terms of the plan.



7. To pay necessary moving expenses.

The Moderator reminded the Presbytery of Seaway-Glengarry that an intermission for the Rev. Charlton should be considered every five years.

Moved by Mark Richardson/Kim Uyede that as the terms of the call are in order, that the guarantee of stipend to the Rev. Ed Charlton be deemed acceptable. Carried

Attestation

Out of a total number of 49 professing members of St. Paul's Presbyterian Church, Winchester, 26 have themselves subscribed and 10 have requested an elder to subscribe to same; and that out of a total number of 20 professing members of St. Andrew's Presbyterian Church, Chesterville, 10 have themselves subscribed and 8 have requested an elder to subscribe to same; and that out of a total number of 28 professing members of Morewood Presbyterian Church, Morewood, 11 have themselves subscribed and 13 have requested an elder to subscribe to same.

24 adherents of the congregation of St. Paul's Presbyterian Church, Winchester; and 7 adherents of St. Andrew's Presbyterian Church, Chesterville; and 18 adherents of Morewood Presbyterian Church, Morewood, signed the concurrence to the call in favour of The Rev. Edward Charlton.

Sit and Correspond

Moved by Ed Charlton/Janet de Groot that representatives from St. Andrew's PC, Arthur and St. Andrew's PC, Gordonville be permitted to sit and correspond, and invited to speak to the Call.

Mollie Loughran, the clerk of Session of St. Andrew's, Gordonville, and John Knox, convenor of the Board at St. Andrew's, Gordonville spoke to the Presbytery.

Janet de Groote, Peter Bush, Susan Clarke, John Borthwick of the court spoke and shared their memories and best wishes to Rev. Charlton.

Sustaining the Call

Moved by Peggy Lennox/Mark Richardson that the call to Rev. Edward Charlton be sustained as a gospel call by the Presbytery of Waterloo-Wellington. Carried.

The call was presented to Rev. Charlton who accepted it.

Rev. Charlton spoke to the Presbytery, noting both his joy and sadness over the call, and shared his appreciation and love for each person in his congregation and the greater "Northern Kingdom.

The Moderator prayed for the Rev. Charlton and his current and future congregations.

Appointment of Interim Moderator

Moved by Mark Richardson/Ed Charlton that the Rev. Peter Bush be appointed interim moderator of the pastoral charge of St. Andrew's, Arthur and St. Andrew's, Gordonville effective



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July 1 and that the Rev. Bush with a second Presbyter conduct an exit interview with the Rev. Ed Charlton. Carried.

Notice of Vacancy

Moved by Mark Richardson/Ed Charlton that the Clerk of the Presbytery provide a notice of vacancy to the congregations of the pastoral charge of St. Andrew's, Arthur and St. Andrew's, Gordonville, two Sundays before July 31, 2023. Carried

Extract to the Presbytery of Seaway-Glengarry

Moved by Mark Richardson/Ed Charlton that the Clerk of the Presbytery provide an extract of the minutes of the May 23, Emergent meeting of the Presbytery of Waterloo-Wellington, containing the approved recommendation of the Call to the Rev. Ed Charlton, to the Clerk of the Presbytery of Seaway Glengarry. Carried

Adjournment

Moved by Courtney Crawford that the meeting adjourn. Carried

The moderator thanked the members of Presbytery and guests who attended. The meeting was closed with prayer.