

Ministry Description Camping and Youth Consultant

This is a full-time 3 year contract position which consists of two roles: 1. Director of the Synod Camp, Camp Geddie, and 2. Synod Youth Consultant.

The Duties of this position include:

1. Director of Camp Geddie:

- Oversee and participate in the operation, administration, and promotion of the Synod camp
- Serve as an ex officio member on the Camp Geddie Committee, and its sub-committees (For details of duties and responsibilities see *the Camp Geddie Committee: Job Description for Executive Director*)

2. Synod Youth Consultant:

- Actively promote camping/and youth ministry to the Synod.
- Initiate and facilitate regular training opportunities for Children/Youth/Young Adult ministry leaders throughout the Synod (i.e. retreats, online meetings, webinars, guest speakers)
- Actively provide online resource materials and/or links to online resources through the Synod's website to aid congregations in developing their own Children/Youth/Young Adult and ministries.
- Work in consultation with the Synod's Programme Committee to:
 - o initiate, plan, and provide leadership for Synod Children/Youth/or Young Adult ministry events including PAYS
 - o provide oversight of booking, registration and transportation for participants to CY.
- Initiate regular contact with Presbyteries for the purposes of:
 - o Promoting/advertising Children/Youth/or Young Adult ministry events within the Synod, or within the larger national church (i.e. PAYS, CY, etc.)
 - o Discerning together opportunities to share in initiating, planning, and leading Presbytery Youth Events
- Initiate personal contact with congregations for the purposes of:
 - o Networking and fostering supportive relationships with local ministry leaders
 - o discerning opportunities to assist with congregational Children/Youth/or Young Adult ministry events
- Initiate contact as a resource person to Camp Keir and Camp MacLeod for the purposes of helping to equip, support and train their staff
- To foster a relationship among the camps within the Synod

Education:

- University degree, preferably in a field relevant to the position.
- Theological education or other preparation for ministry within the Reformed tradition is required.
- Ordination or Designation to the Order of Diaconal Ministries is desirable, but a candidate with relevant qualifications and experiences who is prepared to function in a ministry role, subject to appropriate structures of accountability and disciplines, will be considered.

- Training and/or experience in Program Development.
- Knowledge of and compliance with The Presbyterian Church in Canada's policy to ensure the safety of children, youth and vulnerable adults ("Leading with Care")

Qualifications:

- Experience in camping and/or youth ministry leadership
- Self-directed, able to initiate and follow through on a variety of tasks
- Ability to work in a collegial way with others
- Strong interpersonal skills (including strong communication skills, conflict resolution, etc.)
- Ability to lead a variety of ages in a group task
- Skills in planning and time management
- Proficient in technology (i.e. web use, social media/networking platforms, ect.)
- Membership in good standing in a congregation of The Presbyterian Church in Canada, or on a Roll of a Presbytery (Qualified candidates from other branches of the Reformed Tradition may be considered)
- Knowledge of the polity and practices of The Presbyterian Church in Canada
- Complete and up-to-date Child Abuse registry and Criminal Record checks

Accountability and Consultation

- The Camping and Youth Consultant will be supervised by the Personnel Committee of Synod and will report to Synod Council through the committee
- The Camping and Youth Consultant will be an ex officio member of the Synod Programme Committee with voice but no vote.
- If an Ordained Minister or Diaconal Minister, the Camping and Youth Consultant will be a member of the Presbytery in which she or he resides.
- The Camping and Youth Consultant will be expected to seek out and attend continuing education opportunities to remain up to date
- The Camping and Youth Consultant will be subject to an annual review of performance and ministry, conducted by the Synod Personnel Committee
- The Camping and Youth Consultant will be employed under the terms of the Human Resources Manual of the Synod.
- Termination of the contract will be in compliance with the process outlined in the Synod's Human Resource Manual

Compensation:

This position is funded by The Synod of the Atlantic Provinces and its stipend and allowances are subject to the categories and rates of compensation regulated by the General Assembly's annual Minimum Stipend & Allowance Schedule.