

The Presbytery of Westminster met in Regular Session on Tuesday, May 5, 2020 at 7:00pm via Zoom Video Conferencing due to the CoVid-19 restrictions on in-person meetings. Worship was led by Camp Douglas Co-Directors, Janet Eastwood and Daniel Martinez.

CONSTITUTION

The Moderator, Cal MacLeod constituted the Court and opened the meeting with prayer at 7:35 pm.

The Moderator welcomed the following guests:

Janet Eastwood, Camp Douglas Co-Director; guests from Kerrisdale: Wayne Howitt, Bill & Ruth Strong, Jennifer Rapp, Valerie & Carson Sanguinetti, Tom Laing, Joan Porter, Jesse Liao, Karin Terado and guests from VCPC: Diana Wong, George Sze, Victor Ling, Adrian Wong.

DOCKET

It was moved by Victor Kim, seconded by Martin Baxter that the consent agenda below be adopted.

The clerk noted that the correspondence from 04-20-20 from Terrie-Lee Hamilton to be removed and to be addressed independently.

Jon Con request time on the docket to speak to the VCPC process.

Changes noted and accepted.

CARRIED

Consent Agenda:

- that the Docket be as indicated,
- that the attendance be recorded as noted in the Roll Record Book,
- that regrets and requests for permission to withdraw be noted as sent to the clerk of presbytery,
- that the minutes of the regular meeting held on April 7, 2020 be adopted,
- that the correspondence be dealt with as indicated,
- that reports without recommendations be received "for information."
- that reports with recommendations be received and their recommendations considered,
- that the presbytery treasurer be permitted to speak to financial issues.

If the Court is agreed, these motions will be adopted at the beginning of the meeting. Any member may ask for an issue on the consent agenda to be withdrawn from this list before the agenda is adopted.

ROLL

Constituent Roll:

M. Baxter, H. Botha, B. Childs, L. Deacon, P. Dutcher-Walls, P. Eastwood, M. Fontaine, B. Fraser, S. Goble, D. Howard, T. Hsieh, G. Jay, T. Kim, V. Kim, R. Lockhart, C. MacLeod, B. Paul, R. Simpson, B. Skelding, G. Snyman, M. Szigeti, W. van de Wall, M. Wong.

M. Adams (Alt-Knox), N. Abramson, A. Bauman, A. Beattie, J. Con, I. Evans, B. Feick, L. Gorman, D. Jennings, K. Kim, A. Lin, R. Miller, K. Patrick, K. Sewell, B. Shepansky, G. Shields, J. Sonachansingh (new Rep Elder-St. Columba), S. Stacey, E. Wilson, P. Wong, L. Yen, M. Zaine.

Appendix:

G. Davis, B. Garvin, R. Robin, D. Tait-Katerberg, R. Watson

Students:

D. Martinez, A. Perrett

REGRETS

W. van der Westhuizen, S. Cleland, K. Jordan

Permission to withdraw given to: Brad Childs at 8:30pm

CORRESPONDENCE: 03-28-20 through to 04-27-20

03-28-20	Ruth Chueh	Petition to ask Canada Post to commemorate Rev. George L MacKay on a Canadian Stamp	Noted
03-30-20	Liane Maki	Receipt of Dennis Howard's Updated Pension Form	Noted
03-31-20	John Con	VCPC would like an opportunity to speak at the next meeting of Presbytery	Noted
03-31-20	Rebecca Simpson	Signed contract for PMV – Dale Woods for filing	Received
03-31-20	David Jennings	Presbyterian Innovative Ministries- Grants and Loans Available – applications due May 31	Distributed
03-31-20	Glen Davis	Calling a minister during this time of social distancing – letter from Don Muir	Received
03-31-20	John Paeng	The Call of Stephen Bell to Knox PC Sooke	Received and forwarded to Ministry Committee
04-01-20	Terrie-Lee Hamilton	2020 GA Implications from the Assembly Council	Received
04-01-20	Susan Stacey	Submission of 2019 Statistical Forms from Kerrisdale PC	Received
04-01-20	Adrian Wong	Submission of the 2019 Statistical Forms for VCPC	Received

04-03-20	Angus Beattie	Presbyterian Senior Citizen's Housing Society Request for Expression of Interest	Received and forwarded to Strategy and Leadership
04-03-20	Marjorie Copeland	Looking for new Academic Degrees of Ministers of Word and Sacrament and Diaconal Ministers	Received and circulated
04-05-20	Larry Eastwood	POW Financial Statements for March 2020	Received
04-07-20	Arthur Lin	BTPC Declaration of Trust ready for signing	Received and will get Moderator signature in due time
04-12-20	Mary Fontaine	Requesting grant application extract from minutes	Received and completed
04-14-20	Richard Watson	Request an extract from the March Presbytery meeting for a Canadian Ministries grant application	Received and completed
04-15-20	Marjorie Copeland	Presbytery "Changes Affecting" documents - response requested	Received and completed
04-15-20	Martin Baxter	SASS submission of electronic version of 2019 Stats and Financials	Received
04-16-20	Brian Fraser	Communications Grant Application for Brentwood	Received and approved
04-16-20	Willem van der Westhuizen	Communications Grant Application for St. John's	Received and approved
04-16-20	Gabriel Snyman	Communications Grant Application for City Centre	Received and approved
04-17-20	Maggie Leung	March Presbyterians Sharing Reports and upcoming LMA programs	Distributed
04-19-20	Allan Turberfield	Communications Grant Application for Cooke's PC	Received and approved
04-19-20	Ruth Chueh	Communications Grant Application for VCTP	Received and approved
04-20-20	Terrie-Lee Hamilton	Call for Nominations for Principal of Presbyterian College	Received and distributed
04-20-20	Dennis Howard	Enquiring about the process for Federal Wage Subsidy Process	Received and responded
04-20-20	Andrea Perrett	Two new resources for Congregations: Coaching Support for Congregational Leader and Innovation Grants for Faith Formation and Public Witness	Distributed
04-21-20	Heinrich Botha	Communication Grant Applications for WVPC	Received and approved

04-21-20	Larry Eastwood	Signed Contract for PMV	Received and filed
04-22-20	Don Muir	100 Huntley St. 3min Zoom Prayer Rally details	Distributed
04-22-20	Martin Baxter	Communication Grant Application for SASS	Received and approved
04-22-20	Cameron Hart	New Rep Elder for St. Columba is Judy Sonachansingh	Noted and letter sent to Ross McClelland for his service
04-22-20	Miklos Szigeti	Communication Grant Application for First Hungarian PC	Received and approved
04-22-20	Richard Topping	VST is holding a Virtual Open House in May 2020	Distributed
04-22-20	Laurie Trulson	2019 Statistical Information for Coquitlam	Received
04-22-20	Laurie Deacon	Communication Grant Application submitted for Collaborating Churches	Received and approved
04-22-20	Colleen Kouwenberg	Update of Hans Kouwenberg's health	Distributed
04-23-20	Rebecca Simpson	Communication Grant Application for St. Paul's (documents rescanned 04-28-20)	Received and approved
04-23-20	Angus Beattie	Vision Goals Direction for Presbytery (Standing orders)	Responded
04-23-20	Matthew Goslinski	Regional Resourcing Grants Approved for Camp Douglas and CUC	Noted
04-27-20	Dennis Howard	Communications Grant Application for Langley PC received	Received and approved
04-27-20	Don Muir	100 Huntley St. 3min Zoom Prayer Rally request for additional ministers to participate	Received and distributed
04-27-20	Glen Davis	Attestation forms for Call documents for Kerrisdale	Received
04-27-20	Glen Davis	Call documents for the Rev. Richard Watson to Kerrisdale PC	Received

David Jennings requested that the correspondence dated 04-20-20 from Terrie-Lee Hamilton regarding the nomination for a Principal of Presbyterian College be addressed.

Moved by David Jennings, seconded by Bernie Skelding that the court nominate the Rev. Dr. Blair Bertrand to the position of Principal of Presbyterian College.

CARRIED

The clerk recognized and welcomed the new Rep Elder from St Columba, Judy Sonachansingh.

REPORTS

ADMINISTRATIVE COMMITTEE REPORT

The report was presented Victor Kim, Administrative Committee Convener.

All motions, unless otherwise noted, were moved by Victor Kim, seconded by Paddy Eastwood.

Administrative Committee Report – May 5, 2020

- Motions regarding the call from Kerrisdale Presbyterian Church, Vancouver, B.C. to The Reverend Richard Watson.

Recommendation 1 That the call from Kerrisdale Presbyterian Church, Vancouver to The Rev. Richard Watson be considered. **CARRIED**

Recommendation 2: That the report from the Interim Moderator, Glen Davis be received. **CARRIED**

Recommendation 3: That the representatives of Kerrisdale Presbyterian Church be invited to speak to the call. (to be followed by others from the presbytery) **CARRIED**

Jessie Liao and Karin Terado came forward and spoke to the call of Rev. Richard Watson.

Several members of the court spoke highly in favour of the call.

Recommendation 4: That the terms of the call be approved and the call be sustained as a true gospel call. **CARRIED**

The Moderator presented the Call (virtually) to the Rev. Richard Watson and Rev. Richard Watson accepted the call immediately. Rev. Richard Watson addressed the court giving thanks to God.

Recommendation 5: That permission be granted to The Rev. Richard Watson and Kerrisdale Presbyterian Church to begin this new ministry relationship as of May 15, 2020, prior to the induction service, which will be set once an appropriate time can be determined given the current restrictions on in-person gatherings. **CARRIED**

Recommendation 6: That The Rev. Richard Watson be granted permission to act as Moderator of the Session of Kerrisdale Presbyterian Church prior to his induction service, given the current restrictions on in-person gatherings. **CARRIED**

Recommendation 7: That The Rev. Dr. Glen Davis be discharged of his duties as Interim Moderator as of May 15, 2020, with the thanks of the court. **CARRIED**

Recommendation 8: That the details of the service of induction be left in the care of the Moderator, Clerk, Rev. Watson and Rev. Dr. Davis. **CARRIED**

- The Administrative Committee notes that Ken Shuen has stepped down from this role as the coordinator of the presbytery's response to the Presbyterians Sharing allocations after many years of faithful service. While this recognition is belated, the presbytery should acknowledge this work and wishes to express its gratitude to Ken for his faithful service around Presbyterians Sharing.

Going forward, congregations are encouraged to report their accepted Presbyterians Sharing allocations to Larry Eastwood, the Presbytery Treasurer once their congregations have adopted that amount at their annual congregational meetings. It is important that we report our accepted allocations to the national church in a timely manner so as to provide them the information necessary to plan the denominational budget.

Respectfully submitted,
Victor Kim
Clerk

**Call to a minister of Word and Sacraments
and guarantee to presbytery of stipend**

We, the professing members of Kerrisdale Presbyterian Church, Vancouver, being well satisfied with your faithfulness to the Gospel and your qualifications for the ministry of Word and Sacraments and confident that the Holy Spirit has led us to you, earnestly and solemnly call you, The Rev. Richard Watson, to become the minister of this congregation. In calling you we promise you all due respect, encouragement, and allegiance in the Lord as, together, we seek to use our gifts in the church and in the world to the glory of God.

In order that you, The Rev. Richard Watson, may be free to devote yourself to ministry of Word and Sacraments among us, we the congregation of Kerrisdale Presbyterian Church hereby guarantee to the Presbytery of Westminster, of The Presbyterian Church in Canada, that out of our estimated annual revenue of One Hundred and Seventy-Nine Thousand Dollars, we promise and obligate ourselves to provide you, as a first charge thereon, the following annually:

Annual Stipend	
Option A (inclusive of travel allowance)	\$56,000
Option B (exclusive of travel allowance)	\$ _____
with travel reimbursed at \$.__ /km up to annual maximum of	\$ _____
Manse (or Housing/Rental allowance)	\$36,000
Total	\$92,000
Cost of utilities	

We agree to make payments of the above amounts on the first day of each month and agree to adjust the stipend and allowances annually in view of any changes in the cost of living or the needs of our minister.

We agree further:

1. To provide two weeks for continuing education annually and at least the minimum allowance as set by the General Assembly.
2. That the benefits of number 1 above shall be cumulative up to five years.
3. To provide five weeks' vacation annually, which shall be used in the year they are given.
4. To pay supply during the periods of continuing education and holidays.
5. In case of disability or extended illness, to continue to provide stipend, accommodation and allowances for a period not less than that set by the General Assembly, and to pay the cost of pulpit supply.
6. To pay for Medical and Dental Insurance as provided through the Pensions and Benefits Board of the General Assembly and to make contributions to the Pension Plan in compliance with the terms of the plan.
7. To pay necessary moving expenses.
8. Book allowance \$300. entertainment allowance \$200.
9. Utilities, including gas, water, electricity, cell phone and internet will be covered by the congregation on receipt of voucher.

Place and Date
Kerrisdale Presbyterian Church

Signature of Presiding Minister
H. Glen Davis

Signature of Clerk of Session
Susan Stacey

Interim Moderator's report to the Presbytery of Westminster, May 5, 2020
REGARDING THE CALL TO THE REV. RICHARD WATSON
TO KERRISDALE PRESBYTERIAN CHURCH

I was appointed interim moderator for KPC on March 3rd. I called a meeting of the search committee on March 11th and it was decided to invite the Rev. Richard Watson for an interview. He had already been interviewed twice as a member of the short list in the earlier search process. Richard expressed a continued interest and even excitement about the possibility of ministry at Kerrisdale. The question of how HE would see his ministry as it might relate to his Around the Well ministry was explored in detail.

First, Richard assured the committee that he would be committed to a full time ministry at KPC. He sees Around the Well as an outreach ministry to the large community located in the UBC area. His hope and vision is to work with KPC on integrating it into KPC's mission and outreach. The Session later expressed positive interest in exploring that possibility with him if and when his call is sustained. Around the Well is funded solely by a national grant from Canada Ministries, and Richard sees a possibility that, if KPC adopts this vision, that grant could be used to fund a part time person who might even develop Around the Well into a "preaching point" in the UBC neighbourhood under the oversight of KPC. It is all about reaching out to the community, something which KPC has been seeking to do for the past few years but without the needed leadership and focus. Richard sees this vision as having excellent potential for expanding the mission of KPC in the future.

The search committee agreed to check his references and, having received very positive feedback from three references, they enthusiastically decided to recommend to session that Richard Watson be invited to "preach for the call" or, in light of the special circumstances related to the Covid 19 crisis, to be made known to the congregation through other means of communication.

At its Zoom meeting on March 25th the Session approved the terms of the call and guarantee of stipend, and then recommended unanimously to request presbytery to sustain a call to Richard.

In the meantime, I had obtained clear guidelines from the clerks of assembly on how to process a call during a time when face to face meetings are not possible. We sent information documents about Richard and his vision for ministry at KPC, including the terms of the call, to the whole congregation. We held a meet-and-greet session by Zoom and had Richard lead worship and preach for the recorded Easter service on April 12th.

The elders contacted the members and adherents to ask if they wished to have their name subscribed to the call. The response was overwhelmingly positive: over 90% of members who were able to indicate their wishes, and also over 90% of a very committed and active list of adherents.

Moderator, I submit that my actions as interim moderator have been in accordance with the laws of the church and with the desire of the Kerrisdale congregation. Therefore, I request, on behalf of Kerrisdale Presbyterian Church, that you entertain a motion to sustain the call to the Rev. Richard Watson.

Respectfully submitted,
Glen Davis

P.S. Of the five calls that I have had the privilege of moderating in for this presbytery, three of them, including this one, have been to ministers who are willing to play squash with me. So I have a personal stake in the results of the vote this evening.

MINISTRY COMMITTEE REPORT

The report was presented Paddy Eastwood, Ministry Committee Convenor.

All motions, unless otherwise noted, were moved by Paddy Eastwood, seconded by Kiejoon Kim.

Ministry Committee Report to the Presbytery May 5, 2020

The Ministry Committee met by zoom on April 21, 2020.

Call to the Rev. Richard Watson

The Ministry Committee has examined the call documents for the call from Kerrisdale Presbyterian, Vancouver, BC to the Rev. Richard Watson and finds them in good order. We are delighted for both the Rev. Richard Watson and Kerrisdale Presbyterian and support this call.

Contract between the Rev. Calvin Crichton and St Columba

The Rev. Calvin Crichton has been the Stated Supply minister at St. Columba for four years. The Rev Brad Childs oversaw the renewal of his contract. See Appendix A.

Visitation to First Presbyterian Church, New Westminster

At the April meeting of the Presbytery, it was moved that the visitation team report back to the Presbytery in May. Due to circumstances, there is no report yet.

Recommendation 1: that the deadline for the report of visitation team to First Presbyterian Church be extended to the June meeting of the Presbytery.

CARRIED

Reports

We received reports from Bradner, Brentwood, Central, First, and Kerrisdale Presbyterian Churches.

At this time, Brentwood, First and Kerrisdale are continuing to worship online. Please contact the convener of the Ministry Committee, the Rev. Paddy Eastwood, for more information.

Visitation to Coquitlam Presbyterian Church March 9, 2020

On March 9, 2020 Rev. Dennis Howard and Emily Wilson visited Coquitlam Presbyterian Church (CPC) on behalf of Presbytery. We received responses to our questionnaire from the Minister and Session (5). CPC have no Board of Managers. The Treasurer looks after the finances, the Facilities Team look after the property and the Personnel Committee look after the staff. We interviewed the Rev. Bernie Skelding separately on the same day. Pastor Bernie has been at CPC since 2015. He said the congregation have been very supportive and caring of he and his family. He describes his leadership style as Collaborative, Pastoral, Empowering/Encouraging, not a micro-manager.

Emily Wilson attended the worship service at 11:00 a. m. on March 8th. We received a warm welcome to the church which included both Pastor Bernie and the Clerk of Session, Laurie Trulson. There is a Welcome Centre in the foyer. The theme of the service was "The Three Crosses" – it was an outstanding

message given by Rev. Skelding. He is well loved and respected by the congregation and session. One of the elders described him in the questionnaire - "he is so thoughtful and respected and does not rush change. He is always focused on the balance of grace and truth and seems to navigate difficult situations very prayerfully and delicately." Or "Bernie is a role model of kindness and graciousness while remaining faithful to God's Word." CPC is a very active congregation under his leadership.

There seems to be wonderful cooperation, teamwork and respect in this church. The bulletin board at the entrance shows their Mission statement: **Gathered to Encounter Jesus – Scattered to Share His Hope and Healing.** It is a new and innovative mission. Session members outlined the thoughts which created this mission: first we are God's gathered people to grow in relationship with the Living God and each other; second, as God's gathered people we are always focused on Jesus, who alone can help us become who we were created to be; and third we are God's scattered people, sent to Scatter and Grow in relationship with people from all walks in order to share Jesus' Hope and Healing wherever we go in the world. To support this new sense of calling Session established a small group call the Gathered to be Scattered Team (G2S Team) The challenge for the congregation is with each completed challenge it is represented by a piece within a stain glass mural in the sanctuary. It is hoped that this stain glass will be completed by October 2020. Both the Minister *and* Session have a strong support for the congregation's spiritual life. CPC has been going through a transformation in 2019. There seems to be much more emphasis on the Word and Christ centred.

Worship and Sacraments

CPC have a full time Worship Director. They have regular Sunday services at 9:15 am and 11am. The first service is contemporary, and the second service is traditional. The membership is about 300, not all active. Music is an important part of their worship. There are a couple of leaders for the contemporary praise and worship songs. A senior choir sings at their second service. They also have a KIDZ KHOIR singing in the services once a month. The KIDZ KHOIR meet on Wednesday nights from 6:30 – 7:30pm. This is for kids from Kindergarten – Grade 6 who love to sing.

The congregation celebrates communion eight times a year.

Pastoral Care

In addition to Pastoral care from Pastor Bernie, there is a small Pastoral Care team. They visit congregants who are either living in care or are widowed and living on their own. They also make hospital visits. Many of the people in the congregation do this ministry quietly by visiting and caring for others in the congregation. They use the resources of Stephen Ministries for Pastoral Care for training and support of members through the loss of a loved one. A series of four books on grief are shared through the year following the loss of a loved one.

Districts did not work. Session are discussing what they called PEW Districts. It is a new model and they hope that it will enable them to ensure that everyone is noticed as each Elder will look after an area of the church.

Christian Education – all ages

CPC has a part-time Children's Ministry Director and a part-time Youth Ministry Director. There are two programs for the CPC Youth, which run throughout the year. These are called The Point and The Mix. The Point is for students in grades 6-12 and they meet during the second service every Sunday. They work on subjects such as who is Jesus, what is the Trinity, and why Christians suffer? The Mix meet every

Friday from 7:30-9:30 for grades 7-12. The students are encouraged to engage with each other to strengthen their relationships and faith. The attendance varies from 10 to as many as 25.

For the past three years a team of CPC Youth go down to the SOLAHIS centre in Medellin, Columbia. It is a life changing experience for some of the students. They see the poverty and hardships that many of the children in Medellin live in. CPC students are able to participate in building hope and sharing Jesus' love with the community.

A Kid's Church program meet every Sunday downstairs during the 9:15am service. This is for children ages 3-11 (grade 5). The curriculum covers all 66 books of the Bible, taught over a four- year sequence. There is a roster of about 40 children with an average attendance of 16 per Sunday. Families are also supported by take home material – weekly lessons and visual aids from the classroom.

The nursery provides childcare for infants from birth to age three.

A Summer Sunday School was held this year, where they looked at the Book of Psalms.

At the Adult level there are numerous groups working to grow in their relationship with God. The Life Group has 11 leaders, with a Bible Study Fellowship where Ladies meet every Thursday morning and Men's every Thursday evening. Pastor Bernie runs book studies when possible that address the sermon series.

There are prayer groups who meet as follows:

Every Thursday Afternoon: Praying with your Pastor 1:30pm – 2:30pm

Every Saturday Morning at the church 8am-9am

Every Sunday morning at the church 8:30am-9am

Prayer Chain: there is a confidential prayer chain.

The ROMEOS – Retired men's lunch at 12 noon every Thursday at 12 noon.

Fitness Walking Indoors – Mondays and Wednesdays 12:30-1:30pm

There was a large ALPHA group meeting on the evening we visited CPC.

Finances/Stewardship

Finances are well managed. The congregation have been generous, and they finished 2019 running an operational surplus. There are always those in the congregation who give extraordinary gifts or donations. Thanks be to God for their generosity. They like to have a balanced budget and use the Tithe at Source in terms of their General Fund. From the Auditors' report for the 2019 year the church follows the restricted fund method of accounting for contributions. All areas of attention (insurance, snow removal and the security system) are taken care of very efficiently. The Facilities Team look after the church and grounds which are neat and tidy. The custodial service is taken care of by an external agency.

The Media and Graphics service is part external agency and part a church member. They plan to have a Fire Drill in May and will also be working on the Leading with Care requirement. The Manual was changed somewhat and made it more applicable to CPC. The leadership are aware that a form needs to be completed by the LWC committee, or the Session and submitted to Presbytery each year. The congregation and leaders want their church to be a vibrant place of worship.

Mission and Outreach

Taken from their Mission statement – Gathered to be Scattered, this year’s challenge is “scattering to the World”. The scatter part of the G2S Challenge has a whole variety of activities and resources designed to equip and inspire people to get involved in serving.

CPC supports many local and international mission organizations and missionaries. They are very active in the local community and the global family. In order to give them credit for their many mission programs here is a sample of where and how they hope to scatter the Word of God: Alpha, Camp Douglas – Kids to Camp, Christmas Bazaar, Christmas Hampers, Christmas in the Community, Clothing Giveaways, ESL Ministry, Helping Hands Bread Ministry, ISMC Campus Ministries at SFU, Missions Fest, Mountain View Elementary School, Pregnancy Concerns, Union Gospel Mission (New Westminster), University Christian Ministries (BC /campus Ministries) and on the global level Columbia Youth Mission trip, Cuba Mission Trip, Oscar and Ada Rivera – Nicaragua, Peyman Salar Ministry, Ratanak International.

They feel blessed to be a blessing to God’s people. Other groups also use the facilities on an ongoing basis to help further God’s word and help those who are hurting. These include: Bible Study Fellowship (Ladies) Leaders Meeting (about 30 ladies meet every Tuesday): the Emmanuel Iranian Church Prayer and Bible Study: Bible Study Fellowship (Ladies) Classes (more than 100 ladies gather to study the Word of God – classes are offered in English, Mandarin and Cantonese) Bible Study Fellowship (Men’s) Classes (about 20 men gather in the evenings) Al Anon Group (Serenity Saturday Group) - they meet every Saturday: The Emmanuel Iranian Church Saturday Evening Service: The Sung-An Korean Presbyterian Church – Sunday afternoons and Sunday evenings The Arabic Church. On occasion the InterCPVision School host a three- month Vision School for groups of 20-30 people to equip them for mission work in Turkey and other Eastern Countries. Recently Session approved a sponsorship of a mother and her six children, who are refugees from Burundi and living in a refugee camp in Tanzania.

There is also a team called The Caring Group: they try to carry out the compassion ministry of Christ by helping and caring for people with a wide range of needs, with cards, care notes, baby baskets, love boxes, visitations to homes or hospitals, days of recognition , exam survival kits, meals ministry and for those temporarily in need of some help. DIVAS (Divinely Inspired Victorious and Serving) - a ladies luncheon once a month.

CPC have partnered with a local public school for the past 10 years. They have a large number of immigrant/refugee children. They needed drivers and people to give help to students. CPC put on a large Christmas party for this school community. Some of the children have been able to attend Camp Douglas, thanks to the generosity of CPC. Things have changed at the school and they hope to now look for a different group to support.

It is truly difficult to capture all of the work that CPC is carrying out for the Glory of God and condense it into a fair and moderate report.

Administration/Communication

Under the leadership of Pastor Skelding are the Church Office Administrator/Bookkeeper – three quarter time, a Worship Director – full time - a Children’s Ministry Director – part-time, and a Youth Ministry Director- part time. The Office Administrator, Janet Murphy was described as being amazing and a

major blessing for the congregation. There is a Personnel Committee who are available for ministerial support.

CPC has a newsletter – In the Loop. This provides a good communication between congregants and the staff and Session. If a larger issue arises, special meetings are planned so that everyone has an opportunity to feel heard and engaged. The Bulletin is also an excellent communication update for the congregation where a brief summary of main points of Session meetings are provided. One Session member rated communication a 10.

The Elders are all very enthusiastic and positive about the changes taking place. Everyone has embraced the new Mission call “The Gathered to be Scattered”. This is a church-wide adventure showing a new sense of calling to serve the Lord.

Recommendation 2: That the Minister, the leaders and congregation of Coquitlam Presbyterian Church be commended for their faithful Christian witness and their constancy in providing an innovative and vibrant church for the Glory of the Lord.

CARRIED

Respectfully submitted

Rev. Dennis Howard and Emily Wilson

Exit Visit to Central Presbyterian Church

An exit visit to Central Presbyterian Church is being arranged.

Presbytery of Westminster Website

In discussing the merit of sharing visitation reports, it was noted that one possible means to share good news/ideas/ministries is on a Presbytery website. This is an important step in the Presbytery supporting the full engagement of its members in support the missions of its congregations.

Recommendation 3: that the Admin Committee at its earliest convenience establish a new website for the Presbytery.

CARRIED

Student Certification

The Student Certification sub-committee met with Andrea Perrett on Tuesday, April 28, 2020 and Joseph Qian on Thursday, April 30, 2020 via ZOOM.

Both, Andrea and Joseph, were being interviewed for re-certification for Ordination. Their original Certification for Ordination occurred in 2017 and 2016. It is the policy that any student who has not received a call after their original Certification be re-interviewed every three (3) years until they receive a call or decide to pursue a calling other than that of Minister of Word and Sacrament.

During these interviews we asked Andrea and Joseph what has transpired since they were last interviewed by the committee and if there is anything that the committee could do to support them.

Andrea Perrett

Andrea has kept herself busy since she graduated and was Certified for Ordination in 2017. She has worked as a lay missionary at West Point Grey for two years. One of the years involved preaching and teaching while in the second year Andrea was involved in mission activities.

Andrea became involved in the fall of 2018 with Cyclical Cascadia (Vancouver and Seattle). It was during this time that she narrowed her scope to Vancouver and was appointed Director of Cyclical in Vancouver. Not only is Andrea involved in our Presbytery but has been doing similar cyclical things at Calgary-MacLeod Presbytery. At the present time Andrea is also instrumental with many aspects of the Centre for Missional Leadership.

Andrea was asked about her discernment towards ordination. She expressed her feeling that there are many elements, involved in cyclical, that are similar to a called position (i.e. teaching, chaplaincy, missionary, etc.). It is her feeling that if she was ordained, this would give more value and weight to the job she is doing in regard to cyclical.

Recommendation 4: That the Presbytery of Westminster re-certify, Ms. Andrea Perrett as a Candidate for Ordination in accordance with the Book of Forms. **CARRIED**

Joseph Qian

Joseph shared with us what has been happening in his life in regard to the Waters of Elim. In the past, the plan was to bring The Waters of Elim to the Presbyterian denomination. Presently, Joseph is working as an electrician and his wife has taken over the pastoring of the church.

Wei Yong (Joseph) Qian is at the present time pursuing opportunities outside the Presbyterian Church in Canada and he does not wish to be re-Certified for Ordination but may seek re-Certification for Ordination in the future.

Recommendation 5: that the Presbytery of Westminster not re-Certify for Ordination, Wei Yong (Joseph) Qian at his request. **CARRIED**

Study Leave

The Rev. Ta Li Hsieh

Due to the pandemic, travel ban and pastoral needs of the congregation, Rev. Hsieh and the Session of Vancouver Taiwanese Presbyterian Church have agreed that his study leave be postponed.

The Ministry Committee will meet again on Tuesday May 19, 2020 at 7:00 by zoom.

Respectfully submitted,
The Rev. Paddy Eastwood, convener

Appendix A

The Presbyterian Church in
Canada Stated Supply
Ministry Agreement
Presbytery of Westminster

This agreement (“Agreement”) is dated the 30th day of June 2020

Between:

The Congregation of St. Columba Presbyterian Church located at 2196 East 44
Ave,
Vancouver, B.C. V5P 1N2, hart303@shaw.ca
 (“Congregation”)

and:

The Rev. Calvin Crichton of 2911 Ontario St., Vancouver, B.C. V5T
1Y5, shendaoarts2@gmail.com
 (“Minister”)

and:

The Presbytery of Westminster within The Presbyterian Church in
Canada 7111 No. 2 Road, Richmond, B.C. V7C 3L7
clerkwestmin@gmail.com
 (“Presbytery”)

This Agreement outlines the terms for the Presbytery appointment of the Minister to the position of Stated Supply in the Congregation.

- 1.0 The goals and expectations for this ministry are found at Schedule A, attached.
- 2.0 Qualifications of the Minister are found at Schedule B, attached.
- 3.0 This ministry is part time based on one third of a full time 45-hour week.
- 4.0 This ministry will begin on July 1, 2020 and end on June 30, 2021 (not to exceed a maximum term of one year) and may be renewed with the mutual consent of all parties.
- 5.0 The stipend and allowances shall meet or exceed General Assembly and Presbytery requirements and may be prorated in the case of part time.
- 6.0 The Congregation shall pay the following monthly stipend and allowances, less payroll deductions, to the Minister at the beginning of each month:

	Twelve Months	Monthly
Stipend (inclusive of travel allowance*)	\$17,498	\$1,458.16
Housing allowance (fair rental value of appropriate housing or use of manse)	\$10,000	\$833.33
MSP Premium		
Other (specify)	\$	\$
Utilities 1/3 actual cost up to \$83.33/month	\$ 1200	\$ 100
Media Allowance	\$300	
Total	\$28,998	\$2,391.49

7.1 In addition to the above, the Congregation shall provide:

- Five weeks' vacation per year.
- Pension payments as required by the Pension Plan of The Presbyterian Church in Canada
- Health and Dental benefits per The Presbyterian Church in Canada plan.
- \$600 annual and two weeks leave for Continuing Education allowance according to General Assembly and Presbytery regulations, to be used on approval of the Presbytery.
- Cost of pulpit supply during the Minister's vacation and continuing education leave.
- WCB coverage
- Remittance of CPP and EI payments including employers' portion

8.0 In the case of the Minister's total disability or extended illness, this Agreement will terminate as of the date the medical leave commences. The Congregation will then continue to provide stipend and all allowances for a period of three months. Housing allowance and cost of utilities only will be continued for a further four months.

9.1 Rev. Crichton will also serve as Interim Moderator to the Congregation for the term of the ministry.

10.0 The Minister shall be a member of and accountable to the Presbytery in accordance with Book of Forms 176.

11.1 This Agreement can be terminated by the Presbytery on its own or at the request of either the Congregation or the Minister on 60 days written notice. During the first three years of ministry under the terms of this Agreement including subsequent consecutive renewals no further payments shall be required at the date of termination or expiry. After three years of consecutive service, the provisions of the Policy for the Dissolution of Pastoral Ties shall apply. (Policy attached if renewal is past three years)

11.2 The current version of the Policy for the Dissolution of Pastoral Ties shall always be used, and it is agreed the current version is that one posted on the website of The Presbyterian Church in Canada

at <http://presbyterian.ca/downloads/23885/>

11.3 The term covered in this contract is the fourth year of the contract. 34 months of service have been completed as this contract term begins.

12.0 This Agreement is in accordance with the policies for ministry within The Presbyterian Church in Canada and shall be subject to the laws of the province of British Columbia.

13.0 This Agreement may only be amended or modified in writing and with the consent of all parties. This agreement is approved by the parties as of the date written above.

For the CONGREGATION:

Clerk of Session

Clerk for Presbytery

For the MINISTER

Minister

SCHEDULE A

Stated Supply Ministry Goals and Expectations (Adjust for specific situation)

The goals for this Stated Supply Ministry shall include:

- provision of sustaining ministry for the Congregation

The expectations of the Stated Supply Minister shall include:

- lead worship and preach every Sunday with the exception of one Sunday off each month.
- lead bi-weekly Bible Studies on alternate weeks, create and lead online Bible Studies using Zoom, and help the congregation develop leadership skills.
- celebrate the sacrament of Holy Communion as determined by the Session;
- celebrate the sacrament of baptism as approved by the Session;
- provide for a leader of worship on Sundays when the Minister is absent, subject to the Minister ensuring that the leader shall support the Congregation's vision and the polity and doctrine of The Presbyterian Church in Canada;
- provide pastoral care for sick and shut-in;
- officiate at weddings and funerals;
- work with boards and committees of the Congregation (other than the search committee when ministerial candidates are being considered for a call to the Congregation) to assist them in carrying out their assigned tasks;
- perform other administrative duties as requested by the Session or Presbytery; (e.g., work with church secretary in preparing bulletins, newsletters, etc., exercise general oversight of church facilities, and represent the church in dealing with outside organizations);
- provide observations and advice about the state of the Congregation's readiness for calling a minister;
- attend Presbytery meetings and provide regular reports about the ministry
- provide the Session, and Presbytery a written report regarding the Congregation at the end of the Stated Supply Ministry.

SCHEDULE B

Stated Supply Minister Qualifications

(Adjust for specific situation) The Minister shall have the following qualifications:

- ordained minister in good standing of The Presbyterian Church in Canada;
- congregational pastoral experience as an ordained minister;
- demonstrated ability to work with a Session to provide leadership in times of transition;
- attended workshop on the *Policy for Dealing with Sexual Abuse or Sexual Harassment* of The Presbyterian Church in Canada within the past [insert] years;
- provide a vulnerable sector police records check prepared within the previous two months and demonstrate familiarity with the *Leading With Care* policy of The Presbyterian Church in Canada.

COMMUNITY ENGAGEMENT COMMITTEE REPORT

*The report was presented by Isabel Evans Community Engagement Committee Convenor.
All motions, unless otherwise noted, moved by Isabel Evans, seconded by Sumarme Goble.*

May 5th. 2020 Community Engagement Report to Presbytery.

The attached application from St. Paul’s Church was circulated by email to the committee. The majority of members approved the application. Therefore:

Recommendation #1: that presbytery support the application from St. Paul’s Church to Synod for funding from the Jean Woodrow Fund and the Fred St. Dennis monies to include:

Sign expenses	\$2,300
Automatic door expenses	\$3,450
Church paint and bell tower repairs	\$12,300
Total	\$18,050

CARRIED

*Respectfully submitted,
Isabel Evans.*

April 15, 2020

St. Paul's Presbyterian Church
8469 Cedar Street
Mission BC, V4S 1A1

To whom it may concern,

We are writing to you today to apply for the **Jean Woodrow** and **Fred St. Denis Monies** grant for our church. How this has all come to be is that 3 years ago we sponsored some refugees from the Congo. Two years ago, while one of them were coming into our driveway at St. Paul's to do some driving practice for their "N" driver's test they hit the gas instead of the brake. They drove straight into our church building. We have since had insurance rebuild and repair the damage. However, when they painted the building it doesn't match the former paint. Because this accident occurred, it drew attention to the fact that we need to do a facelift. We are embarking on a new outreach program "Community Outreach Workshop", and we want our church building to be looking at its best.

We have received quotes to paint the entire exterior of the church, replace the rotting fascia boards, repair the bell tower's stucco, repaint all trim and metal doors and door jambs. Before this would be done, they would pressure wash the entire exterior of the building and the green metal roofing. We have received several quotes and the quote that we feel is the best for what needs to be done is \$12,300.

Our church sign, which is our huge advertising tool, needs to have the plexiglass replaced on the south side and the plastic inserts inside the signs that hold the letters replaced. We are having a new logo installed that is part of the rebranding facelift. There are new housing developments going up around the church and we want to attract our neighbors. We get a lot of inquiries about our programs because of the church sign and have a growing Kids Club program serving 30 children in our neighborhood. The sign repairs and new logo installation would cost \$2300.

In addition, we have hosted a Multiple Sclerosis (MS) support group in our church that meets monthly since the early 90's. Our church is accessible to wheelchairs except for the front door and the wheelchair bathroom door. We have done fundraising for this project and have raised enough to do the front door, but still need \$3450 for the bathroom door. If we were to complete this project we would be a fully wheelchair accessible venue. This would allow us to share our venue with other community groups in need of accessible space to meet. Another possibility is to be an election polling station. We have been approached by elections officials who would like to rent our building for this purpose.

Our request for funding is to help us complete these three projects so that we continue to be a light in our community. We have funds in our Church Maintenance fund that we could contribute some money towards this project but if we use all these funds it will leave us in a predicament that would not be wise nor good stewards of our money. We are a small congregation that is striving to meet the needs of our community and to take care of our resources to the best of our ability.

Thank you for considering our request,

Carelle McKellan Board Chair –
St. Paul's Presbyterian Church

Victor Kim

STRATEGY AND LEADERSHIP COMMITTEE REPORT

*The report was presented by David Jennings Strategy and Leadership Committee Convenor.
All motions, unless otherwise noted, moved by David Jennings, seconded by Emily Wilson.*

STRATEGY AND LEADERSHIP COMMITTEE

Special COVID-19 Recommendations for Congregational Indebtedness to be discussed at May 5, 2020 Presbytery Meeting

At the request of the Presbytery's Treasurer and after consultation with the P&F Subcommittee of SLC, we recommend the following:

WHEREAS:

- A. the federal government has provided an opportunity to obtain forgiveness by the federal government of up to 25% of a congregation's line of credit, upon satisfying certain conditions, as a result of the COVID-19 pandemic;
- B. Under the Standing Orders of Presbytery, a congregation must obtain approval from Presbytery, via Strategy and Leadership Committee, prior to the incurring of any indebtedness; and
- C. P&F as a sub-committee of SLC support, on certain terms, congregations being able obtain such lines of credit and other indebtedness during these financially turbulent times;

Recommendation No. 1: That the Presbytery approves any congregation incurring indebtedness in 2020 not to exceed 10% of that congregation's 2019 total annual revenue, on the following terms: (i) the congregation must aggregate all present and proposed indebtedness when calculating the percentage of indebtedness to 2019 total annual revenue; and (ii) the congregation must have expended in aggregate in 2017, 2018 and 2019 less than it has raised in aggregate as total revenue in those same three years. **CARRIED**

Recommendation No. 2: That SLC through P&F is hereby granted power to issue on the matter of congregations who wish to incur indebtedness for the purpose of taking advantage of governmental subsidies, grants, and debt forgiveness as a result of the COVID-19 pandemic that has not been otherwise approved by Presbytery. **CARRIED**

The convener gave notice of motion that at a future Presbytery meeting SLC will recommend the amendment to its standing order that now requires it to "review all proposed loans in excess of X% of the annual gross income, with such loans not to be advanced until committee approval is received" be revised to read "review all proposed loans in excess of 10% (including all present indebtedness) of the previous year's annual gross income of the applicable congregation or specialized ministry, with such loans not to be advanced until committee approval is received" If a congregation qualifies for such governmental assistance, the basis for P&F evaluating these special cases will include the congregation's present financial status in addition to the previous three years' financial statements. Congregations considering such actions are encouraged to contact the Presbytery's treasurer for more information.

Respectfully submitted, David Jennings, Convener, SLC

Jon Con, Rep Elder from VCPC, raised concerns about the voting process of the VCPC redevelopment and requested such process be opened to the court for discussion. The moderator and clerk agreed to allow a discussion on the subject.

Moved by Brian Fraser, seconded by Pat Dutcher-Walls that George Sze be allowed to sit and correspond.

CARRIED

Moved by Laurie Deacon, seconded by Morgan Wong, that VCPC be given permission to take a simple vote for their congregation.

A question was raised about whether the motion was in order. The clerk stated that in his opinion the motion was in order as it did not change the process agreed to around the consultation and voting process at VCPC in regards to the redevelopment.

Motion was defeated.

The clerk affirmed that the presbytery's adopted motion of April 7, 2020 regarding the SLC report on VCPC redevelopment was still in effect as the discussion had not resulted in any change to that motion.

Martin Baxter requested that moderator and the clerk send a letter of thanks to the Camp Douglas directors for their leading in today's worship and offer prayers and encouragement as they plan and consider the how camp will proceed during this pandemic.

ANNOUNCEMENTS

The Moderator led the court in prayer.

ADJOURNMENT

Moved by Miklos Szigeti, seconded by Heinrich Botha to adjourn the meeting.

CARRIED

- The next regular meeting of presbytery is **June 16, 2020** at **Cooke's Presbyterian Church**, Chilliwack but it is highly likely that the restrictions on in person meetings will still be in effect at that time so the presbytery will likely meet again via Zoom.
- Worship is to be led by the outgoing Moderator, Cal MacLeod.

The Moderator closed the court with a benediction.