

The Presbytery of Westminster met in Regular Session on Tuesday, January 21, at 7:00pm within Gordon Presbyterian Church, Burnaby, BC. Worship was led by the Rev. Rebecca Simpson.
(The originally scheduled meeting of January 14, 2020 was postponed to this date due to weather)

CONSTITUTION

The Moderator, Cal MacLeod constituted the Court and opened the meeting with prayer at 7:37pm.

The Moderator welcomed the following guests:
Jonathan Kwon, ordained minister returning to Canada from Korea.

DOCKET

It was moved by Victor Kim seconded by Laurie Deacon that the consent agenda below be adopted.

Brian Fraser requested that the correspondence from Allen Aiken dated January 5, 2020 and Kate Jordan dated January 6, 2020 be removed from the consent agenda.

The consent agenda was adopted with the noted correspondence removed.

CARRIED

Moved by Brian Fraser, seconded by Laurie Deacon that the latest iteration of the letter from Allen Aiken be made available for all presbytery to read.

CARRIED

The Clerk noted that there would be a response to correspondence seeking nominations for the Dean of St. Andrew's Hall.

Gerard Booy rose to speak in support of the nomination of the Rev. Dr. Ross Lockhart as Dean of St. Andrew's Hall. Since Dr. Booy is on the appendix and unable to move recommendations, it was moved by David Jennings, seconded by Geof Jay that the Presbytery of Westminster nominate the Rev. Dr. Ross Lockhart as the Dean of St. Andrew's Hall.

CARRIED

The Clerk took a moment and thanked the retiring Dean of St. Andrews' Hall, the Rev. Dr. Bob Paul for his service over the past number of years.

The presbytery acknowledged both Ross and Bob.

Consent Agenda:

- that the Docket be as indicated,
- that the attendance be recorded as noted in the Roll Record Book,
- that regrets and requests for permission to withdraw be noted as sent to the clerk of presbytery,
- that the minutes of the regular meeting held on December 3, 2019 be adopted,
- that the correspondence be dealt with as indicated,
- that reports without recommendations be received "for information."
- that reports with recommendations be received and their recommendations considered,
- that the presbytery treasurer be permitted to speak to financial issues.

If the Court is agreed, these motions will be adopted at the beginning of the meeting. Any member may ask for an issue on the consent agenda to be withdrawn from this list before the agenda is adopted.

ROLL

Constituent Roll:

H. Botha, Y.T. Choi, L. Deacon, P. Dutcher-Walls, P. Eastwood, M. Fontaine, B. Fraser, D. Howard, T. Hsieh, G. Jay, V. Kim, R. Lockhart, C. MacLeod, R. Paul, R. Simpson, J. Smith, G. Snyman, M. Szigeti, W. van de Wall, M. Wong

A. Bauman, A. Beattie, J. Con, I. Evans, B. Feick, L. Gorman, R. Harry (repl J. Low), D. Jennings, A. Lin, R. McClelland, R. Miller, K. Patrick, K. Sewell, B. Shepansky, G. Shield, S. Stacey, R. Steward, L. Tarko, R. Wensler, P. Wong, L. Yen, M. Zaine

Appendix:

A. Aiken, G. Booy, B. McLagan

Students:


S. Bell
M. Arsenault

REGRETS

M. Baxter, S. Goble, J. Lin, R. Topping, B. Skelding, W. van der Westhuizen
K.J. Kim, E. Wilson, B. Dennehy
S. Cleland, B. Garvin, K. Jordan
A. Perrett

Permission to withdraw given to:

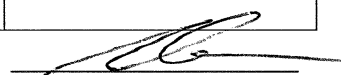
William van de Wall, Rita Wensler and Robin Ross at 9:00pm.



Victor Kim

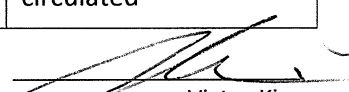
CORRESPONDENCE: 11-26-19 through to 01-05-20

11-26-19	Jennifer Astop	Supporting Ministry Grants (Hummingbird Ministries)	Received
11-27-19	Susan Stacey	Confirming the commissioner to GA 2020 from Kerrisdale will be Susan Stacey	Received
11-27-19	Liz Brewer	Education and Reception – Information on Candidates	Received and circulated
11-27-19	Terri-Lee Hamilton	Deadline for nominations for Moderator 2020 is November 30 th	Received and shared
11-27-19	Rebecca Simpson	Regional Resourcing Grant Application for Camp Douglas submitted	Received
11-27-19	Bev Shepansky	Confirming the commissioner from Central PC will be Bev Shepansky	Received
11-27-19	Laurie Deacon	Reminder that “Texts behind the Tunes” to be held at St. Aidan’s on November 30	Received and circulated
11-28-19	Terri-Lee Hamilton	Assembly Council letter to presbytery clerks	Received
11-28-19	Andrew Cornell	Request for attendance numbers at Remit voting	Received, not replied
11-28-19	Don Muir	Assembly Council letter to presbytery clerks (duplicate email)	Received
11-28-19	Richard Watson	Around the Well December Report to Presbytery	Received and circulated
11-29-19	Kathryn Muir	Changes to the Roll and updated Presbytery Clerk List	Received
11-30-19	Daniel Martinez	Camp Douglas Christmas Letter	Received and distributed
11-30-19	Larry Eastwood	POW Financial Statements for November	Received
12-02-19	Larry Eastwood	Presbytery Due Calculation for WPGPC	Received
12-02-19	Liz Brewer	Revised dates for E&R objections	Received
12-02-19	Kathryn Muir	Requesting any changes to the Roll before December 12 and holiday season	Received
12-03-19	Brian Fraser	Brentwood is not able to send a ruling elder to the GA next year.	Received
12-03-19	Johanna Jansen, Treasurer Surrey	Question regarding Pulpit Supply fees for 2020	Received and forwarded to treasurer for response
12-04-19	Peter Ma	Requires a marriage license for a wedding for September 2020	Received and responded
12-05-19	Jennifer Astop	Important Grant Deadlines	Received and shared
12-05-19	Blair Bertrand	Cyclical PCC – considering a new worshipping community upon return to Canada	Received and noted



Victor Kim

12-05-19	Jim Smith	Actual date of retirement is April 12	Noted
12-09-19	Maggie Leung	WE Presbyterians Sharing update - November 2019	Received and circulated
12-09-19	David Jennings	Copies of letters: Legal Opinions regarding remits without cover letter	Received and circulated as agreed upon
12-16-19	Kathryn Muir	Ballots to Vote for Moderator of the 2020 General Assembly	Received, will distribute at the January 14 meeting
12-17-19	Richard Watson	Help Setting up Around the Well donations through Canada Helps	Received and noted
12-19-19	Jonah Lin	Requesting a letter of Standing	Received and pending
12-19-19	Andrea Perrett	SAH Spring Break Retreat Announcement	Received and circulated
12-23-19	Jonah Lin	Letter of resignation from BTPC	Received and forwarded to Ministry Committee
12-28-19	Ross Lockhart	Requesting Letter of Standing for temporary Alberta marriage licence	Received and sent
12-31-19	Adrian Wong	Request for Study Leave	Forwarded to Ministry Committee
01-02-20	Alexis Mckeown	Being In Community: Mission Fair at 2020 National Presbyterian Women's Gathering	Received and circulated
01-02-20	Gerard Booy	Resignation as IM at Bradner	Ministry Committee
01-03-20	Stephen Rothery	Question concerning Pulpit Supply Ministry	Received and responded
01-03-20	Heather Card	Evaluating Ministry Success – Research Summary	Received and circulated
01-03-20	Don Muir	Reminder of the rate increase for Pulpit Supply effective January 1: \$175 plus accommodation and meals if required; with \$.045 per KM	Noted, already implemented within the presbytery
01-05-20	Allan Aicken	Concerns over Presbytery's action in response to Legal Opinions re: Remits B&C	Received
01-05-20	Pat Dutcher-Walls	PRC Clearance Letter	Received
01-06-20	Kate Jordan	Concerns re: legal opinions in response to Remits B&C	Received
01-09-20	Terri-Lee Hamilton	Nominations for Dean of St. Andrew's Hall, with position description	Received and circulated



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01-10-20	Don Muir	Revised policy for amalgamation or dissolution of congregations	Received
01-10-20	Richard Watson	Fundraising Appeal letter Around the Well	Received and circulated

REPORTS

MINISTRY COMMITTEE REPORT

The report was presented Brad Childs, Interim Ministry Committee Convenor.

All motions, unless otherwise noted, were moved by Brad Childs, seconded by Bev Shepansky.

Ministry Committee Report to Presbytery January 3, 2020

1. Burnaby Taiwanese Presbyterian Church (BTPC)

In late December the Presbytery received a letter of resignation from Rev. Jonah Lin (Appendix A). This was then presented to Rev. Brad Childs serving in place of Rev. Martin Baxter for the month of January on the Ministry Committee. At this point arrangements were made with the clerk of Session and a meeting was called for January 27th. Due to an illness Rev. Brad Childs was the only person present for the interview with Jonah and Session.

Recommendation #1: that a letter of good standing be presented to Rev. Jonah Lin dated January 21, 2020. **CARRIED**

Recommendation #2: that the Presbytery of Westminster accept the resignation of the Rev. Jonah Lin and that the congregation of Burnaby Taiwanese Presbyterian Church hold their final service of worship with Rev. Lin as their minister on January 12 and that due to study leave (6 weeks) Rev. Lin's last official day will be that of February 23rd, 2020. Study Leave and other benefits will continue until the end of February as agreed upon by both parties.

David Jennings asked whether there were any concerns regarding BTPC that the court should be aware of prior to considering the recommendation. Bev Feick, Visitation Committee Convenor came forward to speak to the issues facing BTPC especially as noted by the Rev. Dr. Ted Siverns as part of the Visitation Committee Report. The report expressed serious concerns about the relationship between the minister and the congregation as well as the difficulty of ministers new to Canada with regards to Presbyterian polity and practice. It was stressed that the presbytery needs to address the equipping of ministers new to Canada around these issues.

The recommendation was CARRIED



Victor Kim

Recommendation #3: that the Rev. Morgan Wong be appointed as Interim Moderator for Burnaby Taiwanese Presbyterian Church beginning February 24, 2020. **CARRIED**

2. Interim Moderator: Bradner

Rev. Gerard Booy would like to thank the congregation of Bradner for his time with them. However, Rev. Booy is no longer available to serve the congregation of Bradner and has tendered his resignation.

Recommendation #4: that Gerard Booy be thanked for his time of service. **CARRIED**

Recommendation #5: that Rev. Brad Childs be appointed Interim Moderator of Bradner Presbyterian Church for a temporary period of six months.

Moved by Rob Steward, seconded by Jim Smith that the recommendation be **referred back** to the Ministry Committee so that the committee can meet with the Session of Bradner as well as Dr. Booy prior to any further action being taken. **CARRIED**

4. Stated Supply: Brentwood

On January 4th, 2020, Rev. Brad Childs met with three elders: Pam, Emmanuel and Dorothy to renew Rev. Brian Fraser's stated supply contract. It should be no surprise that stated supply is a term not used correctly in this presbytery. The Session and Interim Moderator are aware of this oddity. They understand that there may be a "correction" coming. With that said, the congregation is very happy with Rev. Fraser and would like to maintain him in an interim position, if at all possible. The congregation also noted a surplus budget, new renters, consolidation investments, an "amazing daycare," and a redevelopment of part of the property. The congregation is very pleased with its programming and with Brian and gladly signed the contract for a new year. There are no changes of note.

Recommendation #6: that the Rev. Dr. Brian Fraser's contract as stated supply for Brentwood Presbyterian Church be renewed for a one year term. **CARRIED**

5. Study Leave: Rev. Ta Li Hsieh

The committee reported that the Rev. Ta Li Hsieh would like to request six weeks of study leave in addition to his vacation time from March 27, 2020, until June 6, 2020. During this time, Rev. Ta Li Hsieh will be returning to Taiwan and will be continuing his Ph.D. Work at Taiwan Theological Seminary.

*Respectfully submitted,
Rev. Brad Childs*



Victor Kim

Appendix A

January 3, 2020
Mr. Arthur Lin
Representative Elder/Acting Clerk of Session
Burnaby Taiwanese Presbyterian Church
1600 Delta Avenue
Burnaby, BC
V5B 3G2

Dear Arthur, please read the following citation to the congregation of Burnaby Taiwanese Presbyterian Church in regards to the letter of resignation submitted by the Rev. Jonah Lin. The citation should be read on two Sundays, January 5th and 12th.

The Rev. Jonah Lin, minister of this congregation, having laid his resignation before the Presbytery of Westminster, the said presbytery has agreed to cite, and accordingly hereby cites, the session and congregation to appear at the meeting of the said presbytery by chosen representatives to be held at Gordon Presbyterian Church, 7457 Edmonds St, Burnaby on the 14th day of January in the year 2020, at 7:30 pm, that they may give reasons, if they have any, why the Rev. Lin's resignation should not be proceeded with, with certification that if no appearance be made, they shall be held as consenting to his resignation. In order to facilitate this citation, the session is asked to appoint representatives to attend and, when called upon, to speak to the presbytery.

In Christ,
The Rev. Victor S.J. Kim
Clerk of Presbytery
c.c. The Rev. Jonah Lin, The Rev. Brad

Appendix B

Rev Bradley Childs
January 2, 2020
Ministry Committee Convener
Presbytery of Westminster

Dear Brad and Ministry Committee Members
Resignation as Interim Moderator

The Session of Bradner, with my agreement, recently asked for an extension of my ministry as interim moderator. However, my work situation changed in the meantime. Because of time constraints I will



unfortunately not be able to continue as interim moderator of Bradner. I hereby offer my resignation and request that a new interim moderator be appointed. I am willing to continue until the end of February. The session has a meeting next week Thursday after which I will forward a report with the latest information about the progress we have made.

I am thankful for the opportunity for ministry with the session and congregation of Bradner and wish them God's richest blessings. Sincerely Gerard Booy 778-868-1548

**Interim Moderator's Report
Knox Presbyterian Church, New Westminster**

My apologies to the Presbytery as these reports have been too few and far between. Knox remains small yet strong. The congregation is dealing with some issues around parking. Essentially the city owns all stalls previously associated with the congregation. This will continue to be an issue. The congregation may also wish to re-insert some of its original parking on the east end of the lot. If so, we will be in contact with the Presbytery shortly. Additionally, Knox has been entering into some discussions about collaborating in a more official capacity with other Presbyterian congregations in New Westminster. This year we also shared a joint Christmas Eve service with St. Aidan's and Gordon. Pulpit supply for Knox is full and cared for until 2021 with just a few slots open. The Session is experiencing some stress during this time. There is a need for new Rep and Alternate elders. The congregation is also going to be considering the possibility of a 10hr/wk pastoral staff person to look after pastoral care (and outreach with any additional time).

VISITATION COMMITTEE REPORT

The report was presented for information only.


Presbytery of Westminster Visitation Report January 2020

Regular 2019 Visits

- Coquitlam's regular visit will be scheduled early in the New Year.

Regular 2020 Visits

- Calvin - last regular visit 2013
- Central - December
- Chinese - May
- City Centre - last regular visit 2015
- Fairview - May
- Gordon - April
- Haney - April
- Langley - May



Victor Kim

- Richmond - November
- St Aidan's - last regular visit 2014
- West Vancouver - February - delayed pending the 2020 new committee structure.

One year 2020 Visits

- January - St Aidan's - delayed pending the 2020 new committee structure.
- September - City Centre
- September - Richmond Assistant Minister
- October - Calvin

Update on Burnaby Taiwanese Presbyterian Church (BTPC)

The BTPC regular visit team laboured through various meetings and conference calls to finalize a report which was presented at the June 2019 Presbytery meeting.

At the Presbytery of Westminster Regular Meeting at St. Paul's Presbyterian Church, Mission June 18, 2019, the Visitation Committee was granted power to issue to elect a Presbytery advisor to work with Rev. Lin, elders and congregation at Burnaby Taiwanese Church.

Rev Dr Ted Siverns was appointed to act as the Presbyterian advisor to BTPC. The first three month report to Visitation was presented at the 2019 September Presbytery meeting.

As related by Rev Dr Siverns-

“A December report to Presbytery was expected but delayed to January since a December 08th congregational meeting was called to vote on the support of Rev Lin. The unusual preparation, administration and distribution of the ballot unofficially indicated minority support. The results were to be announced following a scheduled Session meeting December 30, after which a report to Visitation would have been prepared.

The report would have included the minister's desire to leave BTPC, the PCC and join the United Church of Canada and that it should be honoured and helped as much as possible in the transition.

That it is clear that the minister has alienated many people and should be required to seek help in matters pastoral. (He has many fine qualities and considerable potential).

The elders need practical lessons on polity, though the demise of the Elders' Institute make accomplishing this very difficult.

Probably the congregation should have a sympathetic interim moderator and supply preachers for six months.

Certain problems including to move or not, the sometimes tension with Brentwood and the need to integrate Taiwanese-Canadians divided over time in Canada, language, experience and even denomination in Taiwan need to be dealt with.



December 30th, it was learned from peoples “on both sides”, that two days prior, Presbytery met with Elders exclusive of the assessor Elders & the appointed Presbytery advisor.” Since receiving the information of an unscheduled meeting, a formal report would be a waste of time.

The Advisor has contacted Rev Lin to wish him and his family well in the days ahead. Also the Advisor has contacted the UCC contact updating her on Rev. Lin's status and intent underlining his need for help in the areas of pastoral care and polity. In addition, the 16 (who insist that they are in touch with 40 former members) have been contacted indicating that they have been heard.

The Advisor very much cares for people on 'both sides' of the current situation.

Rev Dr Ted Siverns Advisor to BTPC.

Visitation was unaware of this unscheduled meeting. This meeting and the one with Rev Lin by Presbytery, resulted from a letter sent to the Clerk of Presbytery from Rev Lin, stating that he wished to resign and join the United Church.

Rev Dr Siverns has spent considerable time in meetings with the various groups at BTPC as the appointed Presbytery Advisor. Via email Rev Siverns has indicated that he is withdrawing from the appointment at Burnaby Taiwanese Presbyterian Church.

Respectfully submitted
Bev Feick
Convenor Visitation Committee
Westminster Presbytery

SOCIAL JUSTICE AND ACTION COMMITTEE REPORT

The report was presented by Pat Dutcher-Walls, Search Committee Convenor.

All motions, unless otherwise noted, moved by Pat Dutcher-Walls, seconded by Laurie Deacon.

SOCIAL JUSTICE ACTION COMMITTEE Report to Presbytery, Jan. 14, 2020

The SJA Committee met on Jan. 8, 2020.

Membership

With the impending reorganization of the committee structure of presbytery, our committee encouraged current members of SJA to make themselves available to serve on the new Community Engagement Committee, and potentially on any sub-committee or task group that might be formed to help deal with social justice matters.

Metro Vancouver Alliance

The Alliance is in a time of transition and is in the process of rebuilding itself in order to continue its stellar work of organizing, building relationships and acting for the common good. *(Please pick up and read the MVA pamphlet available at the entrance.)* Our committee believes it is important for our presbytery to continue to participate in this fine organization which enables us to accomplish far more together than we could ever do on our own. *See the pamphlet to learn about recent accomplishments.*



Victor Kim

Proposal for creating a volunteer task force to provide training and consultation

Background

The Social Justice Action Committee proposes the creation of a Volunteer Task Force to offer consulting and/or training services to organizations that need particular skill bases to further their social action agendas. These organizations could include churches, Aboriginal organizations, social housing groups - basically any group that was interested in the services we could provide that represented values consistent with our own.

The idea of a Volunteer Task Force is based on the observation that community, church, and Indigenous social action groups often do not have access to professional skill bases that could help them organize more effectively to achieve their goals. These skill sets could include managerial, financial, accounting, legal, strategic planning, organizational development, and many other possibilities.

We propose to canvass the 26 churches of the Presbytery for people with professional skill sets who would be willing to donate/volunteer their time to help further social action. We would create an inventory of the willing, and use it to form help-groups depending on need. In creating an ongoing network of helpers, we will set up an infrastructure so people could stay in touch, meet, and help galvanize each other, perhaps through email, Facebook, or better, social occasions. It could be a ministry of hospitality that could help us help each other, as well as those who have needs for the skills available, and whom we hope to help.

We envision canvassing by survey, but might also end up visiting churches to talk about our ideas, hoping to enlist help through personal representation. We imagine that, depending upon what organizations engage our professionals through the network, one organization with charitable status might be able to contribute tax receipts for gifts in kind, while another might only be able to help with expenses. If an organization had nothing they could offer, we would hope to help them at no cost simply for the greater glory of our Lord.

The proposal makes sense especially in an expensive city like the Vancouver metro area where there are likely many, even Presbyterians, who are pressed for money to donate to their churches, but who would be willing to donate their time, if asked, to engage in tasks that represent their professional interests and capabilities. We imagine there are many Presbyterians, both older and millennial, that can't afford to donate money but have many special competencies that could help others in need.

So, our proposal is to recruit volunteers with specialized knowledge bases from the churches of the Presbytery to build a volunteer consulting/training group. This group would offer its services to enable groups engaged in social action to achieve their goals.

This proposal was approved by the Social Justice Action Committee for recommendation to the presbytery.

Recommendation: That the proposal for creating a Volunteer Task Force to provide training and consultation to organizations engaged in social action to help them achieve their goals be noted for information and that the Social Justice Action Committee, or its successor, be granted use of the Presbytery email and other communication media to help disseminate information about the Volunteer Task Force and recruit possible persons who might want to offer their professional skills in this way.

CARRIED

Respectfully submitted,
Co-conveners: Glen Davis and Pat Dutcher-Walls



Victor Kim

STRATEGIC PLANNING/NOMINATIONS COMMITTEE REPORT

The report was presented by Geof Jay, Nominations Committee Convenor.

All motions, unless otherwise noted, were moved by Geof Jay, seconded by Bev Feick.

Presbytery of Westminster – Committee Membership (Draft)

Moderator

2019-2020 Cal MacLeod

Administrative Committee

Convener: Victor Kim	Clerk of Presbytery
Cal MacLeod	Moderator
Miklos Szigeti	Past Moderator
*Martin Baxter	Convener, Ministry Committee (on leave)
*Brad Childs	Interim Convener, Ministry Committee (will come off committee with Martin's return)
*Isabel Evans/Glen Davis	Co-conveners, Community Engagement Committee (committee will name one person to attend Admin Committee)
David Jennings	Convener, Strategy and Leadership Committee
Rebecca Simpson	Convener, Camp Douglas Committee
*Isabel Evans/Brian Fraser	Co-conveners, Hummingbird Ministries Committee (committee will name one person to attend Admin Committee)
Geof Jay	Member at Large
Larry Eastwood	Treasurer (Ex-Officio)

Ministry Committee

Martin Baxter: Convener (on leave)

Interim Convener: Brad Childs

Richard Topping

Andrea Perrett

Morgan Wong

Ross Lockhart

Young Tae Choi

Ta Li Hsieh

Bernie Skelding

Paddy Eastwood

Willem van de Wall

Brian Fraser

Guy Sinclair

Mike Zaine



Victor Kim

Anne Bauman
John Con
Rita Wensler
Bev Feick
Arthur Lin
Jerry Low
Bev Shepansky
Pam Wong
Kiejoon Kim
Ken Sewell
Gordon Shields

Strategy and Leadership Committee

Convener: David Jennings
Victor Kim
Martin Baxter
Rebecca Simpson
Patricia Dutcher-Walls
Susan Stacey
Presbyter of Mission and Vision

Property and Finance subcommittee

Emily Wilson
Rob Steward
Richard Watson
Ian Rokeby
Graham Finlayson
David Jennings

Community Engagement Committee

Co-Convener: Isabel Evans
Co-Convener: Glen Davis
Laurie Deacon
Thomas Kim
Gabriel Snyman
Willem van der Westhuizen
Calvin Crichton
Bob Paul
Sumarme Goble
Jim Smith
Miklos Szigeti



Victor Kim

Dennis Howard
Lorand Tarko
Judy Christopherson
Ross McClelland
Laurel Gorman
Ron Miller
Margaret Allan
Neil Abramson
Angus Beattie
Jennifer Martin

Hummingbird Ministries – Specialized Ministry

Co-Conveners: Isabel Evans and Brian Fraser
Director: Mary Fontaine
Laurie Deacon
+ Other Council Members

Camp Douglas Committee – Specialized Ministry

Convener: Rebecca Simpson
Heinrich Botha
Brian Dennehy
Kelly Patrick
Larry Yen
+ Congregational Representatives

Notes on the New Committee Structure

- A reminder that committees may choose to co-opt people from the Appendix to the Roll of Presbytery or from any congregation of the presbytery to add to their membership. Please report the names of those added by co-opting.
- All the major committees will have additional subcommittees or ad hoc committees under their overall mandate. The composition of these subcommittees or ad hoc committees are at the discretion of the committees themselves, i.e. a committee may choose to have a standing, named subcommittee, or it may choose to appoint a subcommittee or ad hoc committee from its larger membership as needs and issues arise. This allows for flexibility around workload within committees.
- At meetings of presbytery, it is expected that the convener of the committee will present an overall report that covers all the areas of responsibility under the mandate of the committee.



Victor Kim

- The long-term vision for this structure is best understood when there are fewer meetings of presbytery, which allows time for the necessary meetings of the committees to coordinate the responsibilities under their mandates.
- Conveners of the new committees have been carried over from the old structure for the sake of continuity and convenience. It will be up to the committees to name their own conveners and report any new conveners to the presbytery for adoption.
- A reminder that the revised Standing Orders, including the structure of the Committees of Presbytery, have been adopted on an interim 1 year basis, which allows the presbytery to live with the new structure and work out the bugs and kinks in the structure before a longer term adoption of the Standing Orders. Before the longer term adoption of the Standing Orders and the committee structure, all committees will name their conveners so that they can be confirmed by the presbytery.

Recommendation 1: That the committee membership listed above be adopted by the presbytery for a one-year interim period beginning with the adoption of this recommendation. **CARRIED**

*Respectfully submitted,
Geof Jay,
Nominating Committee Convener*

PROPERTY & FINANCE COMMITTEE REPORT

*The report was presented by David Jennings, Property & Finance Committee Convener.
All motions, unless otherwise noted, were moved by David Jennings, seconded by Rob Steward.*

REPORT OF PROPERTY AND FINANCE COMMITTEE January 14, 2020 Presbytery Meeting

Since the last Presbytery meeting, the Property & Finance Committee has continued to correspond with congregations about potential property matters and held a meeting on January 2, 2020. P&F wishes to report to Presbytery on the following matters:

A. Vancouver Chinese Presbyterian Church- Presbytery Review of Proposed Project Redevelopment

At the December 3, 2019 Presbytery meeting, P&F presented a lengthy report about VCPC's proposed redevelopment, recommending a VCPC congregational meeting required by the Book of Forms. Given concerns expressed by VCPC representatives at the meeting and their assurances that a delay would not be problematic for the redevelopment, Presbytery referred the redevelopment matter back to P&F.



Victor Kim

On December 4 P&F wrote to VCPC and requested the Presbytery talking notes of the VCPC representatives in order that P&F members not in attendance at Presbytery would be made aware of VCPC's concerns. P&F noted that it would need to review these concerns before taking any action on the proposed redevelopment itself. On January 1 the VCPC talking notes were provided to P&F and then circulated to and reviewed by P&F members.

As part of the next stage of addressing the referral from Presbytery, P&F has requested from Omicron information related to the existing VCPC redevelopment proposal and alternatives and expect to have a response in early February, after which P&F will be able to review and analyze the results. P&F hopes to have further information to report at the March 2020 meeting of Presbytery.

B. Central Presbyterian Church-Title Transfer and Related Matters

At the December 2019 Presbytery meeting, Presbytery agreed to a delay of the previous deadline of November 30 provided to Central Presbyterian Church to prepare materials that would provide assurance that the transfer of congregational title to different entities would not cause an economic burden on the congregation in future years. Due to the health of the resource person at Central, Rev. Jim Smith was appointed by Central Presbyterian Church to address P&F's requests. Those requests were provided in late November 2019 and early January 2020. P&F hopes for a revised consultant's report and subsequent review soon and will report back at the March 2020 Presbytery meeting.


C. West Point Grey Presbyterian Church – Conditional Gifts to Presbytery

At the September 2019 Presbytery meeting, P&F was granted power to issue to address various financial matters with respect to WPGPC. It was subsequently reported at the November Presbytery meeting that a clergy housing benefit for Hummingbird Ministries was being paid effective April 2019.

On December 5, 2019, WPGPC held a congregational meeting at which WPGPC acknowledged its historical and continuing interest in and support for outreach ministries including Hummingbird Ministries, the Cariboo Ministry, Camp Douglas, Intercultural Ministries, New Worshipping Communities, and Affordable Housing. WPGPC previously and continued to believe that the best way for it practically to implement its desire for outreach ministries was to rely on Presbytery to lead and implement Presbytery's strategic priorities and that WPGPC would act as a "seed bed", assisting in funding those priorities as WPGPC's contribution to Presbytery and the missional work of the Kingdom more generally. As a result of that commitment, WPGPC has decided to gift to Presbytery its entire manse fund (approximately \$835,000) and allow its property to be used as collateral for loans for and on behalf of Presbytery. What can we say as Presbytery but "**thank you, thank you, thank you!!!**"? WPGPC also voted to contribute \$10,000 to Presbyterian Sharing in 2020 and to recognize its obligation to pay its 2020 Presbytery dues. In 2019 the operational deficit of WPGPC will be approximately \$5,000 and is expected to rise to approximately \$20,000 in 2020. P&F has discussed assisting WPGPC with building maintenance assistance and is contacting other congregations in the area for references.

Manse Funds

The manse funds were withdrawn from the PCC Investment Fund as of January 1, 2020 and are being gifted to Presbytery if Presbytery accepts the obligations itemized in the recommendation below.



Victor Kim

Recommendation No. 1

BE IT RESOLVED THAT Presbytery with deep gratitude thanks WPGPC for its missional leadership and accepts the financial gift of the entirety of WPGPC's manse fund, and confirms the funds are received on the basis of the following continuing obligations of Presbytery and commits to honour those obligations:

- The strategic priorities and implementation plan of Presbytery remain in full force over the 2019-2024 period;
- Presbytery continue to actively lead and implement such strategic priorities and plan, in part to fulfill WPGPC's strategic priorities;
- The gifted funds be used for the sole purpose of supporting the strategic priorities of Presbytery and its implementation plan previously articulated by Presbytery and not for any ongoing administrative expenses of Presbytery not addressed in the implementation plan; and
- A continuing obligation to (i) pay \$40,000 annually to Hummingbird Ministries, as long as it exists in its present form, in support of its specialized ministry to indigenous peoples, and (ii) pay on behalf of WPGPC any operational deficits of WPGPC as long as WPGPC exists in its present form.

It was noted by WPGPC that the annual \$40,000 payment would replace in its entirety the previously approved clergy housing contribution from WPGPC.

Possible Loan

At the WPGPC congregational meeting, the congregation also agreed to borrow funds from a financial institution, either unsecured or secured by the building and property of WPGPC, in such amount and on such terms negotiated by Presbytery's Property & Finance subcommittee and approved by Presbytery and the trustees of WPGPC. The loan proceeds will be transferred as a gift to the Presbytery within 30 days of receipt all funds received by WPGPC from the loan, subject to the Presbytery accepting the obligations itemized in the recommendation below.

CARRIED

Recommendation No. 2

BE IT RESOLVED THAT Presbytery:

1. with deep gratitude thanks WPGPC for its missional leadership and generosity;
2. agrees to accept the financial gift of funds in the future borrowed from any financial institution (which may be guaranteed by The Presbyterian Church Building Corporation of the Presbyterian Church in Canada), either unsecured or secured by the building and property of WPGPC, in such amount and on such terms negotiated by Presbytery's Property & Finance subcommittee and approved by Presbytery and the trustees of WPGPC as a loan, line of credit, mortgage or any other form of indebtedness so negotiated and approved (the "Loan");



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3. confirms the Loan proceeds would be received on the basis of the following continuing obligations of Presbytery and commits to honour those obligations:
- Presbytery will make any and all payments to the lenders pertaining to the Loan on behalf of WPGPC; and
 - Presbytery will honour all other covenants of and keep true all representations and warranties made by WPGPC with respect to the Loan, unless and until the Loan is repaid in full from proceeds from the sale or transfer of the building and property of WPGPC in the event such sale or transfer ever occurs.

CARRIED

Recommendation No. 3

BE IT RESOLVED THAT Presbytery approves WPGPC's making an application to any financial institution to borrow up to 70% of the total value of WPGPC's real property (including land and buildings) for the purpose of funding the ongoing missional work of WPGPC through the Presbytery, and Presbytery sanctions and approves the mortgaging of WPGPC's real property as security therefor.

CARRIED

Respectfully Submitted,
David Jennings, Convener

COORDINATING COMMITTEE REPORT

The report was presented Victor Kim, Coordinating Committee Convener.

All motions, unless otherwise noted, were moved by Victor Kim, seconded by Rebecca Simpson.

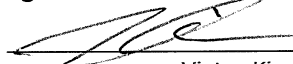
Coordinating Committee Report – January 14, 2020

Memorial Minute for The Reverend Joyce Davis

- **Recommendation 1:** That the following Memorial Minute for The Reverend Joyce Davis be approved by presbytery and forwarded to the General Assembly Office for inclusion in the next Acts and Proceedings of the General Assembly.

CARRIED

The Rev. Joyce Davis was born March 15, 1937, in Montreal, QC. She graduated from McGill University with a B.A. and a diploma in education. Later she obtained a M.Ed. from the Ontario Institute of Education, along with a diploma from Ewart College. Joyce lived out her faith through devoted service


Victor Kim

and boundless love all her life. With her husband, Glen, she ventured into ministry with the Korean Christian Church in Japan for 15 years. After serving the Presbyterian Church in Canada overseas, she worked as a diaconal minister and then as an ordained minister in Toronto. In her "retirement" she served the Vancouver School of Theology as Director of Field Education, while writing a history of the Order of Diaconal Ministers of the Presbyterian Church in Canada. Joyce titled her book, "From the Bottom Up" because she saw in diaconal ministers a ministry that was not from the top down by some hierarchical leader, but from the bottom up by folk who worked with and for the people to bring about God's vision for the church and the world. Joyce never stopped learning, growing and sharing her gifts. Her love and devotion for diverse and marginalized people was exemplified in her welcoming young people into her home and her life.

The presbytery, the wider denomination and indeed the church universal, was blessed with Joyce's gift of patience and her great listening skills, both as a friend and pastor. She was also a passionate advocate for justice, especially for those who were excluded from participation in the life and witness of the church for any reason. When many conversations can be dominated by a few strong voices, Joyce had a gentle and gracious way of saying, "I wonder if there is someone else who would like to say something", and she would ask a quiet person if they would like to add a thought. In that way she would draw out some wise and helpful word. Joyce's love was for all, without condition. She poured out her love liberally to her family, her friends, to new acquaintances in the 'Y' swimming pool, to the poor and marginalized in Canada and around the world. When many told her that they couldn't pray aloud because they didn't know the correct words, Joyce would advise them to just use the words you use with friends. She lamented that so many Christians do not know how to pray, and that is one of the reasons for the decline of the church. She believed that God heard and answered prayer, and she proved that over and over again. Her faith was real and deep.

A favourite verse for Joyce was 1 Corinthians 2:9, "...No eye has seen, nor ear heard, nor the human heart conceived, what God has prepared for those who love him." She used to say, "I don't understand why Christians don't look forward to the joy of finding out what God has prepared for them in the Kingdom." She actually anticipated that day of joy and victory. She went into her "graduation" with absolutely no fear. Now, she is exploring all the mystery and wonder and surprise that God had in store for her.

Joyce is survived by her husband, Rev. Dr. Glen Davis; sons, Rev. Bruce (Karen), New Westminster and Mark (Christine), Burnaby; daughter, Paska Otto Orach, St. Johns, NL; grandchildren: Luke, Aoife, Sarah, Joshua, Faith, Daniel and Myriam; and brother, Bruce (Georgette), Ottawa.

The Presbytery of Westminster mourns our loss but expresses gratitude to God for Joyce's faithful witness and for her life as a compassionate and loving servant of Jesus Christ. Well done, good and faithful servant!



Victor Kim

The presbytery rose as the Clerk read the Memorial Minute after which the Clerk noted that the Memorial Minute was largely composed by the Rev. Dr. Glen Davis.

For information:

- The Clerk will work with the Moderator in arranging for a workshop for presbyters, especially new presbyters, and also Clerks of Session in our presbytery, along with other interested elders, around Presbyterian polity and governance. This will focus on the polity around the presbytery and also its relationships with other courts of the church, but will also be open to other questions and issues as they arise. There will be multiple opportunities offered for these workshops in order to accommodate as many participants as possible. Dates and times will be set by the Moderator and Clerk.
- We are awaiting the confirmation of the final elder commissioner to General Assembly. Once identified, all names will be forwarded to the Assembly Office.
- Given that there is usually no presbytery meeting in February, and with the new Presbyter of Mission and Vision coming on board in the upcoming months, no presbytery visioning day will be planned for this year at this time.

Respectfully submitted,
Victor Kim,
Clerk


SEARCH COMMITTEE REPORT

*The report was presented by Rebecca Simpson, Search Committee Convener.
All motions, unless otherwise noted, moved by Rebecca Simpson, seconded by David Jennings.*

**Presbyter for Mission and Vision Search Committee
Final Report
January 14, 2020**

The PMV search committee is comprised of Bob Paul, Andrea Perrett, David Jennings, Victor Kim and Rebecca Simpson (convener).

In May 2018 the Presbytery adopted its strategic plan and its six strategic priorities. In March 2019 Presbytery decided to hire a full time Presbyter for Mission and Vision responsible for leading the Presbytery in strategic change to help the Presbytery fulfill its adopted vision of "*Inspiring Leadership for Transformation*". The Presbytery-approved duties of the PMV are set out in the job description


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attached to this report as Appendix A. The position of Presbyter for Mission and Vision is a 5 year term appointment and is not a call. The principal terms of the term appointment include:

- Yearly stipend of \$125,000
- Yearly utilities payment of \$ 3700 (including cell phone)
- Yearly housing allowance payment of \$ 40,800 (includes home office expenses)
- Yearly Book Allowance \$250
- Yearly Study Leave Allowance \$400
- Mileage of \$0.45 per kilometre on Presbytery business
- Member of the PCC pension and benefits plans
- Five weeks' vacation per calendar year
- Study leave of two weeks annually

Since May 2019, the search committee has considered twelve enquiries for the position of Presbyter for Mission and Vision. Of those enquiries, we held conversations by Zoom with five potential candidates in late August 2019. Of those people, three chose to let their application for the position stand and were interviewed by Zoom on Tuesday Sept 10, 2019. The search committee determined that no further search was necessary as any one of these candidates were deemed well qualified for Presbyter for Mission and Vision. The job posting was closed after the September 17, 2019 presbytery meeting. All three candidates were invited to face-to-face meetings. Upon initiating these meetings, one out-of-town candidate chose to remove her name from the running. The search committee then held face-to-face meetings with the remaining two candidates in October 2019. One candidate stood out in terms of vast experience leading change in congregational and other institutional settings, ideal for the position for PMV. As a result, the search committee is pleased to unanimously and strongly recommend this sole candidate for the position of PMV.

Recommendation 1: that the Presbytery of Westminster offer the position of Presbyter for Mission and Vision as described in the adopted job description to the Rev. Dr. Dale Woods beginning August 1, 2020 on the principal terms set out in this report.

CARRIED

Should recommendation 1 be passed, the search committee asks that the presbytery consider recommendation 2.

Recommendation 2: that the PMV search committee be given power to issue to prepare a written contract for Presbyter for Mission and Vision, in accordance with the terms set out in this report and which have already been incorporated in the previously approved Presbytery's adopted budget for 2020.

CARRIED

Respectfully submitted,
Rebecca Simpson, PMV Search Committee Convener



Victor Kim

Appendix A - Presbyter for Mission and Vision – Position Description

Position Background

Over the past two years the Presbytery of Westminster (POW) has intentionally examined its past practices and determined that material changes in its activities and goals are necessary if it is to be a good steward of the human and physical resources available to it and its constituent congregations and specialized ministries. POW rejected the “maintenance” model of doing church. POW believes that it must turn its focus toward helping congregations and specialized ministries thrive spiritually and missionally and either reduce or abandon its work that is not aimed toward that vision. This requires discernment and hard work, yet God is able to do great work in the congregations and specialized ministries of POW.


After two specific expert-led visioning days and other gatherings curated by an *ad hoc* vision team, POW created a Strategic Planning Committee (SPC) comprised of six directly elected clergy and lay leaders. SPC was charged to help make POW a good steward for “Inspiring Leadership for Transformation”: SPC’s mandate was to:

1. Provide leadership in helping catalyse and support new and existing congregations within Presbytery to be healthy and flourishing, which will be evidenced by the congregation’s reaching out to its community in word and deed and participating with the Holy Spirit in the reconciliation of the world;
2. Support specialized ministries within Presbytery to focus their mission and priorities to enhance their vitality;
3. Stress leadership development to assist present leadership to address the adaptive changes needed in our presbytery and to encourage future leaders within our Presbytery
4. Present to Presbytery goals, priorities, educational opportunities and experiential models that will assist congregations and specialized ministries as they undertake change to be more faithful and fruitful in their ministries;
5. Determine a sensible way to free up resources to advance the vision and mission of the Presbytery and its strategic priorities;
6. Encourage accountability of all for the purpose of living out more effectively our Christian witness; and
7. Prepare a strategic plan for the Presbytery and its congregations and specialized ministries that addresses the above purposes and goals.

While the SPC has, with POW approval, undertaken various actions with respect to its mandate, the need for greater consistency, skill and focus in those actions has been evident to SPC. SPC believes that it is good stewardship to invest in a Christian leader, with appropriate skills and giftedness, to support congregations and specialized ministries at such a time as this in the life of POW. As such, SPC recommended and POW approved in principle the presentation of a formal recommendation around the creation of a General Presbyter, the position to be henceforth referred to as the “Presbyter for Mission and Vision” for the purpose of bringing transformational leadership to POW and encouraging such leadership in others.

Position Purpose and Duties

The Presbyter for Missions and Vision (PMV) is responsible for faithful, innovative and transformational leadership within POW. The PMV is not an ‘administrator’ or a “Presbytery CEO”. Instead, the focus, efforts and results of the PMV will be tied to the mandate of SPC set out above for the purpose of healthy, flourishing and vibrant congregations, specialized ministries and leaders. The PMV will provide strategic executive and entrepreneurial leadership, oversight, and communication to implement significant changes in POW’s activities and goals generally in accordance with the strategic plan of the Presbyterian Church in Canada and specifically with the six strategic priorities of POW:


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1. Engage in biblical theological reflection and education that deepens understanding of and commitment to God, the church, and its place in Christ's ministry and mission,
2. Engage in evangelism, outreach and discipleship
3. Embrace a missional culture that nurtures initiative and risk taking
4. Discern, prepare and support leaders – lay, youth and young adults and clergy – for faithful and fruitful ministry
5. Create, encourage and support communities of faith
6. engage in healing and reconciliation between indigenous and non-indigenous peoples

The PMV's duties will vary over the term of the appointment based on the present and future health of POW and its congregations and specialized ministries. While PMV's duties cannot be fully articulated at present, the PMV will be responsible for reviewing and analyzing the present strength of POW and its congregations and specialized ministries, and be responsible for recommending changes to each of those entities for better alignment with their priorities and goals and health of the bodies. PMV will be expected, as part of the iterative review and analysis process for which the PMV is responsible, to be the main contact for all congregational visitations on behalf of POW. PMV will provide leadership, assistance and guidance to congregations and specialized ministries wherever they find themselves on the "incline-recline-decline" spectrum of organizational life. PMV will be expected to provide assistance (to the level related to giftedness and time constraints) with planting, implementing, renewing, and legacy honouring the vision of congregations. More specifically, PMV will be primarily accountable for the implementation of POW's adopted goals of the next three to five years, being:

1. starting at least 3 new worshipping communities within its bounds arising out of possible new configurations of existing ministries, which may include amalgamations or the repurposing of existing ministries and their resources, and through the establishment of completely new initiatives
2. examining the health and vitality of every ministry within its bounds, with the express purpose of seeking to assist each ministry in identifying ways by which the Presbytery can offer support in achieving healthier, more vital outcomes. This process will include a review of the vision, structure and resources of each ministry and will also encourage and equip leadership within the ministries to best serve the vision and desired outcomes
3. providing up to \$200,000 each to Hummingbird Ministries and Camp Douglas to assist these ministries in achieving healthier and more vital outcomes
4. providing a number of immersive learning opportunities annually for all presbyters and congregational leadership and members.

In each circumstance, the PMV is expected to bring together spiritual gifts, wisdom and knowledge gained from past experiences to creatively address these challenges and perform all duties in the spirit of the shared missional purpose of POW. The PMV will combine responsibility and authority with accountability.

Qualifications and Competencies

The successful candidate will be able to demonstrate clearly having the following qualifications and competencies:

Qualifications

- Fosters Christ-centred faith and spiritual wisdom, and approaches ministry joyfully and personably.
- Has an aptitude for, as well as experience in, transition and change management.
- Demonstrates familiarity with, and willingness to learn more about, the mission, purposes and challenges of congregational ministry in the Lower Mainland of BC and POW's specialized ministries, Hummingbird Ministries (Indigenous Ministries), and Camp Douglas (Christian Camping).



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- Is willing to challenge POW, take risks, and face failure to learn and change directions.
- Has strong interpersonal skills and is able to work collaboratively and respectfully with others in exploring options to lead POW through a period of adaptive change.
- Maintains compassion and trustworthiness in leadership and models open communication.
- Possesses a personal and professional attitude of openness, pastoral sensitivity, and respect for persons.
- Is able to bring vision and imagination for faithful innovation.
- Demonstrates skill for complex organizational leadership with an eagerness to tackle hard issues and engage challenging conversations (e.g., theological difference and relational conflict).
- Enjoys and cultivates diversity; is able to encourage discussion of issues with openness, grace, and respect for diverse opinions.
- Seeks God's justice in all levels of human affairs and encourages the involvement of the church in mission and ministry.

We note, all else being equal, that POW will favour a candidate who is an ordained teaching or ruling elder within the PCC or one of another Reformed denomination

Competencies

Change Agent and Change Manager	Collaboration
Communicator	Flexibility/Nimble
Interpersonal Engagement	Organizational Agility
Spiritual Maturity	Strategy and Vision
Willingness to Engage in Conflict	Bridge Builder

Physical Requirements

The PMV should hold a valid driver's license and be able to travel to churches and governing body meetings, both within and outside POW. The PMV must be able to attend denominational events/workshops when appropriate. The position requires the ability to stand, stoop, climb stairs, walk, crouch, sit, and regularly lift objects weighing less than 10 pounds. The position also requires the ability to use the phone and computer, with or without reasonable accommodation. The position requires physical and cognitive endurance; candidate must be able to perform coherently and accurately the duties of the position.

Evaluation and Review

Accountability and Evaluation

The PMV will be accountable to POW thru the Strategic Planning Committee. That committee will initially conduct a review of performance at the six-month mark. That performance conversation will be repeated in another six months and annually thereafter or as needed.



Victor Kim

Term

The PMV's employment period will be for a period of up to five years.

Compensation

The position will pay compensation commensurate with Category A of the Stipend Grid of the PCC. The candidate will be enrolled in the pension and benefits programs of the PCC. Study leave of two weeks a year will be provided and a travel allowance of \$10,000 a year will be allocated for the candidate's work.

ANNOUNCEMENTS

ADJOURNMENT

Moved by Mary Fontaine, seconded by Miklos Szigeti, to adjourn the meeting.

CARRIED

- The next regular meeting of presbytery is **March 3, 2020** at **Fairview Presbyterian Church**, 2725 Fir Street, Vancouver. Dinner will be at 6:00 p.m., with worship (Hummingbird Ministries) at 7:00 p.m. and presbytery constituted at 7:30 p.m.
- Reminder, there is no meeting of presbytery for February.

The Moderator closed the court with the benediction.



Cal MacLeod, Moderator



Victor Kim

