

The Presbytery of Waterloo-Wellington met for its regularly scheduled meeting on June 20, 2023, at Crieff Hills Community. Worship was led by the Rev. Kristine O'Brien and Rev. Reuben St. Louis. The moderator, Rev. John Borthwick opened the meeting with prayer and constituted the court.

### **Attendance**

#### **Ministers**

Rev. John Borthwick, Moderator, Rev. Scott McAndless, Clerk, Rev. Diane Boyd, Rev. Bill Bynum, Rev. Ed Charlton, Rev. Courtney Crawford, Rev. Brian Jung, Rev. Scott McAndless, Rev. Don McCallum, Rev. Marty Molengraaf, Rev. Dr. Kristine O'Brien, Rev. Dr. Mark Richardson, Rev. Reuben St. Louis, Rev. Glen Soderholm

#### **Representative Elders**

Debbie Bachura, Tom Bolton, Jeanette Bomhoff, Janet de Groot, Bob Galbraith, Peggy Lennox, Doug McCaig, Gib McIlwrath, Vern Platt, Sue Senior, Bonnie Street, Rick Thomas, Terri Whiffen, Rhonda Wright

**Appendix:** Rev. Dr. Arnold Bethune, Rev. Darrell Clarke, Rev. Barb Molengraaf, Rev. Jennifer Sokolowsky

**Students:** Beth Anne Fisher

**Visitors:** Andrew Hyde (ECM), George Forsyth (Knox Guelph), Steve Jones, Carol White, Paul Craig (Knox Preston)

#### **Regrets**

John Saliba, Kim Brandon-Uyede, David Church, Dave Mallett, Rev. Howard Sullivan, Rev. Wendy Paterson, Rev. Robert Duncanson, Doris Tubman, Rev. Hugh Donnelly, Rev. Linda Bell, Irene Brown, Rev. Dr. Frank Szatmari, Rev. Dr. Peter Bush

#### **Sitting and Corresponding**

It was **moved** by S. McAndless/Ed Charleton that Visitors from Knox Preston be invited to sit and correspond with the court. **Carried**

#### **Adoption of Proposed Agenda**

**Moved** by Doug McCaig/Kristine O'Brien that the proposed agenda as amended be adopted. **Carried**

#### **Minutes of Previous Meetings**

**Moved** by S. McAndless/D. Boyd that the minutes of May 9, 2023 be adopted as amended. The name of Rev. Barb Molengraaf was added to the attendance. **Carried**.

**Moved** by Peggy Lennox/K. O'Brien that the minutes of May 23, 2023 be adopted as presented. **Carried**.

The physical copy of the call was placed in the hand of Ed Charleton's hands by the moderator. Rev. Charleton indicated that he would accept the call.

**Moved** by Glen Soderholm/D. Boyd that the minutes of May 30, 2023 be adopted as amended. The name of Rev. Barb Molengraaf was added to the attendance. **Carried**.

#### **Congregational Response Team re. Knox Preston**

At the stated hour of 7:30 PM, the Presbytery considered the portion of the report of the Congregational Response Team related to the congregation of Knox Preston. Mark Richardson presented the Report It was **moved** by Mark Richardson/ Kristine O'Brien that the report of the Congregational Response Team be received and considered. **Carried**

### **Knox Preston**

Mark Richardson reported on the work done with the congregation and minister of Knox Preston. A member of the congregation also addressed the Presbytery about their experiences over the past few years. They experienced appreciation for the support of Rev. Bill Bynum and that committee through the process.

It was **moved** by Mark Richardson/ Kristine O'Brien that the Presbytery accept the assessment that the congregation cannot support the ministry position financially at its current level. **Carried.**

It was **moved** by Mark Richardson/ Kristine O'Brien that the Presbytery Consultation Team comprised of Rev. Dr. Peter Bush, Rev. Dr. Kristine O'Brien, and Rev. Dr. Mark Richardson, be the Team appointed by the Presbytery of Waterloo-Wellington to work with the Session of Knox, Preston in accordance with the terms of Category 2 from the Policy for Dissolution of the Pastoral Ties handbook and the Standing Orders of Presbytery, and with all details worked out, report back to Presbytery at its September 2023 meeting. **Carried.**

(The words "and the Standing Orders of Presbytery" were added by friendly amendment.)

And in accordance with section 2.1 of the same Policy:

It was **moved** by Mark Richardson/ Kristine O'Brien that our current consulting team be appointed as the pastoral care team for the people of Knox, Preston. **Carried.**

And in accordance with section 2.1 of the same Policy:

It was **moved** by Mark Richardson/ Kristine O'Brien that Rev. Mark Gaskin be appointed as the pastoral care person for Rev. Bill and Cindy Bynum. **Carried.**

The Moderator, John Borthwick, led the Presbytery in prayer for the people of Knox, Preston and Rev. Bynum and his family.

### **Reports of Presbytery**

#### **Report of Commissioners to General Assembly**

John Borthwick presented the Report of the Commissioners

#### **Report of the Business Committee – Scott McAndless – “Appendix A”**

The clerk, Scott McAndless, presented the report of the Business Committee.

**Moved** by Scott McAndless/R. St. Louis that the report of the Business Committee be received and considered. **Carried.**

The clerk presented the report to the Presbytery.

#### **Correspondence**

**Moved** by Scott McAndless/R. St. Louis that the Decision of the Business Committee in the distribution of the correspondence be homologated. **Carried.**

#### **Applications for Student ministry funds**

**Moved** by Scott McAndless/R. St. Louis that student ministries grants be made in the following amounts: Kortright \$6600, Joonim, \$3935, Knox Waterloo, \$7800. **Carried.**

### **Application for Grant from Calvin Kitchener**

**Moved** by Scott McAndless/R. St. Louis that a one-time grant of \$2000.00 from the reGeneration Fund be offered to Calvin Kitchener to help finance the above trip. **Carried.**

### **Clarification of Motion concerning Trust Deeds**

**Moved** by Scott McAndless/R. St. Louis that, after April 1, 2024, congregations will be required to have a Trust Deed on file with the Presbytery as a condition of being eligible to receive loans or grants from Presbytery. **Carried**

The Clerk will write to congregations.

### **Hybrid Meeting Reconsideration**

**Moved** by Scott McAndless/R. St. Louis that moving forward, the Presbytery adopt the following practice in our meetings:

- All regular meetings will be held in person, with the exception of the January meeting that will be held on Zoom
- All Emergent Meetings will be held either in person or on Zoom at the call of the Moderator
- We will not continue the practice of hybrid meetings. In certain circumstances, the moderator may give permission to people to address the presbytery by video conference when the capacity exists.

**Carried.**

**Moved** by Scott McAndless/R. St. Louis that the report of the business committee be adopted. **Carried.**

### **Report of the Congregational Response Team (Cont.)**

Mark Richardson continued the report of the committee

### **Interim Moderator for St. Andrew's Guelph**

Having previously received power to issue in the matter, the convenor announced that Rev's Marty & Barb Molengraaf will serve together as interim moderator for St. Andrew's Guelph.

### **Interim Moderator for Knox, Crieff**

It was **moved** by Mark Richardson/Doug McCaig that the Rev. Dr. Kristine O'Brien be appointed by the Presbytery as the new IM for Knox, Crieff, effective 01<sup>st</sup> July 2023. **Carried.**

### **Two Rivers Church Mission**

Mark Richardson explained the request of Two Rivers to have Rev. Glen Soderholm as their 2/3 stated supply.

It was **moved** by Mark Richardson/Kristine O'Brien that the Stated Supply contract from Two Rivers Church Mission to Rev. Glen Soderholm, effective 01st July 2023 to 30th June 2024 be approved. **Carried.**

It was **moved** by Mark Richardson/Kristine O'Brien that Rev. Glen Soderholm be put back on the constituent roll of Presbytery effective 01st July 2023. **Carried.**

### **Knox, Guelph:**

The session of Knox Guelph has asked to pursue an interim ministry.

It was **moved** by Mark Richardson/Kristine O'Brien that the presbytery approves a period of interim ministry for the congregation of Knox, Guelph for a period of up to 2 years, and authorizes the session to seek an Interim Minister. **Carried.**

The words "up to" were added as a friendly amendment.

The committee is talking about encouraging conversations between congregations in areas such as Guelph about new possibilities for the future.

### **General Presbyter**

The committee expressed the Presbytery to pursue the notion, previously agreed on, to hire a general presbyter. They presented a job description.

It was **moved** by Mark Richardson/Kristine O'Brien that the Presbytery begin a search immediately for a General Presbyter, under the terms outlined below, with the Congregational Response Team acting as the Search Committee and that the financial implications be reviewed by the Business Committee in consultation with the Treasurer and the Property and Finance Team with power to issue in determining how this position will be funded. **Carried.**

It was **moved** Glen Soderholm/Marty Molengraaf that the words "and hire as soon as possible" be inserted between the words "Presbyter" and "under the terms outlined below."

The amendment was **withdrawn** with the consent of the court.

It was **moved** by Peggy/Jane that the amendment be to add the words "and that the moderator call an emergent meeting to confirm the decision if the meeting is necessary." **Carried.**

Amended motion

It was **moved** by Mark Richardson/Kristine O'Brien that the Presbytery begin a search immediately for a General Presbyter, under the terms outlined below, with the Congregational Response Team acting as the Search Committee and that the financial implications be reviewed by the Business Committee in consultation with the Treasurer and the Property and Finance Team with power to issue in determining how this position will be funded and that the moderator call an emergent meeting to confirm the decision if the meeting is necessary. **Carried.**

It was **moved** by Mark Richardson/Kristine O'Brien that the report of the Congregational Response Team be adopted. **Carried.**

### **Treasurer's Report**

#### **Report of the Property and Finance Team – Reuben St. Louis – "Appendix C"**

It was moved by Reuben St. Louis/G. McIlwrath that the report of the Property and Finance Committee be received and considered. **Carried.**

### **Central Presbyterian**

The convenor explained the difficult state being faced by the congregation of Central as a result of recent rises in interest rates and proposed the following measure to help them.

It was **moved** by Reuben St. Louis/ G. McIlwrath that the Presbytery pause payments on Central Presbyterian's loans from the Presbytery for 7 years starting in 2023. **Carried.**

Reuben St. Louis explained a plan to bring our terms of reference in line with how we have been wanting to make use of our assets to support congregations.

#### **Notice of motion re: Presbytery mission plans**

I will move or cause to be moved at a future meeting an amendment to the mission plans of the Presbytery for the purpose of aligning the terms of references for the reDevelopment fund to accommodate previous motions made by the Presbytery re: housing grants and housing loans for ministers. If approved, the amendment will be forwarded to the Commission on Assets for approval.

#### **Notice of motion re: reDevelopment fund terms of reference**

I will move or cause to be moved at a future meeting an amendment to the terms of reference for the reDevelopment fund for the purpose of aligning those terms with motions made by the Presbytery re: housing grants and housing loans for ministers.

### **A Pause Until this is Sorted Out**

It was **moved** by Reuben St. Louis/G. McIlwrath that the Presbytery postpone approving housing grants or housing loans for clergy until the Presbytery has resolved the discrepancies between its terms of reference and the motions related to housing grants and housing loans. **Carried.**

It was **moved** by Reuben St. Louis/G. McIlwrath that the Presbytery adopt the report of the Property and Finance Team. **Carried.**

Appreciation was expressed to the retiring clerk and moderator.

#### Future Meetings

**Presbytery:**

September 12, 2023, St Andrew's Kitchener

**Business Committee:**

August 24 and September 7

#### Adjournment

**moved** by Ed Charlton that the meeting adjourn. **Carried.**

The moderator closed the meeting with prayer.

#### Appendix

**Proposed Agenda  
Presbytery of Waterloo-Wellington  
Tuesday, June 20, 2023 – 7 PM  
Crieff Hills Community**

- 1. Opening Worship – Crieff Hills Community**
- 2. Prayer and Constitution: Rev. John Borthwick**
- 3. Attendance and Regrets**

**Recommendation 1:** (If appropriate) That {named visitors to the court} be invited to sit and correspond.

- 4. Addition/Adoption of Proposed Agenda**

#### **Recommendation 2**

That the proposed agenda as presented/amended be adopted.

- 5. Review of the Minutes**

#### **Recommendation 3**

That the minutes of May 9, 2023 be adopted as presented/amended.

#### **Recommendation 4**

That the minutes of May 23, 2023 be adopted as presented/amended.

#### **Recommendation 5**

That the minutes of May 30, 2023 be adopted as presented/amended.

## Stated Hour for 7:30 for Items related to Knox Preston from the report of the Congregational Response Team

6. Kristine O'Brien will share the work of Crieff Hills Community
7. Andrew Hyde will speak on the work of the Ecumenical Campus Ministry (ECM) at the University of Guelph

### 8. Reports

- a. Commissioners to General Assembly
- b. Business Committee – Scott McAndless (Appendix "A")
- c. Congregational Response Team – Mark Richardson (Appendix "B")
- d. Report of the Treasurer (Appendix "C" financial documents.)
- e. Report of the Finance & Property Team – Reuben St. Louis (Appendix "D")
- f. Equipping Leadership Team – Glen Soderholm (Appendix "E").
- g. Report of the Renewal Team – (No report) No Convenor

### 9. Future Meetings

**Presbytery:** September 12, 2023 – St. Andrew's Kitchener. We are looking for a congregation to host us on November 14.

**Business Committee:**

The Committee will next meet on August 24, September 7.

### 10. Adjournment

#### Report of the Commissioners to the 148<sup>th</sup> General Assembly Halifax, NS June 2023

**Commissioners:** Rick Thomas, Melinda Heidinga, Frank Szatmari, Gibson Mcilwrath, Courtney Crawford, Peggy Lennox, Lynda Pinnington, Kristine O'Brien, Hugh Donnelly, John Borthwick (Captain)

"Calm and patient", "community", "friendly amendments" – these were just some of the words that our commissioners used to describe their experiences at Assembly this year. Not words that are typically associated with the activities on the floor of our highest court. But there was an overall different feel to this one – "nondescript," one said and another suggested that it was the best one yet after attending five previously. It could have been the influence of our new Clerk, Victor Kim or the disarming style of our new Moderator, The Rev. Mary Fontaine, the Presbyterian Church in Canada's first moderator of indigenous descent. Could have been that we've not gathered in-person for three years and we were just so delighted to be in a big room with uncomfortable chairs for hours that made it feel different – but it was.

#### Here are a few reflections from some of our first-time commissioners:

*"As a first-time commissioner I was a bit concerned that GA was going to be rather dull. I know that even as a church, there is still business that needs to be done. So I imagined it would probably be, for me, kind of like listening to Charlie Brown's teacher. "Wha wha wha wha". But I knew it was going to be a learning experience for me*

*I was very surprised. There was a very strong feeling of welcome and friendly interaction among people. I did not feel like a stranger even when I found myself seated among strangers, nor did I feel like an awkward wallflower if I found myself alone, which wasn't often. I met a lot of people and was reacquainted with some*

*that I knew but hadn't seen in years. It's funny how that 6 degrees of separation brings people together through similar acquaintances, to things in common. Anyhow I started out thinking at best I may learn something but I ended up really enjoying it and learning, experiencing and growing through the whole thing.*

*Overall, I enjoyed participating in my first general assembly and I learned a lot. I feel privileged to have the opportunity to take part in it and I would encourage others to attend if they haven't yet." ~ Melinda Heidinga, Knox Palmerston*

*"Meeting commissioners from all parts of the country, having a firsthand opportunity to see the breadth and depth of Presbyterianism in Canada. Seeing firsthand the extent to which the Presbyterian Church in Canada is embracing reconciliation and openness to everyone. That was very encouraging. The calm and patient way in which motions, amendments, amendments to amendments, and friendly amendments seemed to lead us to the right place, where the words matched the intent. Finally, seeing how individual commissioners could present initiatives and ideas outside the bounds of the prepared committee reports. That was great to see." ~ Lynda Pinnington, Central Cambridge*

**Some personal highlights noted by some of our Commissioners were:**

*"I liked the Young Adult Representatives being included and felt they had significant value in the proceedings. They were young, vibrant, and exciting yet they were mature and wise in their participation. Their report was clear and concise in what they put toward the assembly, and I felt that as they are the future leaders of the church, I had great hope for the Church and we need to take them very seriously."*

*"I was extremely happy to see that now the PCC extended its focus and support toward Cuba. May the Lord help us to see their needs and may encourage us to support our sisters and brothers (and all genders) in Cuba."*

*"I did find the moderator, Rev. Mary Fontaine, an inspiration through her sincere faith and devotion and quiet sense of humour. The National Indigenous Ministries Council's recommendation for a new "Apology for the Church's role in Colonization" was by far the action of the assembly that will stay with me. Perhaps it was that fact that we were drawn into the native culture by the Moderator teaching us little bits of Cree throughout the Assembly and by the smudging ceremonies and drum songs we heard. The fact that the Assembly was moved to added action items to the apology speaks to the engagement of the commissioners."*

*"The highlight of the Assembly was the presentation by the recipients of the Cutting Edge of Mission. Robi Damelin, an Israeli, and Laila Alshekh, a Muslim Palestinian, are active members of the Parents Circle—Families Forum, a group of 600 Israeli and Palestinian families who have lost close family members to the conflict and who work together for reconciliation and a just resolution. Both of these women have lost a child as a result of the conflict, and both have sought to interrupt the cycle of violence by working towards healing and forgiveness. Their stories can be found at this web address <https://presbyterian.ca/gao/the-cutting-edge-of-mission/>. I highly recommend that all presbyters take a few moments to read about their heartbreak and inspirational attempts to build a more just and peaceful world. Anyone who hears a story like theirs cannot help but be changed by it." [Editor's Note: There was not a dry eye in the room and every commissioner noted this moment as one of the most inspiring of our time together.]*

*"The messages during the Opening Worship and the worship time the three days of the Sederunt. All the messages seemed to focus on the major theme of tough times and hope to move forward. In fact, that is one of the key phrases that struck a chord at the Assembly: "Is there a way back? No. But there is a way forward."*

Congregations and ministers will want to know that the Assembly expanded the recommendation around **increasing the minimum amount for the Continuing Education Allowance to \$1000/year**. In addition, it was **agreed to add another \$100/year for five years** so that in five years time, the minimum Continuing Education Allowance for ministers will be \$1,500. For any IMs or congregations planning to call a minister, this new figure – initially \$1000/year will come into effect on January 1, 2024.

## Final thoughts and themes

As one listened to others throughout Assembly and served as editor of the reports of our Commissioners, a few more themes emerged often.

In summary, here they are:

**Exhaustion.** Why do we do this to ourselves?! Jet lag, waiting, sitting, listening, more sitting, residence rooms, lining up, not very many breaks, muffins, sitting again, etc... as one of our Commissioner's expressed it: "I was exhausted. Every. Day. All Day." They added that perhaps it was a good exhaustion since they were engaging their brain with so much information. Assembly is an endurance test for sure!

**Worship.** The opening worship of Assembly was described by some as formal and perhaps all too regal. Many acknowledged that it was a historic occasion and profoundly meaningful but so very long and there was a sense that the organizers were seeking to jam every piece of liturgy available to Presbyterians into the span of two hours.

Others commented on the regular morning worship experiences as being "too staid" or lacking a contemporary feel of any kind. A few commented on past Assemblies and "the band" being a highlight. The courageous efforts of our pianist to lead a room of several hundred seemed to lack the vibrancy some were hoping for when they came to a National Gathering of our denomination. Some wondered if GA should not be an opportunity for Presbyterians to display excellence in worship as well as setting an example for risk-taking and stepping out creatively. While the music at Assembly stood out as 'odd', all spoke very highly of our preachers and the messages that they shared as we began our days.

Finally, perhaps connected to preparedness and what we put our energy into at these Annual gatherings, some wished for more focused conversation on the pressing issues that our leaders and congregations are facing today. Others expressed, as I've heard at Presbytery over the years, if much of the business was simply routine then why are we still holding these meetings annually? Could we spend our resources more wisely? Interestingly, the Assembly found itself electrified this time by not necessarily debate on a theological point per se but instead on how one can freely express one's perspective when holding a differing view on theological matters. Not surprisingly, this matter from the Clerks of Assembly was referred back and will be presented at a future Assembly. This caused one of our Commissioners to offer these closing words for our reflection, just in case our report sounded too much "rainbows and butterflies": "*The theological divide in our Church remains.*" It also speaks to the ongoing learning, patience, and openness that will be needed if we are committed to living into the reality of our Post-Remit B & C denomination.

On behalf of the Commissioners from the Presbytery of Waterloo-Wellington, we express our gratitude to the Court for the opportunity to serve in this way.

Respectfully Submitted.

John Borthwick (Captain)

## Business Committee Report – “Appendix A” – Rev. Scott McAndless

### Recommendation #1

That the Report of the Business Committee be received and considered.

### Recommendation #2

That the Decision of the Business Committee in the distribution of the correspondence be homologated. (The following table is as of June 18, 2023)

|     |      |                                |  |                      |
|-----|------|--------------------------------|--|----------------------|
| 122 | May  | 9 Marjorie Copeland            | Spring 2023 E & R Candidates                         | Equipping Leadership |
| 123 | May  | 12 Marjorie Copeland           | Changes Affecting Professional Church Workers        | Clerk                |
| 124 | May  | 13 Louise Sharpe-Berges        | Campus Student Ministry Application                  | Business Committee   |
| 125 | May  | 16 Kathryn Muir                | Presbytery Listing 2023 A and P Review               | Clerk                |
| 126 | May  | 17 Maggie Leung                | April 2023 Presbyterian Sharing Report               | Presbytery           |
| 127 | May  | 19 Rev. John Borthwick         | Upcoming events at the Abbey                         | Presbytery           |
| 128 | May  | 9 Marjorie Copeland            | Spring 2023 E & R Candidates                         | Equipping Leadership |
| 129 | May  | 12 Marjorie Copeland           | Changes Affecting Professional Church Workers        | Clerk                |
| 130 | May  | 13 Louise Sharpe-Berges        | Campus Student Ministry Application                  | Business Committee   |
| 131 | May  | 16 Kathryn Muir                | Presbytery Listing 2023 A and P Review               | Clerk                |
| 132 | May  | 17 Maggie Leung                | April 2023 Presbyterian Sharing Report               | Presbytery           |
| 133 | May  | 18 Alex Monsour                | Kortright PC Trust Deed (for Presbytery approval)    | Clerk/Bus. Comm      |
| 134 | May  | 19 Rev. John Borthwick         | Upcoming events at the Abbey                         | Presbytery           |
| 135 | May  | 26 Kathryn Muir                | May 2023 Changes to the Roll                         | Presbytery           |
| 136 | May  | 29 Rev. Theresa MacDonald      | May 2023 Kintails                                    | Presbytery           |
| 137 | May  | 30 Jennifer Astop              | Conclusion of Grants to Two Rivers Congregation      | Clerk/G Soderholm    |
| 138 | May  | 31 Rev. Phillip Song           | Post Secondary Student Ministry Grant Application    | Clerk/Bus. Comm      |
| 139 | June | 1 Presbyterian History Society | Spring 2023 Issue                                    | Presbytery           |
| 140 | June | 1 David Church                 | Letter for changing bank details                     | Clerk                |
| 141 | June | 1 Wilma Welsh (Knox, Guelph)   | Decision to seek Interim minister                    | Cong Resp            |
| 142 | June | 2 Steven Jones (Knox Preston)  | Request for dissolution of pastoral tie              | Cong Resp            |
| 143 | June | 2 Bonnie Street (Calvin K)     | Request for Grant from Development Fund              | Business Committee   |
| 144 | June | 2 Winnipeg Intercity Mission   | May Newsletter                                       | Presbytery           |
| 145 | June | 7 Frank Szatmari               | Regrets and Prayer request                           | Clerk, Moderator     |
| 146 | June | 8 Peter Bush                   | Report on work with Knox Preston                     | Cong Resp            |
| 147 | June | 9 Calvin Brown                 | Interim Moderator Report (Harriston)                 | Cong Resp            |
| 148 | June | 10 Andrew Hyde                 | Request to Address Presbytery re. ECM                | Business Committee   |
| 149 | June | 12 John Borthwick              | Offerings from the Abbey                             | Presbytery           |
| 150 | June | 12 Darrell Clarke              | Update on the Watson Estate                          | Business Committee   |
| 151 | June | 12 Peggy Lennox                | Invitation to celebration for Ed Charlton and family | Presbytery           |
| 152 | June | 13 Crieff Hills Community      | Upcoming events                                      | Presbytery           |
| 153 | June | 17 Terrie-Lee Hamilton         | Meeting of 2023 General Assembly (in our bounds)     | Business Committee   |

### A. Applications for Student ministry funds

Applications have been received from Joonim, Kortright, and Knox Waterloo

#### Joonim

To: The Mission & Outreach Committee of Waterloo-Wellington  
Presbytery, PCC

From: The Session of Joonim Church, Waterloo

Title

New Ministries of Joonim Church for Post-Secondary Students

About Joonim Church Young Adult Students

Joonim church is a Korean congregation, which is serving young-adult students mostly Korean-English speaking in Kitchener-Waterloo region. Almost all of them belong to University of Waterloo and Wilfrid Laurier University who come from other regions of Canada such as Toronto, Vancouver, Moncton, and other places. After covid 19 or in the midst of unprecedented time, we want to rebuild our young adults' community. We hope to see many students to get together for the Kingdom of God

1. "Sharing is Caring."

This project is an inter-campus activity, which offers our students an opportunity to share their life with each other during weekdays. In this program, our students will share not only their life, but also various prayer requests including healings from covid. They will pray for each other, for our church, for our society, and for the world.

When: Every Thursday (from September to March) at 5 – 8 p.m.

- Where: Student Life Centre in University of Waterloo
- Who: All are welcome to attend
- Financial Need  
Each Week: \$50.00 (Refreshments Provided)  
For 25 Weeks

**Total: \$1,250.00**

Ø Expectations

- ✓ Encouraging students spiritually during weekdays
- ✓ Equipping students to pray for others
- ✓ Inviting students naturally to our community ü Introducing the Gospel to non Christians in campus
- ✓ Serving students in campus during exam weeks

2. "Praise and Worship Night for Students"

This project is a worship service led by our worship band with contemporary Christian music and songs. Specifically, this worship service will coincide with the beginning of the 2022 academic year (September, 2022). In this worship service, our students will encounter God's love and devote themselves to the Lord.

- When: 7-9 p.m. on Friday, November 3, 2023
- Where: Joonim Church Main Sanctuary (22 Bridgeport Rd. W. Waterloo, ON N2L 2Y3)
- Who: All are welcome to attend
- Financial Need  
Professional Audio System: \$450.00  
Lighting Control System: \$200.00  
Refreshments for the event: \$700.00  
Guest Speaker : \$400.00  
Advertisement : \$400.00

**Total: \$2,150.00**

Expectations

- ✓ Introducing our worshipping community to new students in campus
- ✓ Helping students to encounter God's love and to know the gospel of Jesus Christ
- ✓ Helping students to devote themselves to the Lord

- ✓ Equipping students to be a faithful worshiper
- ✓ Giving students an opportunity to know each other

### 3. New Students Welcome Seminar and Worship

This Project is one-time event to welcome new students in Waterloo & Kitchener. Many graduated who currently professional will gather and lead the seminar about how to balance faith and study during postsecondary student life.

- When: 12-3 p.m. on Sunday, September 10, 2023
- Where: Joonim Church Main Sanctuary (22 Bridgeport Rd. W. Waterloo, ON N2L 2Y3)
- Who: All are welcome to attend
- Financial Need

Lunch and refreshments for the event: \$400.00  
Guest Speakers ( 4 speakers for Math, Computer science, Actuarial Science & Social Work) : \$400.00  
Advertisement : \$300.00

Total: \$1,100.00

### 4. in-Campus Ministry supporting fund

It is a ministry that meets students on campus or in person, communicates with them, and listens to and shares their lives. Leader Kim, who helps the youth group, does this ministry herself, so this funds will support various items necessary for transportation expenses and meetings.

Meeting expenses: \$10 X 30 times : \$300.00

Transportation and Gas : 30km x \$0.50 X 30 times : \$450.00

**Total: \$750.00**

Grand Total : \$5,250.00

Congregational Fund (25%) : \$1,315,00

**Total Grant Request : \$3,935.00**

### Kortright:

#### **Application to the Presbytery of Waterloo-Wellington's Campus Ministry Fund**

**Purpose of the ministry at KPC:** to provide support to students and young adults in Guelph through a hospitality and outreach program focused on community-building events. We will provide a friendly and open environment where young people can learn about Jesus and strengthen their faith during social events with their peers.

#### **Past and future activities**

Outreach to students at the University of Guelph (U of G) has become a priority for KPC since it is close to the campus and attracts young adults. Many of the young families active within KPC today trace their first involvement in the church back to their student days.

Before the COVID-19 pandemic, we were able to enjoy regular student lunches, community events and musical worship nights. While ministry in the 2020-2021 calendar year was difficult at times, we saw a strong uptick in the 2021-2022 school year, with a return to post-church lunches, Bible studies, and other social events to keep students connected.

In the 2022-2023 calendar year, we have seen almost pre-pandemic groups of students return and stay connected at KPC (with 10-20 in Sunday attendance), and this is in large part due to having our young adult intern facilitate 6 lunches (with 8-18 attending), host "stress buster" events, worship nights in conjunction with our youth ministry, as well as creating partnerships between church families and students so that they have a reliable "home away from home". This has been a vital resource for our community.

The grant money applied for will go towards funding staffing to support outreach to students. For the fall

of 2023 and winter of 2024, this will include the oversight of event planning (bible studies, lunches, socials, worship nights, outreach). As well, staff will oversee a ministry of hospitality and pastoral care for students and young adults, including a ministry to match students with a family at Kortright. KPC’s Session gave approval for the application to the Campus Ministry Fund on May 13, 2023. You will find the budget for this program below.

**KPC 2023 Budget**

| Item                               | Cost                      |
|------------------------------------|---------------------------|
| Staff Person                       | \$4,300 + \$500 = \$4,800 |
| Supplies (Meals, cards, books....) | \$1,500 + \$300 = \$1,800 |
| <b>Total Cost</b>                  | <b>\$6,600</b>            |

We understand that KPC is responsible for 25% of the total costs of this program (\$1,650). We humbly request that the Presbytery consider granting us \$4,950 towards the ministry costs.

Alex Monsour  
Co-Clerk of Session

Louise Sharpe-Berges  
Co-Clerk of Session

Howard Sullivan  
Interim Moderator

**Knox, Waterloo**

**Re: Student Grant 2023**

**PURPOSE**

The first dimension of The Knox Student Ministry Program focusses on monthly programs with the intention of **building Christian community** and **deepening Christian education** among students of local universities and colleges. The second dimension (the *Knox Music Scholars* Program) has Knox recruit five students per year (enrolled in the Music Programs at both universities) to share in weekly liturgical leadership, while providing small honoraria to assist with their educational expenses.

**DESCRIPTION**

The **Young Adult Ministry** is a ministry which welcomes university and college-aged students, has been meeting regularly and has welcomed over 20 university students to gatherings with a focus on building Christian community and deepening Christian faith. At present, this program is using a video curriculum which introduces a broad range of theological topics.

Five post-secondary music students are given honoraria as part of our **Music Scholars** ministry. These students become section leads, and both give and receive leadership in our Chancel Choir and other music ministries. In addition, they lead the **Youth Praise Band**. For decades, Knox has reached out to approximately 35 students who grew up at Knox Waterloo and have **moved away to attend college or university**. Each one receives a handwritten card of support from a Knox member and periodic “care” packages including home baked cookies and Tim Horton’s gift cards. Each Christmas (under normal circumstances) Knox would host a gathering of these students following worship to provide a lunch and an opportunity for them to catch up with one another and with their church home.

**Story #1**

One young person, a student at Wilfred Laurier, became connected to Knox through our Young Adult ministry. She developed friendships at Knox, and last year began to volunteer in some of the music ministries, including taking leadership roles in worship. In January of this year, she was baptised. Knox has become a home-away-from-home for her. She now introduces people to Knox and helps welcomes other university students into the community.

**Story #2**

One of the Knox Music Scholars, in the years 2006-2010, ended up being hired as the Music Director of Knox in 2020. This has happened twice in the history of the program; the other instance was in the 1990's when a Music Scholar became a Knox Music Director. It is a tremendous blessing to the congregation to have as applicants musicians who have a deep knowledge of the Knox Community.

**Budget**

Music Scholars: \$9500  
Student Ministry: \$900

**Knox is asking for \$7800 from the fund of Presbytery** to support these vibrant ministries.

Letter of Endorsement and Extract of minute (attached)

Knox celebrates the investment we make in student ministry and are grateful for the support of the Presbytery of Waterloo-Wellington.

Respectfully submitted,

Clerk of Session:

Deborah Schlichter, Session Clerk

**Note from the Treasurer:**

The 2022 journal record indicates Kortright received a \$4,865 grant from the Campus/Student Fund. The journal records also indicate the Knox Waterloo and Joonim grants were respectively \$7,666 and \$3,317 last year. There is sufficient funds in the Campus/Student Fund to pay these increased grant amounts.

| Congregation  | 2022 Grant | 2023 Grant | Increase |
|---------------|------------|------------|----------|
| Kortright     | 4,865      | 6,600      | 1,735    |
| Joonim        | 3,317      | 3,935      | 618      |
| Knox Waterloo | 7,666      | 7,800      | 134      |
| Total         | 15,848     | 18,335     | 2,487    |

**Recommendation #3**

That student ministries grants be made in the following amounts: Kortright \$6600, Joonim, \$3935, Knox Waterloo, \$7800

**B: Application for Grant from Calvin Kitchener**

May 4, 2023

To: Rev. Darrell Clarke, Clerk of the Presbytery of Waterloo-Wellington

From: Bonnie Street, Clerk of Session, Calvin Kitchener

Re: Fund Request from the Development Fund

Rev. Clarke,

In 2020 Nosoon Park, a long-time member of Calvin made us aware of a church in Moron, Cuba who were hoping to build a church and expand their ministry. Since that time we have been forwarding funds to the church and they have been able to purchase musical instruments and to instal an in-side washroom within the church. They have also started working on a 'satellite' congregation in a more remote area of the country. Nosoon travels to Moron twice a year and we have had three separate visits by our Minister and/or Calvin members to Moron. We communicate with them often and they send us pictures of the work that they have done and of their worship services. They are a vibrant, faithful congregation.

More recently, the situation in Cuba has become extremely bad for the Cuban citizens. They

must shop at stores designated for them and the shelves are often bare. What is available is at an extremely high cost and therefore unattainable for them. They do not have sufficient funds to purchase food, water or medicine. No country is providing support to them and the Cuban government would not allow it anyway.

Since June 2020, Calvin members have forwarded \$17,620.00. We cannot issue tax receipts for these donations as it is not a PCC sanctioned charity. We are very proud of the support the Calvin people have provided.

It is our hope to bring the Cuban Minister and his wife and their 4 year old son to Calvin in September 2023. At Calvin we have a Spanish speaking congregation (The Beautiful Church) that worship in our sanctuary on Saturday's. The purpose of the trip would be to allow for networking opportunities that would in the future provide additional financial support. The Beautiful Church would take the Minister and his wife to Spanish speaking congregations in Toronto to allow them to speak to those congregations and ask for assistance.

At a meeting of Session on May 3, 2023, it was moved and seconded that Calvin request funds from the Presbytery in the amount of \$4,000.00 to cover their flight from Cuba to Toronto return and for insurance costs. The motion carried. Costs for their stay (accommodation, etc.) while in Canada will be covered by Calvin and their members.

If you require additional information, please contact me.

Thank you.

Bonnie Street, Clerk of Session, Calvin Kitchener

#### **Recommendation #4**

That a one-time grant of \$2000.00 from the reGeneration Fund be offered to Calvin Kitchener to help finance the above trip.

#### **C. Motion Re. Trust Deeds**

The following business was recorded on May 9:

##### **Congregational Trust Deeds**

Moved by Scott McAndless/Gib McIlwrath that the Congregations of the Presbytery of Waterloo-Wellington complete their Trust Deeds (as templated in Section C of the Book of Forms) by April 1, 2024, ~~September 10, 2023, in order to be approved at the September 12, 2023, Regular Meeting of the Presbytery Meeting~~ OR before receiving any future grants or loans from the Presbytery, effective, May 9, 2023. Further that the Trust Deed be updated each year on its anniversary and filed with the Clerk of Presbytery.

A friendly amendment to extend the deadline for completion of the Trust Deeds, to April 1, 2024, was received.

There is some confusion expressed as to whether the extension also applies to congregations receiving loans or grants. As the motion is written, it does imply that, as of now, you cannot receive a loan or grant without having a deed on file. We don't believe that was the intention. Therefore, we would offer this clarifying motion:

#### **Recommendation #5**

That, after April 1, 2024, congregations will be required to have a Trust Deed on file with the Presbytery as a condition of being eligible to receive loans or grants from Presbytery.

#### **Hybrid Meeting Reconsideration**

When the Presbytery set up its experiment on holding Zoom and hybrid meetings, it was understood that we would review the practice at this time. The practice did help us through a difficult time and online meetings could be useful in some circumstances such as the high probability of inclement weather and emergent meetings that may not necessitate the displacement of presbyters, but the committee felt that we need to primarily move back to in-person meetings. We make the following motion:

### **Recommendation #6**

That moving forward, the Presbytery adopt the following practice in our meetings:

- All regular meetings will be held in person, with the exception of the January meeting that will be held on Zoom
- All Emergent Meetings will be held either in person or on Zoom at the call of the Moderator
- We will not continue the practice of hybrid meetings. In certain circumstances, the moderator may give permission to people to address the presbytery by video conference when the capacity exists.

### **Other Matters (without Recommendations)**

#### **Watson Estate Update**

#### **Summary of the PCC's final court order.**

We have filed the final court order with the Ontario Court of Justice. This will be the last court action in this case and confirms the courts decisions in regard to the appointment of Victor Kim, Principal Clerk PCC, as Estate Trustee, 10% of the estate being made available to the Presbytery (via the Trustee Board), the residue of the trust being made in twenty years to the Presbytery (via the Trustee Board), the establishment of the Trust fund until then, the option to apply for variances to the Trust (should a portion of it be not be required to remain in trust for the full life of the Trust and then payable to the Presbytery), and repayment of all costs. This “straightforward” application of probate has had its many challenges and covid elongated the court time considerably. The courts remain behind in processing orders approximately 2-3 months, however we were already given permission to liquidate the estate and our lawyer holds it in a trust account awaiting the final order.

#### **DETAILS**

Court File No. CV-22-00000678-00ES ONTARIO SUPERIOR COURT OF JUSTICE

THIS APPLICATION, made by the Trustee Board of the Presbyterian Church in Canada, for a final Order on the balance of the relief sought in the Notice of Application was heard this day (Date TBD) at the court house at 85 Frederick Street, Kitchener, Ontario N2H 0A7.

ON READING the Application Record and on being advised of the consent of the Office of the Children's Lawyer on behalf of the unborn, Hudson Noseworthy, born June 8, 2020 and Navy Leach, born July 14, 2021 and on hearing the submissions made by counsel for the Applicant, no other Respondents having delivered a Notice of Appearance,

THIS COURT ORDERS that:

- Victor Kim, the Principal Clerk of the Trustee Board (the “Trustee Board”) of the Presbyterian Church in Canada, is hereby appointed the Estate Trustee (the “Estate Trustee”) for the Estate of Jean Mary Watson, deceased (the “Estate”);
- ten per cent (10%) of the residue of the Estate be distributed to the Trustee Board in accordance with the cy-près doctrine;

- the residue of the Estate which remains after the winding up of a trust, as provided for in the Last Will and Testament of Jean Mary Watson executed on December 1, 1983 (the “Will”), if any, shall be distributed to the Trustee Board in accordance with the cy-près doctrine;
- the Estate Trustee has discretion, acting reasonably, to determine the meaning of “handicap, illness, or disease” for the purposes of identifying a beneficiary of a trust as provided for in the Will, in order to determine to whom distributions of income and capital of the trust, are to be made;
- that the Estate Trustee may apply or move before the Court for directions, guidance, and advice as to the proper administration of the Estate or for the variance of this Order in the course of administration, in accordance with the Rules of Civil Procedure.
- costs of this application are payable from the Estate to the Applicant

**General Assembly 2024 has been announced to be held at Laurier University, within the bound of our presbytery.**

### **Teams and Membership**

The Clerk will contact Clerks of Session to ask for Elder Representatives for the 2023-24 year.

The Clerk will also be writing to all Presbyters asking them to indicate:

- What teams of presbytery they are most interested in serving (a first and second choice)
- Any presbyters whose work for other levels of the church prevents them from serving on a team will be asked to respond giving their reasons
- Any presbyter who does not respond will be taken as consenting to serve wherever most needed.
- The clerk will also write members on the Appendix inviting them to participate on teams if they are able.
- The clerk will prepare a roster of teams and circulate it to the presbytery.

Presbyters are asked to respond to this email once they receive it by August 24

### **Recommendation #7**

That the report of the business committee be adopted

### **b. Congregational Response Team – Rev. Dr. Mark Richardson (Appendix “E”) Pending**

**Report of the Congregational Response Team:**  
To the Presbytery of Waterloo-Wellington June 2023

**Recommendation #1:** Moved by Mark Richardson/ Kristine O’Brien that the report of the Congregational Response Team be received and considered.

### **For information:**

The Presbytery on 30<sup>th</sup> May passed the following motion: “That the Congregational Response Team be given power to issue to appoint an Interim Moderator, who with a second Presbyter of their choosing, conduct exit interviews with the minister and the session.” Therefore our Team reports that Rev’s Marty & Barb Molengraaf have accepted and are sharing the responsibilities as Co-Interim Moderators at St. Andrew’s Guelph.

### **Knox, Crieff:**

As Rev. John Borthwick has resigned from St. Andrew’s, Guelph, he also needed to give up his position as IM of Knox, Crieff. Thus our recommendation:

**Recommendation #2:** “That Rev. Dr. Kristine O’Brien be appointed by the Presbytery as the new IM for Knox, Crieff, effective 01<sup>st</sup> July 2023.”

**Two Rivers, Guelph:**

Rev. Glen Soderholm retires at the end of June 2023, and Two Rivers would like to hire him back on at 24 hours per week in a Stated Supply contract position from 01<sup>st</sup> July 2023 to 30<sup>th</sup> June 2024. (See additional business Presbytery 09<sup>th</sup> May 2023).

Thus, please consider the following recommendations:

**Recommendation #3:** That the Stated Supply contract from Two Rivers Church Mission to Rev. Glen Soderholm, effective 01<sup>st</sup> July 2023 to 30<sup>th</sup> June 2024 be approved.

**Recommendation #4:** That Rev. Glen Soderholm be put back on the constituent roll of Presbytery effective 01<sup>st</sup> July 2023.

**The Presbyterian Church in Canada  
Stated Supply Ministry Agreement  
Presbytery of Waterloo-Wellington**

This agreement is dated the 1<sup>st</sup> day of July, 2023

Between:

The Mission of Two Rivers Church located at Guelph, ON

and:

The Rev. Glen Soderholm 106 Cardigan St. Guelph ON, glensoderholm@icloud.com

and:

The Presbytery of Waterloo-Wellington within The Presbyterian Church in Canada

This Agreement outlines the terms for the Presbytery appointment of the Minister to the position of Stated Supply in the Mission of Two Rivers Church, Guelph.

- 1.0 The goals and expectations for this ministry are found at Schedule A, attached.
- 2.0 Qualifications of the Minister are found at Schedule B, attached.
- 3.0 This ministry is part-time based on 24hrs/week.
- 4.0 This ministry will begin on July 1<sup>st</sup>, 2023 and end on June 30<sup>th</sup>, 2024, and may be renewed with the mutual consent of all parties.
- 5.0 The stipend and allowances shall meet or exceed General Assembly and Presbytery requirements and may be prorated in the case of part time.
- 6.0 The Congregation shall pay the following monthly stipend and allowances, less payroll deductions, to the Minister at the beginning of each month:

|  | Annual          | Monthly        |
|--|-----------------|----------------|
| Stipend (inclusive of travel allowance)                                      | \$              | \$2,533        |
| Housing allowance (fair rental value of appropriate housing or use of manse) | \$              | \$1,200        |
| Utilities  | \$              | \$67           |
| <b>Total</b>   | <b>\$45,600</b> | <b>\$3,800</b> |

7.0 In addition to the above, the Congregation shall provide:

- Five weeks vacation per year.
- Health and Dental benefits per The Presbyterian Church in Canada plan.

- Continuing Education allowance according to General Assembly and Presbytery regulations, to be used on approval of the Presbytery.
  - Ministry Resource Account
- 8.0 In the case of the Minister's total disability or extended illness, this Agreement will terminate as of the date the medical leave commences. The Congregation will then continue to provide stipend and all allowances for a period of three months. Housing allowance and cost of utilities only will be continued for a further four months.
- 9.0 The Minister shall be a member of and accountable to the Presbytery in accordance with Book of Forms 176.
- 10.0 This Agreement can be terminated by the Presbytery on its own or at the request of either the Congregation or the Minister on 60 days written notice. During the first three years of ministry under the terms of this Agreement including subsequent consecutive renewals no further payments shall be required at the date of termination or expiry. After three years of consecutive service, the provisions of the Policy for the Dissolution of Pastoral Ties shall apply. (Policy attached if renewal is past three years)
- 11.0 This Agreement is in accordance with the policies for ministry within The Presbyterian Church in Canada and shall be subject to the laws of the province of Ontario
- 12.0 This Agreement may only be amended or modified in writing and with the consent of all parties.

This agreement is approved by the parties as of the date written above.

## **SCHEDULE A**

### **Stated Supply Ministry Goals and Expectations** (Adjust for specific situation)

The goals for this Stated Supply Ministry shall include:

- provision of sustaining ministry for the Congregation

The expectations of the Stated Supply Minister shall include:

- lead worship and preach, subject to vacation and continuing education leave;
- celebrate the sacrament of Holy Communion as determined by the Session;
- celebrate the sacrament of baptism as approved by the Session;
- provide for a leader of worship on Sundays when the Minister is absent, subject to the Minister ensuring that the leader shall support the Congregation's vision and the polity and doctrine of The Presbyterian Church in Canada;
- provide pastoral care for sick and shut-in;
- officiate at weddings and funerals;
- work with Teams and Small Group Leaders to assist them in carrying out their assigned tasks;
- moderate meetings of the Leadership Team and Congregation;
- perform other administrative duties as requested by the Leadership Team or Presbytery
- continue to dialogue with the Congregational Response Team on congregational status for the Mission
- attend Presbytery meetings and provide regular reports about the ministry

## **SCHEDULE B**

### **Stated Supply Minister Qualifications**

The Minister shall have the following qualifications:

- ordained minister in good standing of The Presbyterian Church in Canada;
- congregational pastoral experience as an ordained minister;
- demonstrated ability to work with a Session/Leadership Team to provide leadership in times of transition;
- attended workshop on the *Policy for Dealing with Sexual Abuse or Sexual Harassment* of The Presbyterian Church in Canada within the past 2 years;
- provide a vulnerable sector police records check prepared within the previous two months and demonstrate familiarity with the *Leading With Care* policy of The Presbyterian Church in Canada.

#### **Knox, Guelph:**

The Clerk of Session from Knox, Guelph sent an official letter from their Session seeking permission to search for an Interim Minister. The CRT being in support with their reasons for seeking Interim Ministry at this point in their life as a congregation, we therefore ask the court to consider the following recommendation:

**Recommendation #5:** “That the presbytery approves a period of interim ministry for the congregation of Knox, Guelph for a period of 2 years, and authorizes the session to seek an Interim Minister.”

#### **Knox, Preston:**

A letter from the Session of Knox was received by the Clerk of Presbytery, asking for the Presbytery to consider beginning the process to dissolve the pastoral tie between Rev. Bill Bynum and the congregation, in accordance with Category 2 of The Policy for the Dissolution of Pastoral Ties, which states: “The presbytery has accepted the session’s assessment that the congregation cannot support the ministry position financially at its current level.” The Clerk of Presbytery has issued the Citation to Knox to appear before Presbytery on 20<sup>th</sup> June 2023 regarding this request for the dissolution of the Pastoral Tie.

Please read the summary of assessment from the Presbytery appointed Consulting Team, as follows:

#### **Summary of the Consulting Team’s work with Knox, Preston:**

In November 2022, the Presbytery’s Business Committee sent Peter Bush to Knox, Preston in response to a letter from the Session of Knox, Preston about the new Stipend schedule. The Session and Board of Knox, Preston stated that the 15th increment of the stipend grid (newly established for 2023) was a reach too far. The conversation quickly evolved into a detailing that the financial pressures on Knox, Preston were wearing on everyone in leadership. In fact, it was stated that every Board meeting was dominated by conversations about where to find the money to keep the church going and the same question dominated Session meetings.

Leadership at Knox, Preston had explored a variety of options -- including renting to whoever wanted space -- that had been so successful that the leadership felt like they were landlords managing tenants and not church leaders. But, at this point in time, June 2023, Knox has lost one of its major renters. Another option was turning the building into affordable housing with church space in the building, but the potential developer had not been willing to reserve space in the new building for the congregation to continue there. Such a conversation would never have taken place without a profound sense that the financial crisis was a crushing burden. This conversation led to Peter making the suggestion that a consultant from presbytery might be helpful in moving through the options before the congregation.

In January 2023 the Presbytery named a Consulting Team of Mark Richardson, Kristine O’Brien, and Peter Bush to consult with Knox, Preston. Meetings were held in February and March, April and May,

where the financial, spiritual, physical, and emotional shape of the congregation was covered with much more detail. During some of these meetings, the leadership self-identified as a Family sized congregation, thus de facto saying that the ministry configuration was not financially viable with less than 30 active members in Knox.

The team had meetings with the Rev. Bill Bynum; conversations which helped fill in pieces so that the story was clearer, and also to hear his own personal expectations.

The team was provided with annual reports which clearly revealed that the congregation, with its current givers, is not able to support the present staffing. There is nothing left to cut out of the budget that would make the books balance. During our May meeting with the elders, they realized aloud that the congregation just cannot financially afford a full-time minister. But, before that May meeting with Session, Rev. Bynum said that he would see a dissolving of the pastoral tie for reasons of financial constraint as the way forward both for the congregation and for himself.

At that May meeting with Session, the team and the elders present discussed the whole realm of dissolving the pastoral tie with Rev. Bynum. After a sensitive and thoughtful conversation, the elders present came to the sad and regrettable conclusion that this was a necessary move. There was discussion of the Policy for the Dissolution of Pastoral Ties, which included all the necessary requirements and steps to be taken.

The elders asked the Rev. Bynum to call a meeting of Session to deal with this single issue. That duly constituted Session meeting was held, with Rev Dr Mark Richardson present. From that Session meeting, a motion was sent to the Clerk of Presbytery requesting that the Presbytery provide the needed guidance and support for Knox, Preston to move forward with the process of dissolving the pastoral tie with Rev. Bill Bynum.

Therefore, please consider the following recommendations:

Based on the financial assessment from the Session and Board of Knox, Preston, and the concurrence of the consulting team, we ask Presbytery to consider the following

**Recommendation #6:** “That the Presbytery accept the assessment that the congregation cannot support the ministry position financially at its current level.”

**Recommendation #7:** “That the Presbytery Consultation Team comprised of Rev. Dr. Peter Bush, Rev. Dr. Kristine O’Brien, and Rev. Dr. Mark Richardson, be the Team appointed by the Presbytery of Waterloo-Wellington to work with the Session of Knox, Preston in accordance with the terms of Category 2 from the Policy for Dissolution of the Pastoral Ties handbook, and with all details worked out, report back to Presbytery at its September 2023 meeting.”

And in accordance with section 2.1 of the same Policy:

**Recommendation #8:** “that our current consulting team be appointed as the pastoral care team for the people of Knox, Preston.”

And in accordance with section 2.1 of the same Policy:

**Recommendation #9:** “that Rev. Mark Gaskin be appointed as the pastoral care person for Rev. Bill and Cindy Bynum.”

#### **General Presbyter:**

Our Presbytery has had conversations for at least the previous 20 years (some on this team have been in this Presbytery for longer than this) with the most recent ones being in 2015 when under the

leadership of Dr. Peter Coutts our Presbytery was encouraged by this idea but felt that the timing was not right, even though we earmarked over \$200,000 for the future direction our Presbytery's congregations needed. Then in 2016 we again had a good discussion about a GP but decided that while such a position may be needed, it wasn't the right time. In 2022 the Equipping Leadership Team of our Presbytery again tackled this idea, which now our Team is putting forward, fully believing that this proposal is a response to the times of stresses and anxiety we find ourselves in as a Presbytery, and as individual members of this Presbytery. We recognize that many other if not all other Presbyteries across the PCC are in a similarly stressful and very challenging times.

Therefore, keenly thinking that the time is now right, we put before the Presbytery the following:

**Recommendation #10:** "That the Presbytery begin a search immediately for a General Presbyter, under the terms outlined below, with the CRT acting as the Search Committee and that the financial implications be reviewed by the Business Committee in consultation with the Treasurer and the Property and Finance Team with power to issue in determining how this position will be funded."

### **Presbytery of Waterloo-Wellington**

#### **General Presbyter Job Description**

*The primary responsibility of the General Presbyter is to lead discernment processes in congregations who are vacant, exploring missional possibilities and/or are facing serious challenges.*

#### **Job details**

- Full-time work, at approximately 45 hours per week
- Two-year renewable contract

#### **Compensation**

- from \$45/hour based on experience
- optional Presbyterian Church in Canada pension and benefits
- no additional housing allowance
- travel reimbursed at PCC per km rate

#### **Key responsibilities**

- Lead discernment processes in select congregations
- Explore and support missional opportunities within the presbytery
- Encourage relationships of mutual trust and respect within and between congregations
- Attend and participate in presbytery meetings as appropriate (on Appendix to the Roll)
- Maintain a log of time spent on all activities, functions, and tasks
- This may include providing pulpit supply and serving as an Interim Moderator where absolutely necessary. It is expected that they will be compensated above their Presbytery remuneration for these extra responsibilities at the approved GA/Presbytery minimums.

#### **Qualifications**

- Member of the Presbyterian Church in Canada in good standing
- Working knowledge of the polity and culture of The Presbyterian Church in Canada
- Competency in time management and organization
- Excellent interpersonal and communication skills

- Ability to set short/long term goals, achieve them and evaluate results

#### **Additional Assets**

- Formal Interim Ministry Training
- Conflict Management Certificate

#### **Accountability**

- Appointed by the Presbytery of Waterloo Wellington
- Report directly to the Business Committee
- Position evaluated annually by the Congregational Response Team

### **Interim Moderator Reports:**

#### **Knox Crieff**

**May 30, 2023**

#### **Rev. John Borthwick | Interim Moderator**

The congregation of Knox Crieff continues to meet weekly for worship and fellowship. Worship is led by a variety of guest preachers. Since beginning in January 2023, The Rev. Dr. Kristine O'Brien, Director of Crieff Hills Retreat Centre has offered the lion's share of supply - leading them through Lent and Easter and also presiding over the Sacrament of Holy Communion on two occasions. This intentional engagement has nurtured a deeper relationship between the Crieff Church and the Retreat Centre.

The Session has met regularly and we have held two joint Board and Session meetings. Financially, it would seem that without some kind of collaboration that they would be unable to call even a part-time minister to serve the congregation. The Session has been very open to considering every option as they discern the future that God is calling them towards. However, they are not rushing things. They have a schedule for regular pulpit supply that takes them to January 7, 2024 and also includes a monthly lay led service starting this Fall.

A challenge that was discovered a few months ago that will require significant work on the part of the congregational leadership and outside resources (legal, etc) relates to the title of their properties and the Cemetery that is located beside the Church building. It is good that the General Assembly through its Trustee Board will be seeking to highlight this issue as a part of its report this year. Knox Crieff are working towards having greater clarity on the ownership / responsibilities / liabilities of the Cemetery that has been a part of their community for generations.

As I step away from this role effective June 30, I will work with the newly appointed Interim Moderator to bring them up to speed on the activities of the congregation and its leadership. It has been an absolute pleasure to reconnect with the congregation of Knox Crieff having served as their Interim Moderator over a decade ago previously when they called The Rev. Jeffrey Smith as their last full-time minister. May God's wisdom and patience be theirs as they navigate the next step in their journey to share the good news with the people of Puslinch.

Grace and peace,

John.

**KC Harriston Interim-Moderators Report June 2023**



Tuesday, June 20, 2023 – 7 PM

Crieff Hills Community

6383

We have had regular monthly meetings with the Knox/Calvin Session. The pulpit supply has been well received.

One infant baptism has been celebrated.

Future planning is underway and we are in the process of working on completing the congregational profile.

June 20 Session will appoint a Search Committee.

Sincerely,

Rev Calvin Brown

Interim-Moderator K/C Harriston

**Recommendation #11:** Moved by Mark Richardson/ Kristine O'Brien that the report of the Congregational Response Team be accepted.

**c. Report of the Treasurer (Appendix “B” with financial documents attachments.) – David Church**  
**Treasurer’s Report to the Presbytery of Waterloo-Wellington June 20, 2023**

**Recommendation #1**

That the Report of the Treasurer be received and considered.

**2023 Financial Activity to May 31, 2023**

Attached are the Financial Position (Balance Sheet) and Financial Report (Income Statement) to the end of May 2023. Expenditures are tracking to the 2023 budget. The Clerk’s Presbytery computer was sold.

**PCC Consolidated Fund (C/F) Report First Quarter Results**

The PCC C/F market value in the first quarter of 2023 increased \$43,766 to \$1,076,424. No income was added due to expenses exceeding dividend income and the Bond Fund income is only distributed semi-annually (June and December).

**First and Second Quarter Assessment Analysis**

|  | FINANCIAL REPORT TO WATERLOO-WELLINGTON PRESBYTERY AS AT MAY 31, 2023 |                |               |              |                |                     |                  |                   |                     |               |                  |
|--|---|----------------|---------------|--------------|----------------|---------------------|------------------|-------------------|---------------------|---------------|------------------|
|  | GENERAL FUND  |                |               | RESERVE FUND | TRUST FUND     | ReDEVELOP MENT FUND | CAMPUS/ STUD.FND | REMERGE- NCY FUND | REGENERA- TION FUND | TOTAL May-23  | TOTAL May-22     |
|  | May-23  | Budget         | Variance      |              |                |                     |                  |                   |                     |               |                  |
| <b>INCOME</b>  |   |                |               |              |                |                     |                  |                   |                     |               |                  |
| Assessment Income                                    | 47,552  | 95,104         | 47,552        |              |                |                     |                  |                   |                     | 47,552        | 47,683           |
| Income from induction services                       | -   | -              | -             | 400          | -              | -                   | -                | -                 | -                   | 400           | -                |
| Interest Earned                                      | -   | -              | -             | 54           | 87             | 1,939               | 169              | 761               | 1,094               | 4,104         | 464              |
| PCC Fund Income                                      | -   | -              | -             | 3,638        | 383            | 1,362               | 5,058            | 7,404             | 25,880              | 43,726        | 34               |
| Capital Gain(loss)                                   | -   | -              | -             |              |                |                     |                  |                   |                     | -             | 383              |
| Proceeds of Dispositions                             | 250   | -              | 250           |              |                |                     |                  |                   |                     | 250           |                  |
| <b>Total Income</b>                                  | <b>47,802</b>   | <b>95,104</b>  | <b>47,302</b> | <b>4,091</b> | <b>470</b>     | <b>3,302</b>        | <b>5,227</b>     | <b>8,165</b>      | <b>26,974</b>       | <b>96,032</b> | <b>48,499</b>    |
| <b>EXPENSES</b>                                      |   |                |               |              |                |                     |                  |                   |                     |               |                  |
| Synod Assessment                                     | 22,259  | 44,517         | 22,259        |              |                |                     |                  |                   |                     | 22,259        | 21,311           |
| Assessments - Total                                  | 22,259  | 44,517         | 22,259        | -            | -              | -                   | -                | -                 | -                   | 22,259        | 21,311           |
| Counselling Fees                                     | -   | -              | -             |              | 800            |                     |                  |                   |                     | 800           | -                |
| Presbytery Budget Funding                            | -   | -              | -             |              |                |                     |                  |                   |                     | -             | 23,842           |
| Grants to Congregations                              | -   | -              | -             |              |                | 10,000              |                  |                   | 22,800              | 32,800        | 18,000           |
| Grants - Covid Congregational                        | -   | -              | -             |              |                |                     |                  |                   |                     | -             | 138,000          |
| Grants-Renewal Projects                              | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Grants - Post Secondary Students                     | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Grants - U of G chaplaincy                           | -   | 9,000          | 9,000         |              |                |                     |                  |                   |                     | -             |                  |
| Grants - Students for Ministry                       | -   | 1,200          | 1,200         |              |                |                     |                  |                   |                     | -             |                  |
| Grants - New Life Counselling                        | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Grants - Manse Rental Subsidy                        | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Grants - Canadian Food Grains                        | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Grants - Other (PWSD Turkey/Syria Earthquake Relief) | 3,000   | -              | 3,000         |              |                |                     |                  |                   |                     | 3,000         | -                |
| <b>Grants - Total</b>                                | <b>5,000</b>  | <b>10,200</b>  | <b>15,200</b> | <b>-</b>     | <b>800</b>     | <b>10,000</b>       | <b>-</b>         | <b>-</b>          | <b>22,800</b>       | <b>38,600</b> | <b>179,842</b>   |
| Clerk's honorarium                                   | 5,942   | 14,261         | 8,319         |              |                |                     |                  |                   |                     | 5,942         | 5,942            |
| Treasurer's honorarium                               | 3,000   | 12,000         | 7,000         |              |                |                     |                  |                   |                     | 3,000         | 3,135            |
| CPP/EI   | 517   | 1,200          | 683           |              |                |                     |                  |                   |                     | 517           | 454              |
| Liability Insurance                                  | -   | 3,700          | 3,700         |              |                |                     |                  |                   |                     | -             |                  |
| General and office supplies                          | 903   | 1,800          | 897           |              |                |                     |                  |                   |                     | 903           | 1,394            |
| Telecommunications                                   | 324   | 400            | 76            |              |                |                     |                  |                   |                     | 324           | 324              |
| Depreciation   | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Audit and legal fees                                 | -   | 4,000          | 4,000         |              |                |                     |                  |                   |                     | -             |                  |
| Bank interest/charges                                | 245   | 350            | 105           |              |                | 135                 | 10               | 10                | 10                  | 410           | 3,473            |
| <b>Administration Expenses-Total</b>                 | <b>12,932</b>   | <b>37,711</b>  | <b>24,779</b> | <b>-</b>     | <b>-</b>       | <b>135</b>          | <b>10</b>        | <b>10</b>         | <b>10</b>           | <b>13,097</b> | <b>14,726</b>    |
| Travel and mileage                                   | -   | 1,000          | 1,000         |              |                |                     |                  |                   |                     | -             |                  |
| Meals and hospitality                                | 156   | 1,650          | 1,494         |              | 1,458          |                     |                  |                   |                     | 1,614         | 2,009            |
| <b>Travel - total</b>                                | <b>156</b>  | <b>2,650</b>   | <b>2,494</b>  | <b>-</b>     | <b>1,458</b>   | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>            | <b>1,614</b>  | <b>2,009</b>     |
| Commissioner's Expenses GA                           | -   | 1,000          | 1,000         |              |                |                     |                  |                   |                     | -             |                  |
| Conference Funds                                     | 1,100   | 1,000          | 100           |              |                |                     |                  |                   |                     | 1,100         | -                |
| Student Psych. assessments/counselling               | -   | 600            | 600           |              |                |                     |                  |                   |                     | -             |                  |
| Visitors and Gifts                                   | -   | 300            | 300           |              |                |                     |                  |                   |                     | -             |                  |
| Christian education                                  | -   | -              | -             |              |                |                     |                  |                   |                     | -             |                  |
| Carbon Offset  | -   | 300            | 300           |              |                |                     |                  |                   |                     | -             |                  |
| Student certification                                | -   | 300            | 300           |              |                |                     |                  |                   |                     | -             |                  |
| <b>General expense - Total</b>                       | <b>1,100</b>  | <b>3,700</b>   | <b>2,600</b>  | <b>-</b>     | <b>-</b>       | <b>-</b>            | <b>-</b>         | <b>-</b>          | <b>-</b>            | <b>1,100</b>  | <b>-</b>         |
| <b>Total All Expenses</b>                            | <b>41,446</b>   | <b>98,778</b>  | <b>67,332</b> | <b>-</b>     | <b>2,258</b>   | <b>10,135</b>       | <b>10</b>        | <b>10</b>         | <b>22,810</b>       | <b>76,669</b> | <b>217,888</b>   |
| <b>Surplus/(Deficit)</b>                             | <b>6,356</b>  | <b>- 3,674</b> | <b>20,030</b> | <b>4,091</b> | <b>- 1,788</b> | <b>6,833</b>        | <b>5,217</b>     | <b>8,155</b>      | <b>4,164</b>        | <b>19,363</b> | <b>- 169,389</b> |

Of the 3 congregations contacted by the Rev. Darrell Clarke to determine why they had not made a quarterly or annual assessment payment, one congregation paid the entire year and updates are outstanding for the other 2 congregations.

Respectfully submitted,

David Church, Treasurer

**Recommendation #2**

That the Report of the Treasurer be adopted

PRESBYTERY OF WATERLOO-WELLINGTON  
STATEMENT OF FINANCIAL POSITION  
as at May 31, 2023

|                                      | GENERAL FUND | RESERVE FUND | TRUST FUND | ReDEVELOPMENT FUND | CAMPUS/STUDENT FUND | ReEMERGENCY FUND | ReGENERATION FUND | MAY 2023 TOTALS | MAY 2022 TOTALS |
|--------------------------------------|--------------|--------------|------------|--------------------|---------------------|------------------|-------------------|-----------------|-----------------|
| <b>CURRENT ASSETS</b>                |              |              |            |                    |                     |                  |                   |                 |                 |
| CASH                                 | 18,168       | 3,907        | 8,785      | 218,648            | 13,854              | 59,317           | 84,284            | 406,964         | 386,870         |
| ACCOUNTS RECEIVABLE                  | - 2,237      |              |            | -                  |                     | 110,338          |                   | 108,101         | 87,058          |
| ACCRUED INTEREST                     |              |              |            |                    |                     |                  |                   | -               | -               |
| G.I.C.'S                             |              |              |            |                    |                     |                  |                   | -               | -               |
| DUE FROM OTHER FUNDS                 |              |              |            |                    |                     |                  |                   | -               | -               |
|                                      | 15,931       | 3,907        | 8,785      | 218,648            | 13,854              | 169,656          | 84,284            | 515,065         | 473,928         |
| <b>LONG-TERM ASSETS</b>              |              |              |            |                    |                     |                  |                   |                 |                 |
| NOTES RECEIVABLE(CHURCHES)           |              |              |            | 903,643            |                     |                  |                   | 903,643         | 545,771         |
| PCC CONSOLIDATED FUND                |              | 89,549       | 9,426      | 33,541             | 124,518             | 182,275          | 637,116           | 1,076,424       | 1,224,562       |
| CORPORATE&GOV.BONDS                  |              |              |            | 111,758            |                     |                  |                   | 111,758         | 187,893         |
| ADJUST TO MARKET VALUE               |              | -            |            | 9,222              |                     |                  |                   | 9,222           | 14,342          |
|                                      | -            | 89,549       | 9,426      | 1,058,164          | 124,518             | 182,275          | 637,116           | 2,101,048       | 1,972,568       |
| <b>FIXED ASSETS</b>                  |              |              |            |                    |                     |                  |                   |                 |                 |
| COMPUTER EQUIPMENT                   | 2,486        |              |            |                    |                     |                  |                   | 2,486           | 2,486           |
| LESS DEPRECIATION                    | - 1,657      |              |            |                    |                     |                  |                   | - 1,657         | - 829           |
|                                      | 829          | -            | -          | -                  | -                   | -                | -                 | 829             | 1,657           |
| <b>TOTAL ASSETS</b>                  | 16,760       | 93,457       | 18,212     | 1,276,812          | 138,372             | 351,931          | 721,400           | 2,616,942       | 2,448,153       |
| <b>LIABILITIES</b>                   |              |              |            |                    |                     |                  |                   |                 |                 |
| ACCOUNTS PAYABLE                     | 403          |              |            |                    |                     |                  |                   | 403             | 28,684          |
| LONG TERM DEBT                       |              |              |            | 37,758             |                     |                  |                   | 37,758          | 40,105          |
|                                      | 403          | -            | -          | 37,758             | -                   | -                | -                 | 38,162          | 68,790          |
| <b>FUND BALANCES</b>                 |              |              |            |                    |                     |                  |                   |                 |                 |
| OPENING BALANCES                     | 10,001       | 89,365       | 20,000     | 1,245,887          | 133,154             | 343,775          | 717,235           | 2,559,417       | 2,548,753       |
| CURRENT SURPLUS(DEFICIT)             | 6,356        | 4,091        | - 1,788    | - 6,833            | 5,217               | 8,155            | 4,164             | 19,363          | - 169,389       |
| PRIOR UNDISTRIBUTED                  |              |              |            |                    |                     |                  |                   | -               |                 |
|                                      | 16,356       | 93,457       | 18,212     | 1,239,054          | 138,372             | 351,931          | 721,400           | 2,578,780       | 2,379,363       |
| <b>TOTAL LIABILITY/FUND BALANCES</b> | 16,760       | 93,457       | 18,212     | 1,276,812          | 138,372             | 351,931          | 721,400           | 2,616,942       | 2,448,153       |



**d. Report of the Finance & Property Team – Rev. Reuben St. Louis (Appendix “C”)**

**Property and Finance Report - Presbytery of Waterloo / Wellington**

June 2023

**Recommendation 1**

That the report of the Property and Finance Team be received and considered

**Recommendation 2**

Moved and seconded that the Presbytery pause payments on Central Presbyterian’s loans from the Presbytery for 7 years starting in 2023.

Central Presbyterian took on a large building project and is currently carrying a large mortgage. While the congregation has been diligent in paying off their mortgage and the loan owed to the Presbytery for the same project, the recent increase in interest rates has left the congregation in a difficult spot. To reduce the financial burden on the congregation, the Property and Finance team is proposing to pause payments to the Presbytery so that more funds from the congregation can go to paying off the mortgage.

**Notice of Motion:**

At a future Sederunt, a representative of the Property and Finance Committee will move or cause to be moved that the Presbytery reconsider the Terms of Reference for our Presbytery funds.

**Recommendation 3**

That the report of the Property and Finance Team be adopted

**e. Equipping Leadership Team – Rev. Glen Soderholm (Appendix “D”)**

Waterloo-Wellington Presbytery

Equipping Leadership Team Report April 27<sup>th</sup>, 2023

Equipping leadership has no report. The Clerk of Presbytery has circulated, on their behalf, a letter concerning candidates for Education and Reception.