

The Presbytery of Westminster
 Regular Meeting at West Vancouver Presbyterian Church
 March 5, 2019

The Presbytery of Westminster met in Regular Session on Tuesday, March 5, 2019 at 7:00pm within the West Vancouver Presbyterian Church, West Vancouver, BC. Worship was led by Hummingbird Ministries.

CONSTITUTION

The Moderator, Miklos Szigeti, opened with recognition of the traditional First Nation lands upon which the Presbytery was meeting, and then constituted the Court with prayer at 7:40pm.

The Moderator welcomed any guests in attendance.

DOCKET

It was moved by Victor Kim seconded by Geof Jay that the consent agenda below be adopted.

CARRIED

Consent Agenda:

- that the Docket be as indicated,
- that the attendance be recorded as noted in the Roll Record Book,
- that regrets and requests for permission to withdraw be noted as sent to the clerk of presbytery,
- that the minutes of the regular meeting held on January 15, 2019 and the special meeting re: Dedication Service for Central Presbyterian Church on February 24, 2019 be adopted,
- that the correspondence be dealt with as indicated,
- that reports without recommendations be received "for information."
- that reports with recommendations be received and their recommendations considered,
- that the presbytery treasurer be permitted to speak to financial issues.

If the Court is agreed, these motions will be adopted at the beginning of the meeting. Any member may ask for an issue on the consent agenda to be withdrawn from this list before the agenda is adopted.

ROLL

Constituent Roll:

M. Baxter, H. Botha, B. Childs, L. Deacon, P. Dutcher-Walls, P. Eastwood, M. Fontaine, B. Fraser, S. Goble, T. Hsieh, G. Jay, V. Kim, J. Lin, R. Paul, R. Simpson, J. Smith, M. Szigeti, W. van de Wall, W. van der Westhuizen, M. Wong

N. Abramson, I. Evans, A. Lin, J. Low, C. McLean (alt for S. Stacey), H. McClelland, R. McClelland, K. Patrick, K. Sewell, B. Shepansky, G. Sze (alt for A. Wong), G. Shields, R. Wensler, E. Wilson



Victor Kim, Clerk

Appendix:

A. Aicken, G. Davis, J. Davis, B. Garvin, R. Ross, R. Watson

Students:

Y.T. Choi, D. Martinez, A. Perrett

REGRETS

D. Howard, R. Lockhart, C. MacLeod, B. Skelding, R. Topping
 A. Beattie, B. Dennehy, B. Feick, L. Gorman, D. Schindell, S. Stacey, R. Steward, A. Wong
 G. Booy, S. Cleland, K. Jordan, J.H. Kouwenberg, B. McLagan


Permission to withdraw given to:

Willem van der Westhuizen and Emily Wilson at 9pm with Mary Fontaine after the Strategic Planning Committee Report.

CORRESPONDENCE

01-01-19 through to 02-23-19

01-10-19	Cameron Hart	Stipend confirmation by national office required for Rev. Crichton	Replied
01-10-19	Karen Plater	Mission Opportunities - Palestine/Israel & Healing and Reconciliation: The Journey Continues Mission Trips	Circulated
01-10-19	Don Muir	Presbytery Minutes for GAO and Archives	Replied
01-10-19	VST	At A Glance Newsletter from VST - January 2019	Circulated
01-10-19	Janet Eastwood	Camp Douglas Staff Applications due January 26th	Circulated
01-11-19	Richard Sand	Enquiry on temporary marriage licence	Applied
01-13-19	Ruth Chueh	VTPC response to SPC's six strategic priorities	Forwarded to SPC
01-13-19	Brian Fraser	Announcement about Paul Myers Book Launch at Brentwood	Received and distributed
01-14-19	Jim Smith	Requesting temporary marriage licence for a wedding out-of-province	Noted
01-14-19	Diana Veenstra	2018 Statistical Reports	Circulated
01-14-19	Catalina Parra, VST	VST Indigenous Studies Fundraiser information – Feb 15 at 7pm	Circulated



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01-15-19	Paddy Eastwood	Employment opportunity for Youth Worker at Haney PC	Received and distributed
01-15-19	Laurie Deacon	Congregational singing event at St. Aidan's on	Circulated
01-16-19	Andrea Perrett	Announcement for High School Discernment Retreat to be held at SAH from Mar 19-21.	Received and distributed
01-21-19	Maggie Leung	WE December 2018 Presbyterian Sharing Update	Circulated
01-21-19	Terrie-Lee Hamilton	Strategic Planning Survey (presbyteries)	Circulated
01-22-19	Julie Lees	VST Explorer Weekend	Received and distributed
01-23-19	Marion Baird	First PC, New Westminster is looking for church treasurer	Received and distributed
01-25-19	Don Muir	National Office Directory for 2019	Received
01-26-19	Daniel Martinez	2019 Camp Douglas Promotional Video	Received and distributed to all congregations.
01-30-19	Kathryn Muir	Changes to the Roll for January 2019 and the Presbytery-Synod List	Received
01-30-19	Brian Fraser	A Brentwood Consultation with Stuart MacDonald March 9 – poster for distribution	Received and distributed
01-31-19	Larry Eastwood	POW Financial Statistics for January 2019	Received
02-04-19	John Paeng	January 22, 2019 – Vancouver Island Presbytery Meeting Minutes	Received
02-05-19	Allyson Carr	Climate change and PCC greening efforts	Circulated
02-06-19	Kathryn Muir	Updated Clerk Contact List	Received
02-09-19	Laurie Deacon	Chaplaincy Positions available at Delta View	Circulated
02-11-19	Terrie-Lee Hamilton	Creation care levy for presbyteries decided by GA	Received
02-11-19	VST	Story and Song concert with Cheryl Bear, A celebration of Indigenous Studies at VST	Circulated
02-12-19	Terrie-Lee Hamilton	Final registration required for GA 2019. Webpage to be up soon.	Noted
02-16-19	Glen Davis	MVA Faith Luncheon – February 24th	Circulated
02-19-19	Jennifer Astop	Spring Grant Deadlines approaching <ul style="list-style-type: none"> - New and Renewed Ministry Fund deadline is May 15 - Program & Capital Grants deadline is April 15 	Circulated
02-22-19	Arthur Lin	Clerk of Session for BTPC has resigned. Arthur Lin to be acting clerk until further notice	Noted
02-23-19	David Jennings	Presbyterian Initiatives Ministries (PIM) Grants and Loans available – deadline May 15	Circulated

REPORTS

MISSION REPORT

The report was presented by Isabel Evans, Mission Committee Convener.

Moved by Isabel Evans, seconded by Rebecca Simpson that the Presbytery move into Committee of the Whole to deal with Hummingbird Ministries AGM, with Pat Dutcher-Walls acting as convener. **CARRIED**

Pat Dutcher-Walls called the AGM to order and the Presbytery Clerk acted as secretary.

It was moved by Laurie Deacon, seconded by Isabel Evans that the attendance for the AGM be the same as that recorded at the March meeting of the Presbytery of Westminster. **CARRIED**

Mary Fontaine presented a narrative report with PowerPoint slides on the past year's activities.

Treasurer, Larry Eastwood was available to answer any questions related to the financial statements.

Moved by Brad Childs, seconded by Bev Shepansky that the budget for Hummingbird Ministries for 2019 as presented be approved. **CARRIED**

Election of officers and council

Motion moved by Isabel Evans, seconded by Bev Shepansky that the officers of Hummingbird Ministries and the members of Hummingbird Council be those elected through the regular process of nomination and voting at the June Meeting of the Presbytery of Westminster. **CARRIED**

It was moved by Isabel Evans, seconded by Rebecca Simpson to move out of Committee of the Whole and return to the regular meeting of Presbytery. **CARRIED**



Victor Kim, Clerk

Hummingbird Ministries Annual Narrative Report 2018
Restoring & Transforming Ministries
Walking Together as God's People on the Westcoast of British Columbia



The Presbyterian Church in Canada website describes Hummingbird Ministries as follows.

Hummingbird Ministries is an Indigenous healing ministry located in the lower mainland of BC. It is committed to walking with Indigenous people in their healing journeys and to promote healing and reconciliation between Indigenous people and the Church.

Hummingbird Ministries serves children, youth and adults through regular healing circles that help restore hope. The ministry instills freedom in various ways and justice for Indigenous people. It engages youth in sports and healthy alternatives, works with the community in art and celebration, and provides educational and healing workshops, Bible studies, children's art and music programs. These ministries help increase understanding of Indigenous people around issues of ministry, theology and Indigenous cultures.

A friend loves at all times, and a brother is born for a time of adversity. Proverbs 17:17

Hummingbird Ministries was “born” eleven years after an attitude of friendship and a sibling relationship with Indigenous people became apparent, when the Presbyterian Church in Canada came “before God and our Aboriginal brothers and sisters with [their] confession” in 1994. With the assurance of the regional WMS about the importance of realizing the vision of Hummingbird Ministries and the support of the Central Presbyterian Church in 2005, we began “to seek opportunities to walk with Aboriginal peoples to healing and wholeness together as God’s people”. In 2007, the Presbytery of Westminster adopted Hummingbird as one of its ministries and has recently deepened the friendship by adopting the strategic plan of the PCC including the mandate to “engage in healing and reconciliation between indigenous and non-indigenous peoples”.

We present our report including the various projects, which help to restore the well-being of Indigenous people and to transform the broken relationship as outlined in the PCC Confession, which acknowledged its complicity in banning “important spiritual practise through which Aboriginal peoples experienced the presence of the creator God”.

Sacred Circles

It is he who sits above the circle of the earth, and its inhabitants are like grasshoppers; who stretches out the heavens like a curtain, and spreads them like a tent to dwell in; Isaiah 40:22

The sacred circles have been part of Hummingbird from the beginning. They provide a space for spiritual and emotional growth and healing in forms aligned with both the Gospel of Jesus Christ and Indigenous cultures with respect to their knowledge of the “circular creations” of the earth. Our Hummingbird circles draw on the parallels of the values and spirituality, alluded to by literature and story. “People may think that our legends are influenced by Christianity,” said a Cree elder at a Hummingbird Wisdom of the Elders Conference, (2016) “but these are told in our *ancient* Cree language.” In Aboriginal Spirituality & Biblical Theology, Closer than you Think, U of Calgary, 2000, John W. Friesen, a United Church minister writes “The parallels of Stoney beliefs with those of the imported European religious system appear to have been ignored by the missionaries. In fact, it seems they did not even bother to investigate whether there were any.” Damien Costello writes, “Black Elk and his vision of the Sacred Tree are well known, primarily through John G. Neilhardt, a poet who journeyed to Pine Ridge Indian reservation in... 1931... At the end of the journey [Black Elk’s vision] a Sacred Tree would bloom at center of the hoop and the people would live in peace and harmony.” *Black Elk Speaks*, Journal of North American Institute for indigenous Theological Studies, Vol. 4, 2006.

Our Circles provide space for the Creator’s healing in a wide variety of ways. In Cree and Lakota cultures, creation teaches that all life forms are connected, as in the same grape vine (John 15:5) which nourishes God’s reconciling love in Jesus Christ for the whole world. We have a circle time prior to arts lessons and workshops and always share a meal afterwards. We sing the Director’s drum song in the Cree language (Nehiyawewin), giving thanks for the Creator’s gifts of prayer, song and dance. We sing the Welcome song in Cree and English to warm the circle with the hospitality of Jesus. The Director reads a scripture, Indigenous stories complement the lesson and we explore the qualities of relationships that arise in common from both. To conclude, those in the circle, especially the children, echo the Director’s prayer in Jesus’ name. The circles take time and perseverance, but souls are nurtured and transformed because being “listened to” is a synonym for love. We teach the importance of knowing the frailties of our humanity, balancing the physical, the intellectual, the emotional with the very real spiritual aspects of life, in order to be healthy and in communion with our Creator. We teach the value of humility, as taught in both the Indigenous “Circle” revealed to Indigenous people through God’s creation and in Jesus’ Sermon on the Mount. But because of the 300-year history of oppression, the language of faith is unique to Indigenous people.

Special Healing Circles

Four special healing circles happened in 2018. In March, our director facilitated a prayer circle for those grieving youth suicides at the Homalco First Nation. Most were mothers, grandmothers and teens, related to those lost to suicide. Our prayers were answered as there were no further suicides until February 2019, when there were two youth suicides. Hummingbird’s prayer group who are our “Prayer Circle” ministry continue to pray for Homalco youth and other ministry concerns.

Janice Love and her teen son did a special circle on beauty in June. After being with us in circle, Janice wrote, “It was clear to me that the leadership Mary and the elders provide is integral to the children’s pride in themselves and their Indigenous heritages.”

In July, Mary shared a reflection on *Music is Healing*, without knowing that Brian Harper, from the *Winnipeg Inner City Mission*, would be at the Circle to augment the teaching. He shared a story about someone he loved who was in great pain, but no words would bring comfort except for his song. When words can’t do it, he said, music is a gift with its unique healing power. Brian strummed on his guitar, sang some Cree songs, led us in Gospel songs and sang humorous children’s songs that had us all laughing. Yvonne Bearbull, *Kenora Fellowship* also blessed us with her presence.



Victor Kim, Clerk

Several circles happened around our rehearsals for the Christmas Play. Difficult situations revolving around jealousy and bullying emerged, providing an opportunity for the adults to share stories of their own experiences. This inspired the children to open up about their own experiences and agreed it is better not to be part of it. It is an issue that needs to continue to be addressed in our Circles.

Arts Projects

The arts projects are a major focus at Hummingbird as this is where they learn new skills, improve their art and learn how to cope and overcome unique obstacles in life. Projects included drama, Pow Wow and Metis dance, textile arts related to their regalia for dance and costumes for drama performances, choirs that sing and record in Cree and Squamish, and preparing for our major film project. The arts projects include sharing food, and the circle times, which provide opportunities to encourage the children to believe in themselves and their abilities. We encourage them not to be victims of bullies or negative words, which invite them to give up trying to be who they were meant to be as individuals, as members of the Indigenous community and as worthy members of the Creator's family.

Healing Path Cultural Workshop Program

Our Cree cultural teacher, Curtis Ahenakew, facilitated a Ribbon Shirt workshop and Pipe Ceremony in June. A ribbon shirt is a symbol of honour and the colour of the ribbons on a man's shirt reflect his spiritual gifts, which are acknowledged in a ceremony. He is responsible to use and respect these gifts from the Creator for the good of others. The children were respectful and asked questions about the ceremony. The Pipe ceremony calmed the children and the room became quiet and peaceful.

Arts Performances in 2018

The arts performances build confidence, build community and a positive Indigenous identity for our dancers, musicians and actors. They further our objectives for reconciliation through partnerships and new connections with individuals and a wide variety of groups:

- Alexandra Neighbourhood House Festival on May 26 with ArtsCan, Surrey
- National Indigenous Peoples Day on June 17 in partnership with Mosaic Church
- 'We the Neighbours' Celebration at Mill Lake Park, Abbotsford, on June 23 with the Mennonite Central Committee
- Dedication service for the Hummingbird *Piano on the Porch* at Brentwood Presbyterian Church on Oct 21, a service featured in an article in the Winter 2018 issue of our national newspaper
- Peace Through the Arts Festival on Nov 3 in partnership with Gilmore Park United Church
- Christmas Circle on Dec 8, at Richmond Presbyterian Church
- The Star Boy's Promise: An Indigenous Christmas Play on Jan 5, 2019, in partnership with Northwoods United Church

The Hummingbird Film

"The Light of the North Star" expands on the Hummingbird play, "The Confession", based on the 1994 Confession of the Presbyterian Church in Canada. The film is both a documentary and a docudrama. For the documentary we have interviewed Presbyterians, Indigenous people and other friends on their views of reconciliation. The docudrama includes footage of our play, and music and dance videos which include the children. It is about the history of Indigenous people and current struggles due to colonial attitudes. It is about the hope sparked by the friendship extended to Indigenous people through the Confession and subsequent steps taken towards

reconciliation. It also reaches out to Indigenous people who have doubts and suspicions about reconciliation. It does this through spiritual reconciliation, pointing to the values of hope, peace and harmony shared by both Indigenous spirituality and Christianity.

Our docudrama acknowledges the Confession's honesty about the "attitudes and values of western European colonialism" which were at the roots of the harm done to Indigenous people. The film acknowledges the support and the healing, that Indigenous people at Hummingbird have experienced through the freedom to reclaim our cultures, worldviews and spirituality. The friendship with the church is likened to a ray of light on the dark path towards reconciliation with Indigenous people. It is likened to the light of the North Star, the most visible star in a night sky, a compass for astronomers in search of other constellations. The Presbyterian Church still has a long way to go to motivate its people at the grassroots level towards reconciliation, as well as to inspire Indigenous people with hope in a genuine friendship. We hope the film will contribute towards these objectives and that it will help more people to see the strife of Indigenous people in Canada, through the eyes of the heart.

There are many of challenges and details as we move forward with this film, but, with God's gracious help, we hope to have it ready for premier in the fall of 2019.

Presentations and Preaching

The Director preached at several churches, facilitated worship circles, did ministry presentations and participated in Presbytery and church events. Hummingbird community members and Council members accompanied her to some of the events. Through attendance at Hummingbird events and in other ways, members of the Presbytery support our national church's and our presbytery's mandate to participate in Canada's processes of truth, reconciliation and healing. Following are the various presentation and preaching venues:

- Fairview WMS on Mar 1
- Comox Valley Presbyterian Church on Mar 11 (who donated to our children's music program)
- Jubilee United Church on Mar 21
- Richmond World Day of Prayer for Christian Unity, Mar 2
- Westminster Presbytery on Apr 23
- West Point Grey Presbyterian Church on May 6 and Sept 16
- Central Presbyterian Church on Sept 29
- Synod of British Columbia on Oct 13
- Brentwood Presbyterian Church on Oct 21
- Worship Circle for Specialized Ministries, PCC Transformative Conference on Nov 8-10
- Uxbridge Presbyterian Church on Nov 11

Canada Youth 2018

Funding from the Presbytery of Grey-Bruce-Maitland enabled six of us to attend this national youth conference. Many prayers were shared at the Indigenous table in the Prayer Centre and connections were made with international indigenous youth that will be pursued. This was the first Christian conference attended by our youth and they glowed by the experience.

Administration and Meetings that Make this Ministry Happen

Hummingbird's Director has established a wide range of relationships with international, national and regional church and Indigenous organizations. She works with them in meetings to plan and participate in each other's

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events. The administration of the outlined programs and performances takes considerable energy and time. To make all of this happen in faithful and effective ways, a large part of the Director's time is spent applying for annual and project grants. We regret that our long-time assistant moved away in 2018.

The Kekinow Native Housing Society cultural worker has agreed to co-apply for **project grants** for Hummingbird projects in 2019. Kekinow is eligible for grants which Hummingbird, as a religious organization, is not.

Conversations have begun among the supporters of Hummingbird Ministries about the best ways to secure **long-term funding** for Hummingbird Ministries. This would relieve our Director from the onerous task of applying for a multitude of annual project grants. It would encourage our partners in the broader community through the support of the Presbytery of Westminster for this crucial work in the credibility of the Christian church and our denomination in Canada and beyond.

WORK PLANS IN 2019

Film Work for 2019

- Complete interviews of Indigenous youth and two key advocates of reconciliation
- View and edit the footage for the interviews
- Complete the screenplay for the docudrama story
- Film the music and dance videos of the children
- Film Premier venue and date TBA

2019 Annual Events

- **Peace through the Arts Festival** - a special reunion celebration of our 10th anniversary on Nov. 1-2, 2019.
- **National Indigenous Peoples Day, June 15** – the annual NIPD celebration on June 15 with the Mosaic Church in East Vancouver.
- **Brentwood Presbyterian Annual Fundraising Event**, May 18, Burnaby
- **Christmas Circle**, Dec. 14, Richmond Presbyterian Church, Richmond
- **Christmas Play**, Dec 1, Surrey & Dec. 28, Richmond

Dance Performance Bookings to date:

- March 29th, 4 pm, WMS Regional Gathering, Sheraton Hotel, Surrey
- April 27th, 5 pm, Taiwanese Presbyterian, Vancouver
- June 15th, 1 pm, National Indigenous Peoples Day, Mosaic Church, E. Vancouver
- June during NIPD week, Beaver Creek Elementary School, Surrey
- Aug. 18th, 8 pm, DOTAC (Deacons) Conference, Vancouver
- Other invitations from churches, schools and organizations

Preaching, Ministry Presentations and Workshop Bookings to date

- March 12, Brownies, workshop, Diefenbaker School, Richmond
- May 5, preaching, Shaughnessy United Church, Vancouver
- May 27, panel on *Non-violent Responses to Violent Situations* with respect to our ministry with the children, at VST's Inter-religious Studies Conference
- June 2, preaching, General Assembly, Toronto
- June 23, preaching, St. Aiden's, New Westminster



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- Aug 15 & 19, Reconciliation Workshop, UBC DOTAC, (Deacons) Conference
- Other invitations from churches, schools and organizations

Arts Projects in 2019

Arts projects will include new projects in music, dance, drama and new dance regalia for the textile arts project.

Updates on our work and engagements for 2019 can be found on Facebook and our website at:
www.facebook.com/hummingbirdministries and www.hummingbirdministries.ca

Hummingbird Ministries Council

The Director, our Hummingbird Community and the Hummingbird Ministries Council remain grateful for the continued support of our Presbytery, the Synod of British Columbia, the Cooke's fund, the PCC national office and its agencies, the WMS, our friends and ecumenical partners and the Indigenous community we walk together with in the lower mainland of British Columbia. We welcome invitations which "increase understanding of Indigenous people around issues of ministry, theology and Indigenous cultures," according to the mandate of our national church. We would look forward to another year of learning and growing.

Director:	Rev. Mary Fontaine
Convener:	Rev. Woldemar Sosnowsky
Treasurer:	Larry Eastwood
Presbytery member:	Isabel Evans
Indigenous Circle Elder:	Dorothy Visser
Metis Circle Elder:	Laura Fortin
Indigenous Circle Elder:	Darlene Mondor



Victor Kim, Clerk



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February 14, 2019

Hummingbird Ministries
33236 Rose Avenue
Mission BC V2V 4Z5

Attention: Board Members

In accordance with generally accepted accounting practices, we have reviewed the following:

Income:

Tithings and Cash Donations
Specified Donations
Investment Accounts

We are satisfied that all income has been properly accounted for and recorded in the books and ledgers accurately.

Disbursements:

Cheques – Payments of expenses have been properly authorized prior to payment
Cash Outlays – kept to a minimum and properly authorized prior to payment.

We are satisfied that the Financial Statements prepared and submitted by the Treasurer reflect the true and accurate statements of the financial position of the church as of December 31, 2018.



Carol A. Dell



Victor Kim, Clerk

Hummingbird Ministries

2019 PROPOSED BUDGET

rev. 14 Feb 2019

Draft 8

REVENUE

Receiptable Donations

PCC Canadian Ministries Specialized Ministries grant	67,000	
PCC Cooke's Fund	10,000	
PCC BC Synod Grant	8,000	
PCC Presbytery Grant	8,000	
PCC Special Projects Fund	6,000	
PCC Creative Ministry with Children and Youth Fund	7,000	
PCC Chisholm Fund	5,000	
Church partnership grant, UCC Healing Fund	10,000	
Kekinow partnership, ACC Healing Fund	8,000	
WMS National Grant	3,000	
WMS Local groups	700	
Donations - Congregations	3,000	
West Vancouver PC	3,000	
Donations - Individuals	1,500	
Donations - PAR	3,036	143,236

Non-Receiptable Donations

Sale of Goods, events, auctions	1,500	
Benefit Concert, admission, auction, sales	1,500	
Peace thru the Arts Festival 10th Anniversary Reunion, Admission	1,000	
Light of the North Star Film, admission	700	
The Star Boys' Promise Christmas Play, admission	300	
Interest	1	
Non-Received Donations	350	5,351
Total Revenue		148,587

EXPENSE

ARTS PROGRAM PROJECTS & PERFORMANCE EXPENSES

Dance Project & HM Event Performances

Pow Wow choreography, honorarium mileage	1,100	
Metis dance choreography, instruction, mileage	300	
Nis'gaa culture and dance	240	
Circle food & supplies	600	
Dancers (performances) & Elder's Program Honoraria	600	2,840

Drama Project

Drama instruction & mileage	200	
Christmas Play production, transportation, food	80	
Circle food	38	
Elders Honoraria & Mileage	30	348

Music Project

Voice and choir teachers' honoraria	500	
Musical Instruments teachers honoraria	700	
Music recording and editing	300	
Circle Food	400	
Elders Honorarium	300	2,200

Film Project: The Light of the North Star

Cinematographer, editor assistant, honorarium	3,500	
Editor fees	8,000	
Screenplay advisor, honorarium	300	
Recording of music videos	500	
Permits and licences	500	
Marketing	1,500	
Rental of venue for premier	500	
Meals for volunteers	200	15,000

Textile Arts, Dance Regalia, Performance Attire

Pow Wow Dance Regalia Fabrics and supplies	3,200	
Ribbon shirts & skirts fabrics and supplies	200	
Sewing Machines	500	



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Textile Artist honorarium	400	<u>4,300</u>
Healing Path Program		
Outdoor program, hike with elder food, transportaton	200	
Knowledge of the land Elder, honoraria/mileage	200	
A Rocha Tour, food, transportation	300	<u>700</u>
Worship Circles		
Food and supplies	80	
Elder's honoraria, mileage	60	<u>140</u>
ANNUAL EVENTS:		
Peace through the Arts Festival 10th Anniversary Reunion		
Honoraria/mileage for performing artists	6,200	
Dinner, refreshments	2,100	
Venue	300	
Cooks honoraria	300	
Elder's honoraria/mileage	300	
Salish Welcome honoraria	150	
Child care	200	
Administrative costs	150	
Administrative assistant	100	
Transportation	200	<u>10,000</u>
Benefit Concert		
Transport and child care honoraria	150	<u>150</u>
Annual Christmas Circle - TFN		
Elders, cooks honoraria/mileage honoraria	100	
Gifts	150	
Food for dinner (Potluck)	100	
Coast Salish welcome	50	<u>400</u>
National Indigenous Peoples Day Festival		
Performing artists honoraria	500	<u>500</u>
INDIGENOUS WISDOM CONFERENCE 2020		
Planning Team meetings, travel	100	<u>100</u>
GENERAL EXPENSES:		
Bank & PAR Fees	50	
Bookkeeping & Review	3,600	
Council & Elders mtgs mileage	600	
Council other	200	
Equipment - office	500	
Equipment maintenance	200	
Insurance	1,000	
Office - Supplies & Postage	1,800	
Office - Staff	500	
Office - Utilities	700	
Office - Rent	2,160	<u>11,310</u>
STIPEND & BENEFITS		
Salary	51,106	
EI expense	1,300	
CPP expense	2,700	
Minister's PCC Medical & Dental	4,550	
Continuing Education	600	
Minister's Car Allowance	4,327	
Minister's Housing Allowance	19,200	
Minister's Utilities	2,030	
Minister's Cell Phone	650	
PCC Pension	8,791	
WorkSafe BC	245	<u>95,499</u>
TOTAL EXPENSE		<u><u>148,587</u></u>
Balance Check:	'Revenue minus expenses	<u><u>0</u></u>

Hummingbird Ministries
Income Statement (Cash basis) Jan 01, 2018 to Dec 31, 2018

REVENUE


Revenue

PCC Ministries Grant	66,996.00	
PCC Cookes Grant	7,500.00	
PCC Presbytery Grants	8,000.00	
PCC Special Projects Grants	15,000.00	
Other Grants	<u>3,444.14</u>	
Total Grants		100,940.14
Donations - Congregations	3,515.00	
Donations - Individuals	480.00	
Donations - PAR	<u>2,484.00</u>	
Total Donations Received		6,479.00
Sale of Goods		961.50
Fundraising revenue (piano)		1,166.05
Interest Revenue		<u>2.66</u>
Total Revenues		<u>109,549.35</u>
TOTAL REVENUE		<u>109,549.35</u>

EXPENSE

Projects

Pow Wow choreograph instruc, mileag	330.00	
Other cultural dance instruc, milea	706.83	
Drama & Improv instruc, mileage	399.24	
Circle food & supplies	1,138.98	
Elder's honoraria, performance xport	<u>460.00</u>	
Total Dance & Drama Project		3,035.05
Pow Wow Regalia repairs & new	437.21	
Supplies for masks & costumes	60.29	
Circle food & supplies	334.72	
Elders honoraria/mileage	<u>30.00</u>	
Total Textile Arts Workshop		862.22
Pastoral Care		555.16
Music leader honoraria & mile (5X)	750.00	
Circle Food & supplies	335.83	
Recording technical	<u>208.99</u>	
Total HM Wings New Songs Project		1,294.82
Honoraria, Costume & stage props	34.50	
Videographer & recording of drama	608.10	
Photographer & supplies for arts	141.54	
Drama supplies, textiles,stageprops	275.07	
spare	<u>12.65</u>	


 Victor Kim, Clerk

Hummingbird Ministries
Balance Sheet (Cash basis) As at Dec 31, 2018

ASSET

Current Assets

Total Cash	<u>6,253.81</u>
Total Current Assets	<u>6,253.81</u>

TOTAL ASSET	<u><u>6,253.81</u></u>
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LIABILITY

Funds Reserved for Specific Use

Minister's Education Fund	<u>600.00</u>
Total Funds Reserved for Specific	<u>600.00</u>
Total Long-Term Liabilities	<u>600.00</u>

TOTAL LIABILITY	<u>600.00</u>
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EQUITY

Equity

Retained Earnings - Previous Year	5,329.45
Current Earnings	<u>324.36</u>
Total Equity	<u>5,653.81</u>

TOTAL EQUITY	<u>5,653.81</u>
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LIABILITIES AND EQUITY	<u><u>6,253.81</u></u>
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Generated On: Jan 01, 2019



Victor Kim, Clerk

SOCIAL JUSTICE ACTION COMMITTEE REPORT

The report was presented for information by Glen Davis, Social Justice Action Committee Convener.

Allen Aicken presented a power point to presbytery on a practical example of how one Ontario congregation has developed a positive relationship with a First Nations community.

It was noted that Audrey Guay from the MVA will bring a presentation to presbytery in May rather than April.

SoJustAct Committee Notes/Report

February 25, 2019

The SoJustAct Committee met at VST at 4:00 pm on Feb. 25, 2019.

Present: Sumarme Goble, Neil Abramson, Pat Dutcher-Walls, Allen Aiken, Glen Davis.

Regrets were received from Jennifer Martin and Janette McIntosh.

Glen reported briefly on the very successful **Faith Luncheon** sponsored by the Metro Vancouver Alliance on Feb. 19th. Three ministers from our presbytery participated. Table group discussions on key questions, such as what pressures (internal and external) are your faith community facing that you feel a responsibility to act upon, and what obstacles are preventing your community from acting, were facilitated, and responses shared with the whole group. A very effective presentation on the theme of home as it relates to the need for affordable housing was given by Audrey Guay of MVA.

Presbytery Presentations:

On March 5th, Allen Aiken will present a power-point presentation.

For the April 2nd presbytery meeting, we have invited Audrey Guay from MVA to give her presentation on Home.

Presbytery Short Term Goals:

Considerable discussion around these goals, and the suggested restructuring of presbytery committees, occurred.

Re bullet #2 on examining the health and vitality of ministries, the committee suggests an addition that calls for a process whereby each congregation and ministry creates its own definition of "healthier, more vital outcomes" and that **this** definition would be the one to be reviewed by presbytery and the Mission/visioning Presbyter. Presbytery could assist congregations by developing categories that congregations need to define their health and vitality.

Re bullet #4 on immersive learning opportunities, we ask that the (new) Community Engagement Committee be invited to provide ideas, suggestions, resources and leadership for this effort.

Presbytery Restructuring: We believe that the number of important issues and concerns that would be assigned to the Community Engagement Committee is 'way too many and would make it unwieldy and unworkable. This would lead to vital concerns being lost or unattended.



Victor Kim, Clerk

The Presbytery of Westminster
 Regular Meeting at West Vancouver Presbyterian Church
 March 5, 2019

Visit to a First Nations Community: This item was deferred to our next meeting.

Next Meeting: Our meeting will be held on March 25th in the Lonsdale area. Neil Abramson will recommend a location.

Glen Davis/Pat Dutcher-Walls
 Co-convenors

STRATEGIC PLANNING COMMITTEE REPORT

*The report was presented by David Jennings, Strategic Planning Convener.
 All motions moved by David Jennings, seconded by Martin Baxter.*

REPORT OF STRATEGIC PLANNING COMMITTEE March 5, 2019 Presbytery Meeting

Presbytery of Westminster: Inspiring Leadership For Transformation

Strategic Priorities:

1. Engage in biblical theological reflection and education that deepens understanding of and commitment to God, the church, and its place in Christ's ministry and mission,
2. Engage in evangelism, outreach and discipleship
3. Embrace a missional culture that nurtures initiative and risk taking
4. Discern, prepare and support leaders – lay, youth and young adults and clergy – for faithful and fruitful ministry
5. Create, encourage and support communities of faith
6. engage in healing and reconciliation between indigenous and non-indigenous peoples

Presbytery Strategic Planning Day –February 9, 2019

On February 9, 2019 the Strategic Planning Committee ("SPC") hosted a Presbytery-wide strategic planning day at Richmond Presbyterian Church. In the opinion of SPC, it was an overwhelming success. Over 60 presbyters and congregational leaders attended from most of the congregations in the Presbytery. Over the six hours we met, we reminded ourselves of the six-year journey Presbytery has taken to arrive at the place where we were ready to embark on real change. The previously circulated proposed short-term goals SPC prepared were presented and discussed with unanimous or near unanimous support for each of them. The resources required to achieve those goals were identified and solutions discussed: debt financing and the hiring of a full time Presbyter of Mission and Vision.

As well, initial work on the standing orders of Presbytery and its committees were presented. While no conclusions were reached, small groups were asked to consider a new Presbytery structure with fewer committees and the powers each of those committees might have. That input has been gathered by SPC and will assist in preparing future recommendations to Presbytery.

An extensive summary of the day's work was prepared by the Clerk and disseminated on the evening of February 14, 2019. SPC requested further input from those in attendance as well as from those who had not been able to join us at the meeting.

The purpose of the day was not to reach final decisions (it was not a formal Presbytery meeting). Discussions were about hopes and possibilities, and since that meeting further opportunities for comment and input has been provided. Below are the results of that day for Presbytery's consideration with respect to the short-term goals and the job description for the full time Presbyter of Mission and Vision. Regarding the amendment of the standing orders of Presbytery and its committees, SPC will continue to work on providing draft recommendations for a future Presbytery meeting.

SPC assumes that it is tasked with the work of bringing before Presbytery relevant information and decisions to be made by Presbytery but SPC does not have any power to issue to make any decisions itself that incur material expenses or specific interpretations of the short-term goals or the position of Presbyter of Mission and Vision.

Short Term Goals

That brings us to this Presbytery meeting. SPC has revised the four short-term goals and the job description of the Presbyter of Mission and Vision to reflect input from the meeting. SPC recommends to Presbytery the adoption of the amended short-term goals:

Recommendation No. 1

WHEREAS:

- A. in May 2018 Presbytery adopted six strategic priorities for the Presbytery and charged the Strategic Planning Committee to prepare short term goals for the Presbytery based on those strategic priorities; being
 1. Engage in biblical theological reflection and education that deepens understanding of and commitment to God, the church, and its place in Christ's ministry and mission,
 2. Engage in evangelism, outreach and discipleship
 3. Embrace a missional culture that nurtures initiative and risk taking
 4. Discern, prepare and support leaders – lay, youth and young adults and clergy – for faithful and fruitful ministry
 5. Create, encourage and support communities of faith
 6. engage in healing and reconciliation between indigenous and non-indigenous peoples
- B. the Strategic Planning Committee circulated to the Presbytery four draft short-term goals for the next three to five years and presented them at the Presbytery wide gathering on February 9, 2019;
- C. the Strategic Planning Committee amended its proposed four short term goals to incorporate input from presbyters and congregational leaders at and after the February 9, 2019 gathering and has recommended these amended short-term goals be adopted by Presbytery;

BE IT RESOLVED THAT Presbytery hereby approves the following four short term goals of Presbytery for the next three to five years and the subsequent review process:

1. In order to address Strategic Priorities 1, 2 and 3, the Presbytery commits to starting at least 3 new worshipping communities within its bounds, arising out of possible new configurations of existing ministries, which may include amalgamations or the repurposing of existing ministries and their resources, and through the establishment of completely new initiatives which may be funded by grants from the national church and other sources. A process to identify priorities around which new communities would be supported by the Presbytery would need to be developed. Attention will be paid

to making sure that the new worshipping communities take into consideration the local context and culture.

Amendment moved by Pat Dutcher-Walls, seconded by Neil Abramson, to insert the following after the word "developed" in the second last sentence: *through consultation with representatives of the full variety of ministries and congregations of the Presbytery; the priorities identified will be adopted by a vote of the full Presbytery.*

Amendment CARRIED

2. To address Strategic Priorities 4 and 5, the Presbytery commits to a process which will examine the health and vitality of every ministry within its bounds, with the express purpose of seeking to assist each ministry in identifying ways by which the Presbytery can offer support in achieving healthier, more vital outcomes. This process will include a review of the vision, structure and resources of each ministry and will also encourage and equip leadership within the ministries to best serve the vision and desired outcomes. A fund of up to \$200,000 will be established to provide the necessary skills and competencies required for this task. Through this process, the Presbytery will also celebrate successes within the ministries of the Presbytery, giving thanks to God for those stories.

Amendment moved by Pat Dutcher-Walls, seconded by Neil Abramson, to insert the following after the first sentence. *Before any such examination of any ministry, a set of the criteria describing the various ways in which health and vitality can be demonstrated by ministries and congregations will be developed through consultation with representatives of the full variety of ministries and congregations of the Presbytery; these criteria will be adopted by a vote of the full Presbytery, and to insert the following the words, "best serve the vision and desired outcomes" The process of review of ministries will be accomplished by a team that includes representatives of the full variety of ministries and congregations of the Presbytery.*

Amendment DEFEATED

3. To address Strategic Priorities 3, 4, 5 and 6, the Presbytery will also specifically commit to providing up to \$200,000 each to Hummingbird Ministries and Camp Douglas to assist these ministries in achieving healthier and more vital outcomes over the next 3-5 years. Presbytery expects that prior to releasing the funds, that the ministries would present clear documentation around the use of the funds, the goals envisioned and ways by which the Presbytery could seek accountability from the ministries around the use of the funds.
4. Addressing Strategic Priorities 1 and 4, the Presbytery will provide a number of immersive learning opportunities annually for all presbyters and congregational leadership and members. Topics may include biblical theological reflection and education as well as issues surrounding affordable/social housing and other issues identified by the Presbytery. A fund of up to \$50,000 will be established for this purpose.
5. At the end of the 3-5 years dedicated to the short-term goals, the Presbytery will do a full evaluation of the goals and determine the success or failure of the stated goals and determine what goals should be supported going forward and what goals need to be concluded and replaced with new ones. The Presbytery cannot put new resources, people, energy, money, time, imagination, into goals that are either not relevant or not bearing fruit. The discernment around relevance and fruitfulness will not be a one size fits all but will reflect the particular context that is unique for every ministry. Presbytery will



need to determine, with the leadership and engagement of the Presbyter of Mission and Vision, the vital outcomes that will be particular to each ministry in our midst.

Recommendation as amended CARRIED

Presbyter of Mission and Vision

SPC recommends the creation of the full-time position of Presbyter of Mission and Vision. The five-year term contract presumes a tentative budget of approximately \$600,000. SPC is aware that two other Presbyteries (Calgary Macleod and West Toronto) have already initiated a search process for a similar position and SPC believes that candidates should be made aware soon of the Presbytery's intentions for such a position in order to attract the best pool of candidates.

Recommendation No. 2

WHEREAS:

- A. The Presbytery has concluded that in order to effectively pursue its priorities and short term goals it needs to hire on a term contract a person to serve as a Presbyter of Mission and Vision substantially on the terms set out in the job description prepared and circulated by the Strategic Planning Committee to Presbytery for the purpose of bringing transformational leadership to POW and encouraging such leadership in others;
- B. In order to hire a Christian leader with appropriate skills and giftedness in order to support congregations and specialized ministries, a job description needs to be approved and a search committee created;

BE IT RESOLVED THAT

1. Presbytery hereby approves the job description attached as Schedule A to the report of the Strategic Planning Committee;
2. The Moderator be given power to issue to appoint five persons to form a search committee of Presbytery for the purpose of hiring on a term contract a full time Presbyter of Mission and Vision; and
3. Such search committee report to the April 2, 2019 Presbytery meeting and recommend to Presbytery its mandate, budget and hiring process and timeline for Presbytery approval.

Moved by Brad Childs, seconded by Neil Abramson, that under the Qualifications and Competencies document for the PMV, the words at the end of the document, "we note that all else being equal, that POW will favour a candidate who is an ordained teaching or ruling elder within the PCC or another reformed denomination" be removed.

Amendment DEFEATED

Original Recommendation was CARRIED


Victor Kim, Clerk

Funding

SPC has approached the Clerks of Assembly to enquire as to the ability of the Presbytery to seek debt financing to resource the short-term goals and the position of the Presbyter of Mission and Vision. The Clerks confirmed that debt financing was permissible subject to normal polity matters being addressed and encouraged the Presbytery to look to internal PCC sources of funding. A subsequent call to Bill Collier, head of PCBC and the Lending Funds revealed a strong openness to such an application for such a purpose in the amounts discussed of up to \$2 million. A meeting in Vancouver has been scheduled for early April to discuss a loan application. Interest charges would be expected to be at or less than prime rate and other loan terms could be flexible and unsecured. The Presbytery should not assume a loan from the Lending Funds is going to be advanced, but given those conversations, proposed discussions with Canada Ministries, possible loans from Presbyterian Extension Fund, and the assets of the Presbytery, the Presbytery should feel reasonably certain that debt financing is available, to the extent required, for resourcing the short term goals and the position of Presbyter of Mission and Vision.

Recommendation No. 3

WHEREAS in order to resource the short-term goals of Presbytery, the Presbytery has agreed to examine potential funding sources, including debt financing, in order to initiate the short-term goals and the hiring of a Presbyter of Mission and Vision as soon as possible,

BE IT RESOLVED THAT Presbytery hereby authorizes the Strategic Planning Committee to investigate potential funding sources, including debt financing, for resourcing the short-term goals of Presbytery and the hiring of a Presbytery of Mission and Vision, and to report back to Presbytery options for such funding and seek its approval for one or more options at a later meeting of Presbytery. **CARRIED**

Respectfully Submitted,
David Jennings, Convener

SCHEDULE A

Presbyter for Mission and Vision – Position Description

Position Background

Over the past two years the Presbytery of Westminster (POW) has intentionally examined its past practices and determined that material changes in its activities and goals are necessary if it is to be a good steward of the human and physical resources available to it and its constituent congregations and specialized ministries. POW rejected the “maintenance” model of doing church. POW believes that it must turn its focus toward helping congregations and specialized ministries thrive spiritually and missionally and either reduce or abandon its work that is not aimed toward that vision. This requires discernment and hard work, yet God is able to do great work in the congregations and specialized ministries of POW.

After two specific expert-led visioning days and other gatherings curated by an *ad hoc* vision team, POW created a Strategic Planning Committee (SPC) comprised of six directly elected clergy and lay leaders. SPC was charged to help make POW a good steward for “Inspiring Leadership for Transformation”: SPC’s mandate was to:

1. Provide leadership in helping catalyse and support new and existing congregations within Presbytery to be healthy and flourishing, which will be evidenced by the congregation’s reaching out to its community in word and deed and participating with the Holy Spirit in the reconciliation of the world;
2. Support specialized ministries within Presbytery to focus their mission and priorities to enhance their vitality;
3. Stress leadership development to assist present leadership to address the adaptive changes needed in our presbytery and to encourage future leaders within our Presbytery
4. Present to Presbytery goals, priorities, educational opportunities and experiential models that will assist congregations and specialized ministries as they undertake change to be more faithful and fruitful in their ministries;
5. Determine a sensible way to free up resources to advance the vision and mission of the Presbytery and its strategic priorities;
6. Encourage accountability of all for the purpose of living out more effectively our Christian witness; and
7. Prepare a strategic plan for the Presbytery and its congregations and specialized ministries that addresses the above purposes and goals.

While the SPC has, with POW approval, undertaken various actions with respect to its mandate, the need for greater consistency, skill and focus in those actions has been evident to SPC. SPC believes that it is good stewardship to invest in a Christian leader, with appropriate skills and giftedness, to support congregations and specialized ministries at such a time as this in the life of POW. As such, SPC recommended and POW approved in principle the presentation of a formal recommendation around the creation of a General Presbyter, the position to be henceforth referred to as the “Presbyter for Mission and Vision” for the purpose of bringing transformational leadership to POW and encouraging such leadership in others.


Victor Kim, Clerk

Position Purpose and Duties

The Presbyter for Missions and Vision (PMV) is responsible for faithful, innovative and transformational leadership within POW. The PMV is not an ‘administrator’ or a ‘Presbytery CEO’. Instead, the focus, efforts and results of the PMV will be tied to the mandate of SPC set out above for the purpose of healthy, flourishing and vibrant congregations, specialized ministries and leaders. The PMV will provide strategic executive and entrepreneurial leadership, oversight, and communication to implement significant changes in POW’s activities and goals generally in accordance with the strategic plan of the Presbyterian Church in Canada and specifically with the six strategic priorities of POW:

1. Engage in biblical theological reflection and education that deepens understanding of and commitment to God, the church, and its place in Christ’s ministry and mission,
2. Engage in evangelism, outreach and discipleship
3. Embrace a missional culture that nurtures initiative and risk taking
4. Discern, prepare and support leaders – lay, youth and young adults and clergy – for faithful and fruitful ministry
5. Create, encourage and support communities of faith
6. engage in healing and reconciliation between indigenous and non-indigenous peoples

The PMV’s duties will vary over the term of the appointment based on the present and future health of POW and its congregations and specialized ministries. While PMV’s duties cannot be fully articulated at present, the PMV will be responsible for reviewing and analyzing the present strength of POW and its congregations and specialized ministries, and be responsible for recommending changes to each of those entities for better alignment with their priorities and goals and health of the bodies. PMV will be expected, as part of the iterative review and analysis process for which the PMV is responsible, to be the main contact for all congregational visitations on behalf of POW. PMV will provide leadership, assistance and guidance to congregations and specialized ministries wherever they find themselves on the ‘incline-recline-decline’ spectrum of organizational life. PMV will be expected to provide assistance (to the level related to giftedness and time constraints) with planting, implementing, renewing, and legacy honouring the vision of congregations. More specifically, PMV will be primarily accountable for the implementation of POW’s adopted goals of the next three to five years, being:

1. starting at least 3 new worshipping communities within its bounds arising out of possible new configurations of existing ministries, which may include amalgamations or the repurposing of existing ministries and their resources, and through the establishment of completely new initiatives
2. examining the health and vitality of every ministry within its bounds, with the express purpose of seeking to assist each ministry in identifying ways by which the Presbytery can offer support in achieving healthier, more vital outcomes. This process will include a review of the vision, structure and resources of each ministry and will also encourage and equip leadership within the ministries to best serve the vision and desired outcomes
3. providing up to \$200,000 each to Hummingbird Ministries and Camp Douglas to assist these ministries in achieving healthier and more vital outcomes
4. providing a number of immersive learning opportunities annually for all presbyters and congregational leadership and members.


Victor Kim, Clerk

In each circumstance, the PMV is expected to bring together spiritual gifts, wisdom and knowledge gained from past experiences to creatively address these challenges and perform all duties in the spirit of the shared missional purpose of POW. The PMV will combine responsibility and authority with accountability.

Qualifications and Competencies

The successful candidate will be able to demonstrate clearly having the following qualifications and competencies:

Qualifications

- Fosters Christ-centred faith and spiritual wisdom, and approaches ministry joyfully and personably.
- Has an aptitude for, as well as experience in, transition and change management.
- Demonstrates familiarity with, and willingness to learn more about, the mission, purposes and challenges of congregational ministry in the Lower Mainland of BC and POW's specialized ministries, Hummingbird Ministries (Indigenous Ministries), and Camp Douglas (Christian Camping).
- Is willing to challenge POW, take risks, and face failure to learn and change directions.
- Has strong interpersonal skills and is able to work collaboratively and respectfully with others in exploring options to lead POW through a period of adaptive change.
- Maintains compassion and trustworthiness in leadership and models open communication.
- Possesses a personal and professional attitude of openness, pastoral sensitivity, and respect for persons.
- Is able to bring vision and imagination for faithful innovation.
- Demonstrates skill for complex organizational leadership with an eagerness to tackle hard issues and engage challenging conversations (e.g., theological difference and relational conflict).
- Enjoys and cultivates diversity; is able to encourage discussion of issues with openness, grace, and respect for diverse opinions.
- Seeks God's justice in all levels of human affairs and encourages the involvement of the church in mission and ministry.

We note, all else being equal, that POW will favour a candidate who is an ordained teaching or ruling elder within the PCC or one of another Reformed denomination.



Victor Kim, Clerk

Competencies

Change Agent and Change Manager	Collaboration
Communicator	Flexibility/Nimble
Interpersonal Engagement	Organizational Agility
Spiritual Maturity	Strategy and Vision
Willingness to Engage in Conflict	Bridge Builder

Physical Requirements

The PMV should hold a valid driver's license and be able to travel to churches and governing body meetings, both within and outside POW. The PMV must be able to attend denominational events/workshops when appropriate. The position requires the ability to stand, stoop, climb stairs, walk, crouch, sit, and regularly lift objects weighing less than 10 pounds. The position also requires the ability to use the phone and computer, with or without reasonable accommodation. The position requires physical and cognitive endurance; candidate must be able to perform coherently and accurately the duties of the position.

Evaluation and Review

Accountability and Evaluation

The PMV will be accountable to the POW thru the Strategic Planning Committee. That committee will initially conduct a review of performance at the six-month mark. That performance conversation will be repeated in another six months and annually thereafter or as needed.

Term

The PMV's employment period will be for a period of up to five years.

Compensation

The position will pay compensation commensurate with Category A of the Stipend Grid of the PCC. The candidate will be enrolled in the pension and benefits programs of the PCC. Study leave of two weeks a year will be provided and a travel allowance of \$10,000 a year will be allocated for the candidate's work.



STUDENT CERTIFICATION COMMITTEE

The report was presented by Jim Smith, Student Certification Member.

All motions moved by Jim Smith, seconded by Brian Fraser.

Student Certification Committee March 5, 2019 Presbytery Meeting

Markus Arseneault

Markus Arseneault has moved into the bounds of the Presbytery of Westminster from the Presbytery of Halifax-Lunenburg. The Student Certification Committee interviewed him on February 21 at Central Presbyterian Church. Markus has graduated from Presbyterian College and been certified for ordination by the Presbytery of Halifax-Lunenburg. The committee has received a letter from Presbyterian College with Markus' reception of the Diploma of the College and the official report of his Guidance Conference.

Recommendation 1: That Markus Arseneault come under the care of the Presbytery of Westminster until he accepts a call to ordination.

CARRIED

Dong Kwan (Bryan) Lee

Dong Kwan (Bryan) Lee transferred to Westminster Presbytery in January of 2017 and was re-certified. Bryan requested a semester leave from study to assist his family and their move to Vancouver. When we contacted Bryan to meet with the Student Certification Committee, he indicated that he is currently working full time and does not plan to return to study.

Recommendation 2: That the standing as a certified candidate for ministry be withdrawn from Dong Kwan (Bryan) Lee.

CARRIED

Janik Livera

The Student Certification Committee has learned that he is no longer registered as a student at Vancouver School of Theology and wishes to withdraw from his candidacy.

Recommendation 3: That the standing as a certified candidate for ministry be withdrawn from Janik Livera.

CARRIED



Victor Kim, Clerk

The Presbytery of Westminster
 Regular Meeting at West Vancouver Presbyterian Church
 March 5, 2019

NOMINATING COMMITTEE REPORT

*The report was presented by Geof Jay, Nominating Committee Convener.
 Motion moved by Geof Jay, seconded by Ken Sewell.*

Nominating Committee Report – March 5, 2019

The nominating committee would recommend the following:

That the Rev. Cal McLeod be the Moderator of the Presbytery of Westminster from June 2019 – June 2020.
 (installation in May 2019)

CARRIED

Respectfully submitted,

Geof Jay
 Convener

CAMP DOUGLAS COMMITTEE REPORT

The report was received for information only.

CAMP DOUGLAS REPORT

The 2019 summer video promotion was published. A newer version HD has been uploaded.
 After a successful Summer 2018 Janet Eastwood (Thistle) and Daniel Martinez (Chico) have agreed to continue as co-directors for Summer 2019.

We held the job interviews for 15 people on Saturday February 2nd and we have offered jobs for staff for summer 2019:

- Administrator: Adrian Kiss (Shorts)
- Program director: Breanne Robinson-Fleming (Mickey)
- Program assistant: Mikayla Berry (Prima)– dependent upon grant
- Worship director: Mackenzie Wallace (Jitters)
- First aid: Michelle Vaughan (Llew)
- LIT director: Sofia Avelino (Treble)
- LIT director: Andrew Whiteside (Bass)
- Head lifeguard: Cailin Dennehy (Rio)
- Assistant lifeguard: Kate Simpson (Violet)
- Senior cabin leader: Stephanie Weibe (Manning)
- Senior cabin leader: Reid Skelding (Raptor)
- Cabin leader support/program and worship assistant: Ryan Siverns (Dizzy)–dependent upon grant
- Kitchen assistant: Lindsay Hempstead (NaCl)

We are waiting for the answer from Canada Summer Job Grants 2019. We applied for 5 positions: 1 LIT director, 2 senior cabin leaders, 1 work crew/program assistant and 1 kitchen assistant.

Chaplains have been invited to book a week at Camp Douglas. We would love to have more ministers involved this summer. Please, check the weeks available and consider booking a week to serve. The main duties of a chaplain are to lead campfire and a Bible Study for our Camp staff. So far these are the weeks still available:

Name	Camp week	Dates
	staff training	June 24-29
Meghan Adrian	Small Fry/Junior 1	June 30-July 5
	Intermediate 1	July 7-12
	Focus	July 14-19
	Girls	July 21-26
	Family Camp	August 2-5
Ross Lockhart	Small Fry/Junior 2	August 5-9
John Paeng	Intermediate 2	August 11-16
Andrea Perrett	Youth	August 18-23

We truly appreciate the support for this important ministry that allow us to reach youth and children with the message of the Gospel.

Respectfully Submitted,
Janet Eastwood & Daniel Martinez
Camp Douglas Co-Director
Vancouver, BC
V6T 2E8



Victor Kim, Clerk

PROPERTY & FINANCE COMMITTEE REPORT

*The report was presented by David Jennings, Property & Finance Committee Convener.
All motions moved by David Jennings, seconded by Martin Baxter.*

REPORT OF PROPERTY AND FINANCE COMMITTEE

March 5, 2019 Presbytery Meeting

Since the last Presbytery meeting, the Property & Finance Committee has continued to receive congregational materials, corresponded with those enquiring about potential property matters, and held a meeting by conference call. While several administrative issues have been addressed that do not require Presbytery approval or reporting, P&F wishes to report to Presbytery on the following matters:

A. Presbytery Dues Owing

As set out in a letter from the Treasurer sent to all congregations, the first quarter payment of Presbytery dues were due February 15. To date, the following congregations have not made their required payment:

Bradner	Central	Fairview
First, New Westminster	St. Aiden's	SASS
Vancouver Taiwanese	West Vancouver	

Please make arrangements for payment as soon as possible.

B. Statistical Reports

Our eagle-eyed Presbytery Treasurer has noted that a new (but not well-publicized) process for filing Statistical and Financial Reports was implemented nationally this year. See the attached memoranda on how to file electronically. Note the filing was due March 1. To date, the Presbytery is missing reports from the following:

Burnaby Taiwanese	Calvin, Abbotsford	Central
City Centre	Cooke's	Fairview
First, New Westminster	First Hungarian	Kerrisdale
Knox, New Westminster	SASS	St. Andrew's, Newton
St. John's, White Rock	Vancouver Chinese	Vancouver Taiwanese
West Point Grey	West Vancouver	

C. Vancouver Chinese Presbyterian Church- Status Update

Since the last Presbytery meeting, VCPC has initiated its search for a project manager jointly retained by both Presbytery and VCPC to test the assumptions used in VCPC's redevelopment application and provide analysis on various matters including the management of project risks. The findings of the project manager will assist P&F consider VCPC's application. Suitable legal counsel also needs to be jointly retained and VCPC has commenced



Victor Kim, Clerk

that search as well. Presbytery has already approved the release from the land sale escrow such funds necessary for those appointments once the appointments have occurred and the amounts can be determined.

Regarding VCPC's previous request for having funds released from the land sale escrow to pay past redevelopment expenses incurred by VCPC, the day after the last Presbytery meeting VCPC proposed and P&F approved a CPA with construction project experience to review independently o past expenses incurred. To date P&F has not received any recommendation from that CPA for the release of funds from the escrow for reimbursement. Presbytery has granted P&F power to issue to approve such expense reimbursement if and when the CPA recommendation is received.

D. Congregational Trust Deeds

Many congregations may have recently approved trust deeds at their annual congregational meetings. If your congregation has done so, please **email those executed trust deeds and supporting minutes of the congregation approving the adoption of the trust deed ASAP directly to Greg Toll at tollhouse@telus.net**. It would be greatly appreciated if the Subject line of the congregation's email and the attached document could reference both the congregation's name and a reference to the trust deed to make identification easier. As a reminder, **P&F will not provide any approvals of any congregational requests unless we have received and reviewed the congregation's trust deed**. It is an exceptionally important document and it is our concern that many congregations don't have one (or it is deficient) despite the legal obligation for such a deed.

If congregations did not adopt a trust deed (or it was not in a form provided by the Presbytery) please contact David Jennings at djj@iwjlaw.com.

E. 2018 Presbytery Financial Statements

The 2018 annual financial statements for Presbytery have been externally reviewed and are provided with this report. As noted in January 2019, Presbytery had a surplus of approximately \$14,400, due to the collection of 2016 and 2017 Presbytery dues in 2018 of approximately \$7,000, miscellaneous and interest revenue of about \$2,000 and underspending of budgeted amounts of approximately \$5,000.

F. New Committee Member

At the January 2019 it was requested from the floor that clergy join the committee. Rev. Richard Watson (M.Eng, no less!) has agreed to serve on the committee.

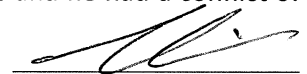
Recommendation No. 1:

BE IT RESOLVED THAT Presbytery appoints Rev. Richard Watson, M. Div., M.Eng. as a member of the Property & Finance Committee, effective immediately.

CARRIED

G. Resignation from Committee

It is with regret the Committee received the resignation of Angus Beattie. Angus has been an incredibly valuable committee member as we have launched into the review of applications for redevelopment in the Presbytery. Angus is focussing his few hours not spent at his real estate development, design and construction firm on helping his congregation St. Aiden's and Dunwoody House. One reason for Angus' resignation is his talent: several congregations in the Presbytery are seeking his firm's advice for redevelopment projects and he had a conflict of



Victor Kim, Clerk

interest while remaining on the committee. His resignation will allow him to help congregations achieve what we are all seeking: vibrant, flourishing, missionally-focused congregations.

David Jennings gave thanks to Angus Beattie for his years of service.

Respectfully Submitted,
David Jennings, Convener

[A large diagonal line is drawn across the page, likely indicating a signature or a mark.]



Victor Kim, Clerk

PRESBYTERY OF WESTMINSTER

REVIEW REPORT OF 2018

I reviewed the records of Presbytery of Westminster for the period January 1, 2018 to December 31st. 2018. This includes examining the general ledger, bank statements, reconciliations and supporting records.

Accounts Payable and Receivable appeared to be well documented. Upon completion of this review, I believe all expenses and revenues have been dealt with in a thorough and proper manner.

Respectfully submitted,



Lissa Macmaster
lmacmaster@yahoo.com
604-477-3905



Victor Kim, Clerk

Balance Sheet (Cash basis) As at 12/31/2018

ASSET

Current Assets

CCCU Chequing account	124,725.61	
ScotiaBank Chequing Account	37,455.55	
GIC BNS 1% mat 31 July 2019	<u>53,811.65</u>	
Total Cash		215,992.81
Sun Haven Educational Society	<u>9,303.10</u>	
Total Accounts Receivable		9,303.10
GST Receivable	<u>213.84</u>	
Total Receivable		<u>213.84</u>
Total Current Assets		<u>225,509.75</u>

TOTAL ASSET **225,509.75**

LIABILITY

Current Liabilities

Misc short term directed	5,191.98	
Camp Douglas Stove Fund	<u>12,499.77</u>	
Total Current Liabilities		<u>17,691.75</u>

Long Term Liabilities

Canada Youth holding fund	1,395.20	
Contingency Fund	13,973.63	
Camp Douglas maintenance Fund	50,098.52	
Thomas Murphy Fund	<u>81,357.96</u>	
Total Long Term Liabilities		<u>146,825.31</u>

TOTAL LIABILITY **164,517.06**

EQUITY

Owners Equity

Retained Earnings - Previous Year	46,629.25	
Current Earnings	<u>14,363.44</u>	
Total Owners Equity		<u>60,992.69</u>

TOTAL EQUITY **60,992.69**

LIABILITIES AND EQUITY **225,509.75**

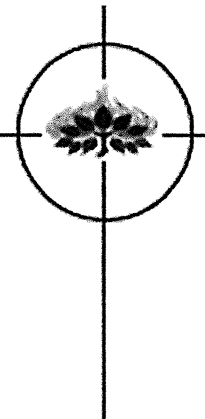
Comparative Income Statement (Cash basis)

	<u>Actual 01/01/2018 to 12/31/2018</u>	<u>Budget 01/01/2018 to 12/31/2018</u>
REVENUE		
Revenue		
Congregational Assessments	112,516.25	105,781.00
PCC Regional Resourcing Grant	12,328.20	12,328.20
Workshop fees	20.00	0.00
Workshop costs recovered	65.21	0.00
Interest Revenue	1,331.24	0.00
Miscellaneous Revenue	<u>836.63</u>	<u>0.00</u>
Total Other Revenue	<u>127,097.53</u>	<u>118,109.20</u>
TOTAL REVENUE	<u>127,097.53</u>	<u>118,109.20</u>
EXPENSE		
Operating Expenses		
Administrative expenses	0.00	946.00
Bank fees & charges	234.23	250.00
Canada Youth	1,600.00	1,600.00
Commissioners expenses	2,100.00	1,500.00
Criminal Record checks	481.45	1,000.00
Insurance - Liability Presbytery	1,508.21	1,700.00
Miscellaneous expenses	705.13	700.00
Office expenses	109.61	0.00
Presbytery Contingency expense	2,000.00	2,000.00
Speakers	0.00	1,000.00
Travel - Presbytery	1,225.07	4,700.00
Regional Res Grant: Vision, Urban	12,348.35	12,328.20
GST paid	433.92	700.00
CD Administration expenses	0.00	500.00
CD hydro	6,059.90	4,500.00
CD Fortis	3,010.19	3,500.00
CD Phone - cell, Telus	1,180.85	2,500.00
CD Sewer/Water utilities	2,607.51	1,200.00
CD Garbage Removal	1,326.06	1,800.00
CD pest control	749.04	1,200.00
CD Cleaning services	0.00	500.00
CD property wide expense	7,000.00	500.00
CD Travel	0.00	500.00
CD Legal and permits	250.00	300.00
CD Maintenance materials & supplies	4,481.69	8,000.00
CD Maintenance project - stove	10,000.00	10,000.00
CD insurance	<u>16,820.00</u>	<u>15,000.00</u>
Camp Douglas Total Expenses	53,485.24	50,000.00
Comm: travel	67.52	3,750.00
Comm: Ministry	71.76	1,500.00
Comm: Ethics & Care	89.60	0.00
Comm: Social Justice & Action	500.00	0.00
Comm: Nominating	550.00	0.00
Comm: Coordinating	276.87	0.00
Comm: Visitation	<u>255.25</u>	<u>0.00</u>
Total Committee Expenses	1,811.00	5,250.00
Commission:	474.57	150.00
Total Commissions Expenses	<u>474.57</u>	<u>150.00</u>
Total operating expenses	<u>78,516.78</u>	<u>83,824.20</u>
Payroll Expenses		
WCB Expense	<u>32.31</u>	<u>100.00</u>
Total Payroll Expense	<u>32.31</u>	<u>100.00</u>
Missions and Transfers		
Hummingbird Ministry	8,000.00	8,000.00
Shepherd House	2,000.00	2,000.00
Synod	<u>12,485.00</u>	<u>12,485.00</u>
Total Missions & Transfers	<u>22,485.00</u>	<u>22,485.00</u>
Contracts		
Clerk's Honorarium	4,800.00	4,800.00
Office Administrator honorarium	3,900.00	3,900.00
Treasurer honorarium	<u>3,000.00</u>	<u>3,000.00</u>
Total Contracts	<u>11,700.00</u>	<u>11,700.00</u>
TOTAL EXPENSE	<u>112,734.09</u>	<u>118,109.20</u>
NET INCOME	<u>14,363.44</u>	<u>0.00</u>



Victor Kim, Clerk

The Presbyterian Church in Canada L'Église presbytérienne au Canada



FINANCIAL SERVICES

MEMO

To: The Clerk of Session
From: Oliver Ng, Chief Financial Officer/Treasurer
Date: January 11, 2019
Subject: Congregational Statistical Reports - 2018

This is your Statistical and Financial Report form, an instruction sheet to assist you in completing the report of your congregation, and directions on how to use this new link. The data from this form is required for the Statistical Report in the Acts and Proceedings of the General Assembly.

We are attaching a pdf that can be used as a working copy, but we have a new electronic system for entering the statistical reports via a link. The link is <https://form.jotform.com/90035760522955>. With this link you will put in the information that is required and you will receive a message saying **Thank you, your submission has been received** and an email confirmation will be sent to you or you can just click on the link below the message and start entering in the statistical report information. Please check your junk box in case the confirmation email is sent there. This will save your information and allow you to go back to it later if needed. Once you have filled out all the information and uploaded your financials and any other pertinent information like your missions you can submit the statistical form. The submitted statistical form will be sent directly to the national office as well as you will receive an email with your statistical information. **You will still need to send a copy to your Presbytery Clerk for the Presbytery assessment.**

This should be sent by March 1, 2019 with an attached copy of the congregation's financial statements.

Just a few things to note and pass on to those individuals filling in the various sections.

- Round all amounts to the nearest dollar
- Do not use any punctuation (comma's, periods) in the form
- 16(a) was added only for statistical purposes to understand how much in bequests is being left to PCC congregations.
- Changes made for line 26b- Registered Charitable numbers of the external missions are required. No longer just if the amount is over \$10,000. There is a list on page 4 but if more space is needed just attach a separate list.

This is a Session report and does not require approval at the annual congregational meeting.

Information Guide

Each line of the statistical report must be completed each year. Please refer to the information guide for each line mentioned in the guide before completing the line.

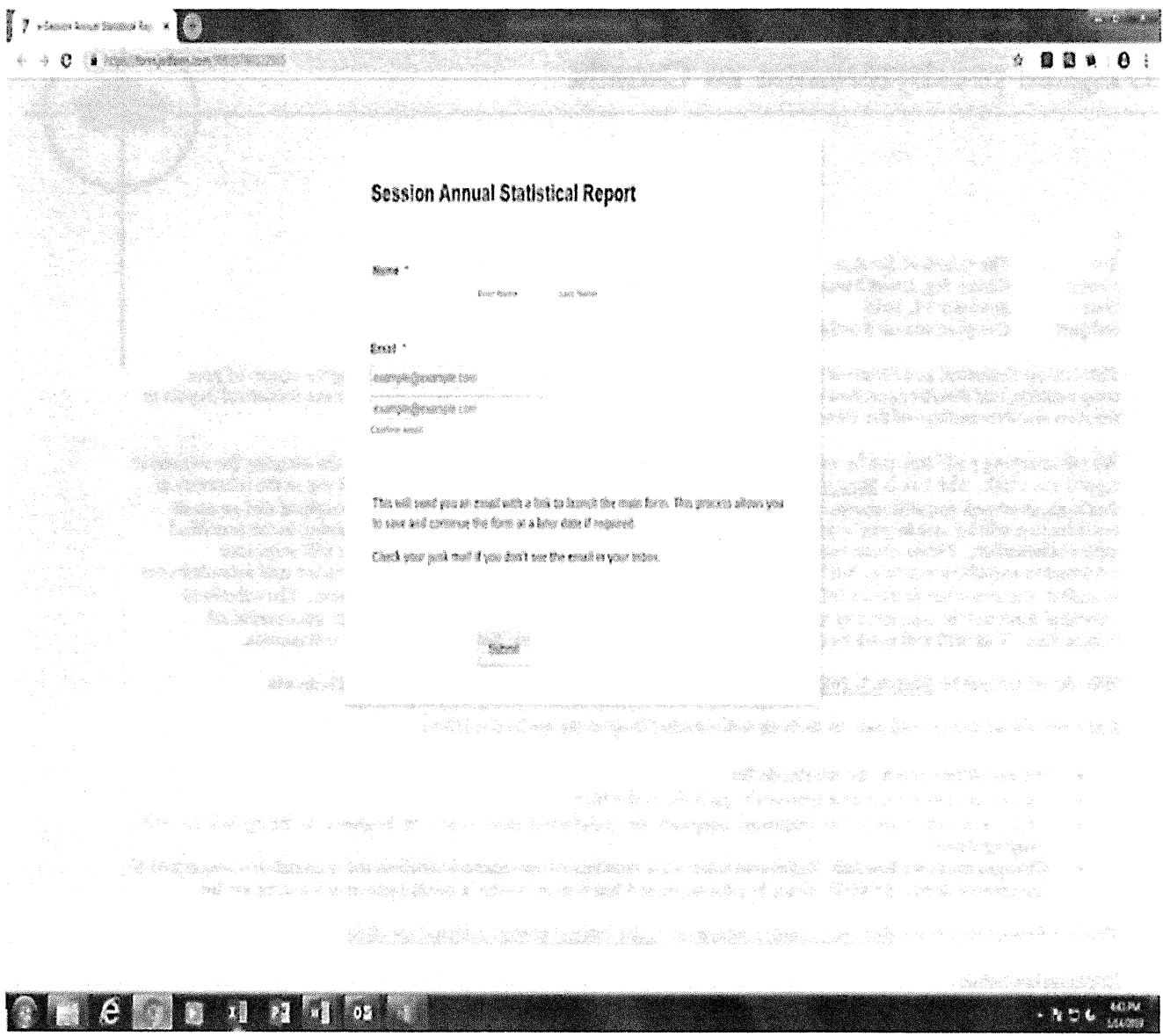
If any items require clarification as you are completing the report, you may call and ask for Diana Veenstra or Oliver Ng at 416-441-1111 ext. 320 or 1-800-619-7301.

Dollar Base

We recommend that that you check at the back of the 2018 Acts & Proceedings for comparison purposes. If the figure is vastly different, without a reason of which you are already aware, you may have made an error in calculations. Contact Diana Veenstra, ext. 320 or Oliver Ng, ext. 316 for assistance.

Please note that you can go to our website <http://www.presbyterian.ca/finance> to obtain more copies.

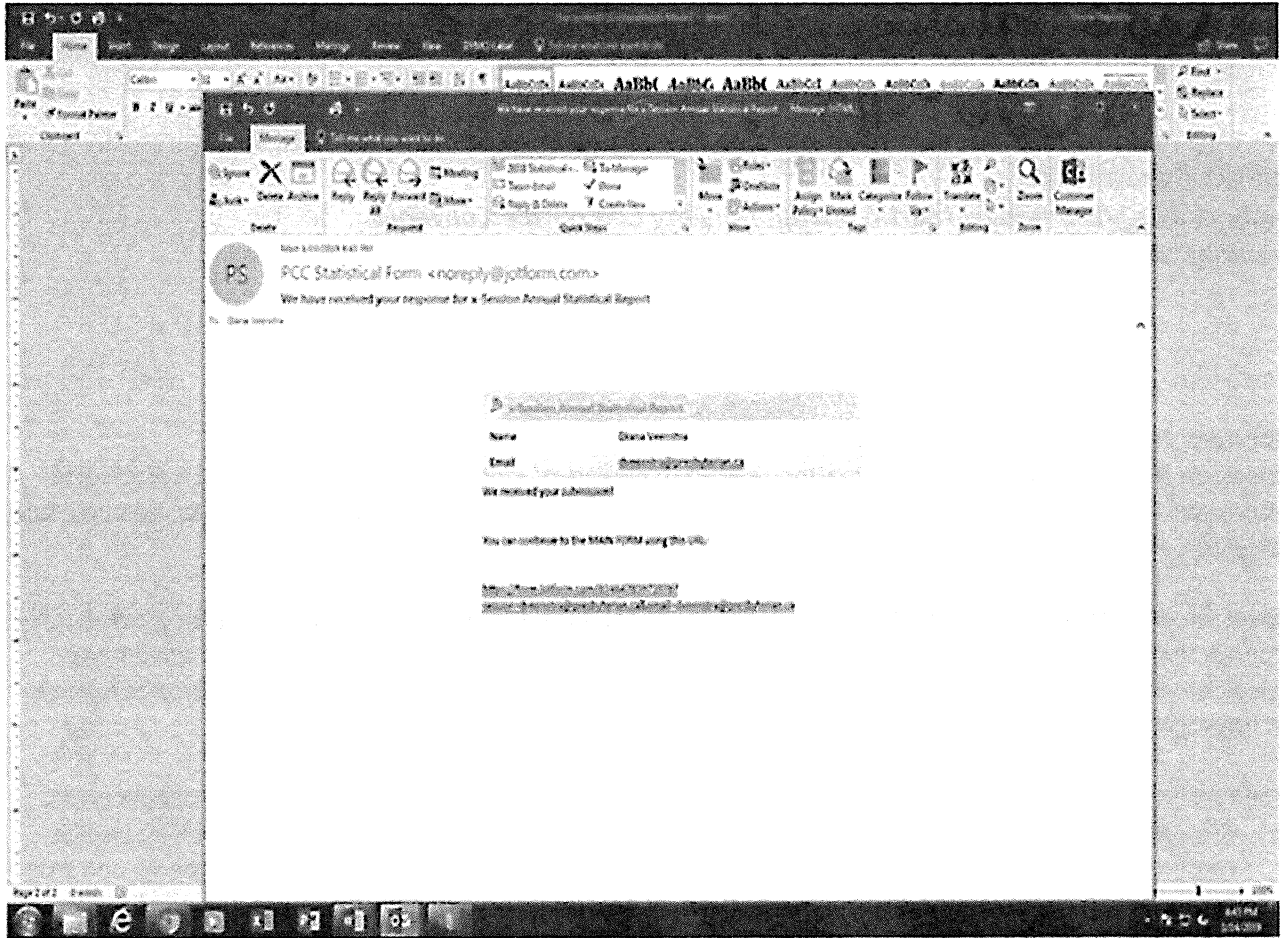
Thank you for participating.



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Victor Kim

 Victor Kim, Clerk



This is the email they will receive and then they can click on the link.

Victor Kim, Clerk

The Presbytery of Westminster
 Regular Meeting at West Vancouver Presbyterian Church
 March 5, 2019

Responding to a Notice of Motion from the last presbytery meeting, Laurie Deacon moved, seconded by Brian Fraser, that the presbytery review the use of Manse Funds. CARRIED

MINISTRY COMMITTEE

*The report was presented by Martin Baxter, Ministry Committee Convener.
 All motions moved by Martin Baxter, seconded by Brad Childs.*

Ministry Committee Report to Presbytery **March 5, 2019 - Updated**

1. Ministers' Study Leave

Following on from our request for information related to ministers' study leaves we have heard from EIGHT ministers. We are excited to hear that one minister is using his study leave towards his doctorate, through Taiwan Theological College, majoring in missiology.

However we are not surprised and dare we say slightly disappointed that the majority of replies report that they have more than 3 or 4 weeks study leave in lieu and available funds for study. We would like to encourage everyone to use their study leave and circulate, via the ministry committee, a short review of courses taken to share opportunities and experiences with other colleagues.

The committee received two items of correspondence related to study leave and both have been approved.

- Rev. Rebecca Simpson – is applying for a continuing education grant from the national office, which requires Presbytery Approval. Given that the Min Cte approves study leave requests directly, and that we have already approved the study leave request of Rev. Simpson, we have approved this application on behalf of the Presbytery.
- Rev. Willem van de Wall - course at Regent College from July 15 to July 19, 2019. It is called "The church in neighborhood renewal."

2. First Presbyterian, New Westminster

Rev. Laurie Deacon was appointed in January 2019 as the interim "Interim Moderator", to oversee the renewal of Rev. Guy Sinclair's Stated Supply Contract. (due March 7 2019) Rev. Deacon reports that a number of items have arisen that need attention before any contract renewal and/or increase can take place.

Recommendation #1: that Presbytery approve the extension to the Stated Supply Ministry Agreement between the Presbytery, First Presbyterian Church and Rev. Guy Sinclair to May 7th 2019, and that the terms of that extension be in accordance to the agreement dated March 8th 2018. **CARRIED**

3. Calvin Presbyterian

Rev. Dr. Bob Paul, IM, reports that finances are looking very healthy at Calvin and so they have begun their search for a new minister of Word & Sacraments.

4. City Center Presbyterian

Rev. Dr. Ross Lockhart, IM, reports that finances are much improved at City Center and the search process is on going with a renewed emphasis this spring after interviews last fall but no clear candidate presenting

him/herself.

5. Kerrisdale Presbyterian

There is a renewed sense that KPC is ready to begin a search process. The Committee is in consultation with Rev. Woldy Sosnowsky (IM) and the Session of KPC to ascertain what additional resource they might need in order to progress their desire for a search.

6. Burnaby Taiwanese Presbyterian

Recently a number of communications have been occurring with the two Presbytery appointed assessor elders, who have raised some items requiring attention. As such the Committee have requested that the Presbytery Visitation Committee arrange a visit to BTPC as soon as possible.

Respectfully submitted,
Rev. Martin Baxter
Convener

VISITATION COMMITTEE REPORT

*The report was presented by Morgan Wong, Visitation Committee Member.
All motions moved by Morgan Wong, seconded by Gordon Shields.*

Presbytery of Westminster Visitation Report March 2019

Regular 2019 Visits

- Burnaby Taiwanese regular visit was delayed from 2017. After the 2017 one-year visit, Assessor Elders began to serve with BTPC Session in January 2018.
 - There is a plan to visit in mid to late March 2019
- St Andrew's St Stephens's regular visit will be scheduled for April.
- Coquitlam's regular visit will be scheduled in December.

One-year Visits

- West Vancouver will be scheduled in April.
- Haney will be scheduled in June.

Exit Visit

- Knox will be visited by the team of Rev Bob Garvin & Bev Feick (Lead).
 - Rev Watson to be visited in February.



Victor Kim, Clerk

Visitation Committee Report

Visitation to St. Paul's Presbyterian Church

Reverend Laurie Deacon and Pam Wong

November 24, 2018

We met with the Elders, Board and Minister.

There are 7 Elders. They have term Eldership, serving a term of 6 years. Average attendance at worship is 65. Rev. Rebecca Simpson has been the minister for 7 years and has moved to full time (without being Camp Douglas Director) for the last few years.

There is good communication between the Elders and the congregation. Concerns are listened to and if there is conflict it is resolved. The Session is diligent in ensuring people are made welcome and cared for through warm welcomes at the door and a phone call if someone has been away. The Session cares for the Minister trying to be as helpful to her as possible.

The Board is active in caring for the grounds and building. They meet monthly and with the session 2x/year. Recent upgrades include: a new sound system, light upgrading and a manse report (the manse is rented). The church building is well used by the community including: Mission Community Services, a large drama group, Narcotics Anonymous and a Spanish speaking congregation that worships on Sunday afternoon at St. Paul's.

Financially the church is able to meet their obligations at year end through the generosity of its members. As a church they cultivate a culture to nurture and nourish the youth through bible study, fellowship and food. They have active men's group, ladies fellowship, 2 Bible Study weekly groups, Shout youth (Fridays) program, kids club (Tuesdays for children K-5), Vacation Bible School (35-50 children and 20-25 leaders). They sponsor community events: pancake breakfast, ice skating, soccer tournament, garage sale and picnics. The congregation is involved with Youth Unlimited, other congregations, ministerial, and sponsoring 14 refugees from Congo. Average attendance at worship is 65.

The Minister, Reverend Rebecca Simpson, enjoys working with the Session, Board and Congregation. She is engaged in further learning and participating in programs that nourish her to growing in her ministry. The Session encourages to Rebecca to take her time off. Rebecca is engaged with the ministerial and is seen as a respected leader in the community.

As a church they are working on developing a vacant property that they own to develop a work shop ministry. The building will have workshops and meeting space on the top floor as well as washrooms. The lower floor will be space to store and do repairs on the church lawn tractor. This space will house garden tools, possible potting area, meeting and washrooms. The main floor (2500 sf)

Recommendation: The people of St. Paul's and Rev. Rebecca Simpson are to be commended for their engagement in the community of Mission where they are making a difference as Christians.

CARRIED


Victor Kim, Clerk

In God's Service,
Rev. Laurie Deacon and Pam Wong

Respectfully submitted
Bev Feick
Convenor Visitation Committee
Westminster Presbytery

COMMISSION TO ST. JOHN'S REPORT

The report was received for information only.

Report to Presbytery on the Commission to St. John's Presbyterian Church, White Rock Members: Rev. Cal McLeod, Bev. Feick, Rev. Brad Childs

Over the past several months the Commission to St. John's Presbyterian Church, White Rock has held several meetings with the congregation, minister, Session and with individual elders. While the Commission does not at this time believe there to be an immediate need for a Review of Ministry, the Commission does feel that the congregation is best served by the continued work of the Commission. At present the Commission has taken seriously the feedback it has received and compiled information to be acted upon by both the Session/Congregation and the Minister of Word and Sacrament. It is our belief that by addressing these issues the congregation can grow stronger and closer together; to navigate the difficulties which might make/may have made a Review of Ministry unnecessary; thus, avoiding any further Presbytery intervention. In order to help the congregation and leadership of St. John's, the Commission will continue in its role for the next 8-12 months while receiving updates from the Session on their progress.

Humbly submitted,
- Rev. Brad Childs

COORDINATING COMMITTEE REPORT

*The report was presented by Paddy Eastwood, Coordinating Committee Member.
Moved by Paddy Eastwood, seconded by Rebecca Simpson.*

Coordinating Committee Report – March 5, 2019

The Committee is bringing forward three recommendations for support re: Grant Applications.



Victor Kim, Clerk

- The first is a request from Camp Douglas regarding the hiring of a Mentor & Teaching Consultant for the 2019 Camp Douglas Young adult staff team. The vision for this is as follows: Memory and Mission are critical for the life of any ministry, but particular the important heritage and culture in camping ministries. As Camp Douglas raises up a new generation of Camp staff leaders, we seek to have an experienced, former staff member on site for one summer to mentor and teach the staff on Christian leadership and witness in continuity with previous ministries. The full application is attached to this report. The amount requested is \$7,000.00.
 - **Recommendation 1:** That Presbytery support the application of Camp Douglas for a Regional Resourcing Grant for \$7,000.00 to support the hiring of a Mentor and Teaching Consultant for 2019. **CARRIED**

- The second application is from the Collaborating Churches of New West and Burnaby for the Christian Urban Camps. This is the fourth year of this collaborative ministry offered by the churches of New West and Burnaby to children interested in 4, week long camps held in different locations through the summer. The application is attached. The amount requested is \$3,000.00.
 - **Recommendation 2:** That Presbytery support the application of the Collaborating Churches of New West and Burnaby for a Regional Resourcing Grant for \$3,000.00 in support of the Christian Urban Camp ministry. **CARRIED**

- The third grant application is from Richmond Presbyterian Church and is seeking presbytery support for its applications to a number of different grants for funding. RPC is seeking to garner funding for 2 Assistant Minister positions on a half time basis, that would be seeking to explore the establishment of new ministries through the stream of parallel ministries. The full narrative of the application is attached. *(You will also find the two draft proposals for the ministries. These documents are only for information and are not to be considered as formal documents.)* The two Assistant Minister positions are conditional upon the receiving of adequate grant amounts, with RPC having already approved \$10,000.00 annual funding for each of the half time positions. The exact amount of the specific grant applications may vary, depending on the advice we receive from Canadian Ministries, but the total amount per position will be approximately \$40,000.00. The applications will be made to the New and Renewed Ministry Fund, the Avondbloem Experimental Fund, the Chisholm Fund and the Presbyterian Innovative Ministries Fund.
 - **Recommendation 3:** That Presbytery support the application of Richmond Presbyterian Church to the New and Renewed Ministry Fund, the Avondbloem Experimental Fund, the Chisholm Fund and the Presbyterian Innovative Ministries Fund in the amount of \$40,000.00 per position for the creation of two half time Assistant Minister positions that will focus primarily on the establishment of new ministries. **CARRIED**

Presbyters will find an updated Pulpit Supply List as part of the presbytery materials for this meeting. Please update the list as necessary and let the clerk know of any changes.

In conversations with Jen de Combe, the Associate Secretary at Canadian Ministries, it was suggested that there may be a presbytery track for the Cyclical program. The clerk has been in touch with the Associate Secretary to see if our presbytery might participate in this program and who and how many could attend the next meeting.

The Coordinating Committee will be meeting online through Zoom for our next meeting. If the online meetings are deemed successful and desirable, we will make more consistent use of this technology. It would make the travel for many members unnecessary and would be consistent with helping to lessen our carbon footprint as a presbytery.

Respectfully submitted,

Paddy Eastwood,
Convener

**Regional Resourcing Grant Application
Presbytery of Westminster**

1. Project Name: ***Passing the Torch: A Mentor & Teaching Consultant for the 2019 Camp Douglas Young adult staff team***

2. Outline of Project

Vision: Memory and Mission are critical for the life of any ministry, but particular the important heritage and culture in camping ministries. As Camp Douglas raises up a new generation of Camp staff leaders, we seek to have an experienced, former staff member on site for one summer to mentor and teach the staff on Christian leadership and witness in continuity with previous ministries.

Scope: This funding application is for a one-time grant to hire a teaching consultant for the summer of 2019 to help transition the skills and theological vision of Christian camp leadership from one generation of leaders to another.

Goals: a) hire a Mentor and Teaching Consultant
b) equip a new generation of Christian staff leaders at Camp Douglas
c) secure a solid base for Christian leadership at Camp Douglas for the next 3 to 5 years.

Timeline:

March 2019 – hire a Mentor and Teaching Consultant

June to August– Mentor and Teaching Consultant on site at Camp Douglas working with the staff team

September – present a report to the Camp Douglas Committee on best practices for transmission of knowledge, culture and skills from one generation of camp staff to another.

3. Budget:
\$7,000 for Teaching Consultant and Mentor


Victor Kim, Clerk

March 5, 2019

4. Beneficiaries of Project (locally)

The Presbytery of Westminster benefits from this project through strengthening the staff leadership of young adults at our Presbytery-owned camp. Congregations would benefit within the bounds of The Presbytery of Westminster and, beyond, through the theological development of young adults in our churches working at Camp Douglas. Campers benefit from a more rigorously trained and supported Camp Staff who are emerging as the next generation of leaders in our camping ministry.

5. Personnel involved in the project

Mentor and Teaching Consultant (To be hired), Janet Eastwood & Daniel Martinez (co-camp Directors); Rev. Dr. Ross Lockhart, Camp Committee Member

6. Justification

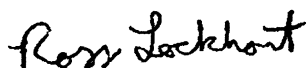
Camp Douglas is one of the oldest and most effective ministry programs of the Presbytery for children, teens and young adult (staff), helping young people take steps towards faith in Jesus, grow in their discipleship and increase their participation in the church and world. As we welcome a younger and new Camp staff team this summer, we seek to transmit most effectively the culture, theological values and best practices from one generation of leaders to another. A Mentor and Teaching Consultant would enable the Camp to have one person focused on this task through the summer, moving amongst the different camp activities and programs, while supporting and nurturing young leaders for the sake of the flourishing of Camp Douglas' ministry to children, youth and families.

7. Extract of Minutes will be required to forward to Synod and thus the following recommendations are made on behalf of the Camp Douglas Committee:

Recommendation 1: that the Presbytery of Westminster endorse the Camp Douglas Committee's Regional Resourcing Grant for \$7000 to hire a Teaching Consultant and Mentor.

Recommendation 2: that the Clerk be authorized to transmit a request for a Regional Resourcing Grant to the Synod of British Columbia for \$7,000 to help fund a Teaching Consultant and Mentor for Camp Douglas' summer 2019 program. All supporting documents (application form, narrative description, budget for the forthcoming year) are to be sent to the Life and Mission Agency for consideration.

Submitted Respectfully,



The Rev. Dr. Ross A. Lockhart
Associate Professor,
St. Andrew's Hall
6040 Iona Drive



Victor Kim, Clerk



Christian Urban Camps 2019
Peacemakers

"Blessed are the peacemakers, for they will be called children of God." (Matthew 5:9)

July 2-5, 2019
Gordon Presbyterian Church – 7457 Edmonds St, Burnaby, BC

July 8-12, 2019
First Presbyterian Church – 335 7th St, New Westminster, BC

July 15-19, 2019
St Aidan's Presbyterian Church – 1320 7th Ave, New Westminster, BC

July 22-26, 2019
Knox Presbyterian Church – 403 Columbia St E, New Westminster, BC

For children aged 5-12
The camps will run from 9am-4pm each day – \$100/week/child
For registration information and multiple camp discounts, visit christianurbancamps.ca

Christian Urban Camps 2019

**Application for \$3000
from the
Regional Resourcing Grant**

The funding will be used to support the staffing of our expanded Christian Urban Camps being offered for our fourth year by the Collaborating Churches of New West and Burnaby.

The Collaborating Churches in New West and Burnaby came together in 2016 to develop ways in which the four small Presbyterian congregations (Knox New West, St. Aidan's New West, Gordon Burnaby, and Brentwood Burnaby) could support each other in mission in their respective, rapidly growing, and very different urban neighbourhoods. First Presbyterian Church, New Westminster, has joined the collaboration this year, so there are now five churches involved in this initiative.

For the last two years, we have developed our own curriculum, so we can ensure a good biblical and theological foundation for the program that aligns with the subordinate standards of our church. As we become more and more aware of the implications of our confession to Indigenous peoples in 1994 of the ways we have "misrepresented Jesus," we think this element of care in our programming is important. In 2017, we developed a curriculum focused on being good neighbours in our urban contexts, using Jesus' parable of the Good Samaritan. In 2018, we focused on being resilient in the face of bullying, using the story of Joseph. This year, we have reviewed and will be adapting a curriculum on peace-making in all our circles of influence developed initially by the Mennonites. It will enable us to work with the children to imagine ways of being a positive influence for reconciliation in our communities.

A good sense of what happened at last year's camps can be found on our Facebook page - <https://www.facebook.com/christianurbancamp/>. You might also want to explore our website at <https://www.christianurbancamp.ca/>. In 2018, we had 41 kids in the camps, doubling our numbers from 2017. We are confident that we can work with even more children this year, with four sites in operation (Knox, St. Aidan's, Gordon, and First – Brentwood does not have space). Several of the children who attended last year have already said they want to return and bring friends. We will keep the fees for the week low - \$100/child for a full day – so it is affordable to more people. Interestingly, some of the children come to all four weeks of the camps, making the impact of their participation even stronger. We have created special reduced rates for those attending for more than one week.



Victor Kim, Clerk

The Presbytery of Westminster
 Regular Meeting at West Vancouver Presbyterian Church
 March 5, 2019

In planning for 2019, we have added several features that will enhance the impact of this missional project:

- An additional site and an additional week at First, New West;
- Summer students with an expertise in music education to expand that part of the program;
- A joint worship service among the Collaborating Churches, with a picnic, on the last Sunday of July to include a children's choir singing the songs they learned at the camps; and
- Creating several 'Messy Church' opportunities during 2019-2020 to keep in touch with the kids and their families, as well as bring some of their enthusiasm into our collaborating congregations.

This year will be providing the children with the t-shirts featuring the camp logo and text. They will be a great reminder to the kids of what they have learned, make the camps better known in their neighbourhoods throughout the year, and help us keep track of them during our outdoor activities. Our logo again this year is from a painting by Christian artist He Qi and is used with permission.

There are several innovative missional initiatives designed into this project:

- The outreach to and support of a broad population of children in the neighbourhoods of the collaborating churches hosting the camps (these neighbourhoods are rapidly expanding, with projected population growth over the next 20 years being over 100,000 people);
- A customized curriculum focused on making peace in the multi-ethnic and multi-religious urban environment of New Westminster and Burnaby, with an emphasis upon living in the reconciling grace of Jesus Christ, the "great truth" of the Gospel, as our subordinate standard, *Living Faith*, states in its introduction;
- The trust and goodwill being built among five small congregations who are becoming much stronger in their neighbourhoods and much more creative in our joint programming as a result of the collaboration;
- The connections with a wide variety of community support programs for children and families in the two municipalities where we publicize the camps; and
- The learning opportunities for the staff and volunteers at the camps.

The contact person for this grant application is Brian Fraser at jazzthinkbrian@gmail.com or 604-924-9650. Brentwood Presbyterian Church is at 1600 Delta Ave, Burnaby, BC, V5B 3G2. Our registration # with CRA is 106808363 RR0001.

We are deeply grateful for the support from Regional Resourcing Grant over the initial years of this project, as we got it off the ground. We have experienced significant growth, not only in the size and impact of the camps, but also in the imagining of ways these five congregations can support each other in their missions. Your ongoing prayers and financial support are deeply appreciated and most encouraging.

Draft Budget

Expenses



Victor Kim, Clerk

Administrator (100 hrs @ \$20/hr*)	\$2000
Director (1 for 200 hrs @ \$20/hr*)	\$4000
Assistant Director (1 for 160 hrs @ \$20/hr*)	\$3200
Student Assistants (2 for 160 hours each @ \$13.85/hr)	\$4432
T-Shirts	\$ 600
Materials & Equipment	\$ 750
Advertising	\$ 750
Bursaries	\$2000
Total	\$17, 132

Revenues

Balance forward from 2018	\$2000
Congregational Contributions (\$500 x 5)	\$2500
Fees (\$100/child for 40 children)	\$4000
Regional Resourcing Grant	\$3000
Cooke's Fund	\$1000
West Van Presbyterian	\$1000
Hermes Fund	\$3000
Canada Summer Jobs Program	\$4432
Total	\$19, 132

NOTES

1. In addition to this funding, Brentwood has applied for Canada Summer Jobs grants for 2 students for 12 weeks this summer. Four of those weeks will be spent at the Christian Urban Camps. Further, several people in the congregations have indicated a willingness to volunteer. This creates a substantial community of learning for each camp that reaches well beyond the children.
2. We have estimated our revenue in fees conservatively. Should that amount exceed our expectations, we will invest any surplus in other similar projects for children throughout the year or next summer.

* \$20/hr for this level of skill is close to the living wage calculated by Van City

** This position is funded at the same level as the Canada Summer Grants rate.



Victor Kim, Clerk

Request for Presbytery Support for Applications for Grants

Richmond Presbyterian Church has been in discernment around how to engage with the vision of presbytery around mission, both for our own congregation, but in particular around possibilities for new worshipping communities. To this end, initial conversations have taken place between RPC and two candidates for ordination from within our presbytery around a partnership in ministry with RPC.

RPC has approached Andrea Perrett and Young Tae Choi to consider whether a proposal for RPC to call both Andrea and Young Tae as Assistant Ministers to RPC on a half time basis for a term of 2 years would be a possibility. Of that half time ministry, approximately $\frac{1}{4}$ of that time would be spent in ministry directly at RPC and $\frac{3}{4}$ of that time would be spent in laying the foundations of new worshipping communities that both Andrea and Young Tae have identified and are even now currently pursuing. In terms of being called to an Assistant Minister position, both Andrea and Young Tae would participate in all aspects of the Ministry of Word and Sacraments, though obviously at a reduced rate. Each would have opportunities to preach, to celebrate the sacraments and to engage in pastoral care, as well as share in the leadership development and decision-making aspects of congregational ministry and pastoral leadership. However, most of their time would be spent preparing the new worshipping communities foundation, the ministries to which they would be released upon the completion of the 2 year term at RPC.

Andrea's vision for a new worshipping community is called, "**Transform**," and is rooted around transformation through meaningful engagement with our physical world. In Andrea's words:

Transform

.... through meaningful engagement with the created world we are transformed by the Triune God

The purpose of this ministry is to experiment with a new way of forming a witnessing community that reflects the post-Christendom landscape of the Lower Mainland. While churches sit empty in Vancouver, people are seeking nourishment and community through cooking communities and food collectives (e.g. Nourish Vancouver) as well as recreation program and exercise groups (e.g. Turf). To be missional and join in with the Spirit which is already at work in these areas, we will engage with people through food and outdoor experiences, preaching God's word and witnessing to God's transforming love.

Through our engagement with God's created world, as a community we would witness to God's grace and be transformed in the process. Some activities that we would use to gather people and share the Word could be:

- bread baking groups
- community kitchen gatherings
- hosting neighbours for meals
- outdoor worship services
- weekend "wilderness" retreats
- prayer running groups



Victor Kim, Clerk

In the Bible, our Triune God consistently calls to people in the wilderness and transforms people through the sharing of food. As a community, we seek to make space for God to transform us through our outdoor pursuits and the making and sharing of meals.

We would be a place where people:

- **are transformed by our Triune God through non-traditional worship settings**
- **rediscover or discover the Good News for the first time**
- **become committed disciples and learn to live out their calling in their everyday life.**
- **who are isolated, new to the city or struggling for equality can find healing in our Triune God.**

For Young Tae, his vision for new worshipping community revolves around an Arts Ministry that he has tentatively called, **“Created to Create Arts Ministry.”** In Young Tae’s words the purpose and goal of this ministry would be as follows:

As the *being-sent* church, our ministry will see that:

- **Artists will be faithful to their creative vocation**
- **Church will see and use liturgical art theologically and practically**
- **Culture will be restored beautifully through artwork and lives of the faithful artists who participate in the ongoing mission of God**

Furthermore, Young Tae provides a statement of vision and mission for this new ministry proposal as follows:

Our ministry serves the church and culture for the glory of God by

- **pastoring artists,**
- **promoting their artistic gifts and**
- **producing art so that the artists may become guardians of beauty of the Triune God. This ministry renders worship alive artistically and cultivates redemptive images which contribute to the transformation of the culture. The ministry, as a creative response to the cultural (Gen. 1:28) and missional mandate (Matt. 28:16-20), aims to bring shalom to the world.**

Though both proposals for new worshipping communities are still in their nascent stage, there is much promise in the direction that each has for new ministries within our presbytery. Both Andrea and Young Tae have participated in the Cyclical program of discernment, which will continue as they develop their ministries. Cyclical will provide support, discernment and guidance as they navigate these new waters of possibility. Both Andrea and Young Tae are actively doing the work of preparing the vision and engaging in the relationship building that are required of any new ministry. They are establishing a support team and seeking to engage on ongoing learning opportunities. Much work has already been done, but they need additional support and some measure of predictability around finances and time frame. This is where the partnership with Richmond Presbyterian Church can be important, both for Andrea and Young Tae, as well as for RPC.

Richmond Church sees our role in partnering with Andrea and Young Tae as a supportive one, which also holds tangible possibilities for RPC in terms of strengthening existing ministries within our congregation. Andrea is already active in doing work around creating an innovative and experimental High School curriculum for use

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within the congregation. This is part of a 3 year, Foundational, Missional, Vocational theme which will begin with a grade 10 class this fall. She is also doing work around exploring how generational faith is transmitted in other denominations, exploring dimensions of culture and methodology. Both her work on the curriculum and the faith transmission research are expected to be available to the wider church once finished. As the writer of the curriculum, it would make perfect sense for Andrea to spend some of her time in ministry at RPC with the youth and young adults, working around opportunities to speak, to teach, and to engage in pastoral care opportunities.

For Young Tae, ministry at RPC would center on strengthening the growing ministry with Korean speaking members of the congregation. Though not a large group yet, this is a new group within the congregation, having grown over the past 3 years. Leadership for this group, who first language is Korean, has not been as consistent as we have hoped for and Young Tae would bring a level of consistency to the communication, fellowship and missional areas of ministry for this group within the congregation. Given that there is no Korean congregation in Richmond, the prospects for growing this ministry would seem to be strong, but an intentional presence is needed to realize this potential.

The Assistant Minister position is one to which a congregation may call an individual, but it is both term and task specific. The ministry area for Assistant Ministers is not all encompassing, as would be for Lead or Associate Ministers, but is set by the Session. The call is for a set term as well, in this case we would proceed with an expectation of 2 years, after which both Andrea and Young Tae would be free to explore their work around the new worshipping communities full time and RPC would have no further responsibility financially for the ministers. It does, however, help both Andrea and Young Tae that they would be ordained and inducted as Ministers of Word and Sacraments through this process and partnership. Their ordination would also open up possibilities and opportunities for them as they continue in ministry.

Richmond Church's role in supporting this proposed call to Andrea and Young Tae is conditional upon appropriate levels of funding being available for the duration of their ministry at RPC from sources beyond the congregation. At our annual congregational meeting, the congregation approved in principle the support of this partnership with the congregation providing approximately ¼ of the expected stipend, housing and benefits costs for the half time Assistant Minister positions for a period of two years. The rest of the finances will need to come from other sources, including grants from various funds within Canadian Ministries and the Presbyterian Innovative Ministries fund. The breakdown of finances for each position would be roughly as follows:

Stipend for each position at 50% time	- \$20,000
Housing for each position (50%)	- \$12,000 + utilities
Pension and Benefits (50%)	- \$6,000 - \$8,000
Program cost (first year)	- \$6,000 - \$10,000

Total annual cost for each position would be roughly \$45,000 - \$50,000 for the first year.

Richmond Presbyterian Church requests permission from the Presbytery of Westminster to apply to the Canadian Ministries New and Renewed Ministry Fund for support in the category of **Parallel Ministries**, described as follows:

The purpose of the New and Renewed Ministry Fund (Establishing New Ministries Stream) is to assist with the creation of the following types of ministries:

- **new congregations (independent/standalone congregation)**



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- **new worshipping communities (café ministries, house churches, sports ministries, third-space ministries, etc.)**
- **parallel ministries (a ministry initiative reaching a new target population such as newly arrived immigrants, young families, singles, etc., or embracing creative new forms of ministry such as dinner churches, third-space ministries, etc., that is separate but supported by an existing congregation)**

We would also seek funding support from the Avondbloem Experimental Fund as well as the Chisholm Fund, as available. Furthermore, we would also expect to apply for support from the Presbyterian Innovative Ministries (PIM) fund.

The total available from the New and Renewed Ministry Fund for the first year is \$10,000 per position, with the amounts increasing to \$20,000 and \$30,000 in years two and three. We would be seeking to apply for \$10,000 per position in year one.

From the Avondbloem Fund we would seek to apply for \$10,000 per person for each of the two years of the planned term. From the Chisholm Fund we would also seek \$10,000 per person for each of the two years. We would also seek permission to apply to PIM for \$10,000 per person for program costs for each of the two years.


RPC has had initial discussions with Canadian Ministries and have received encouraging responses, although of course no formal declarations of funding support are possible at this point.

If supported by the presbytery, RPC will apply for a total of \$40,000 per position for the first year, then the total will increase to \$50,000 per position with the increase in the second-year support amount from the New and Renewed Ministry Fund. RPC will commit to at least \$10,000 per position per year of the term, with the understanding that if some additional support is necessary, it may be possible to increase the level of support with congregational approval.

If permission is granted, RPC will make application to the funds prior to April 15 of this year with a fuller description of the proposed ministries and more precise costing of finances.

Respectfully,

Richmond Presbyterian Church



Victor Kim, Clerk

ANNOUNCEMENTS

ADJOURNMENT

Moved by Willem van de Wall, seconded by Laurie Deacon, that the presbytery be adjourned at 9:27pm.
CARRIED

The next regular meeting of presbytery will be on **April 2, 2019**, at **Gordon Presbyterian Church, 7457 Edmonds Street, Burnaby**, beginning with worship at 7:00 p.m., presbytery to be constituted at 7:30 p.m.

The Moderator closed the court with prayer and a benediction.



Miklos Szigeti, Moderator



Victor Kim, Clerk