

The Presbytery of Westminster met in Regular Session on Tuesday, January 11, 2022 at 7:00pm via Zoom Video Conferencing due to the Covid-19 pandemic. Worship was led by Glen Davis and opened with the recognition of the traditional lands upon which the meeting was held.

CONSTITUTION

The Moderator, Isabel Evans constituted the Court and opened the meeting with prayer at 7:30pm.

The Moderator welcomed the following guests:

The Rev. Lip Boon Lee by transfer from the Presbytery of Assiniboia was welcomed to the court.

Leave to withdraw: Laurie McKay following Hummingbird Ministries Council Report.

DOCKET

It was moved by Victor Kim, seconded by Laurel Gorman, that the consent agenda below be adopted.

CARRIED

Consent Agenda:

- that the Docket be as indicated,
- that the attendance be recorded as noted in the Roll Record Book,
- that regrets and requests for permission to withdraw be noted as sent to the clerk of presbytery,
- that the minutes of the regular meeting held on December 7, 2021 be adopted,
- that the correspondence be dealt with as indicated,
- that reports without recommendations be received "for information."
- that reports with recommendations be received and their recommendations considered,
- that the presbytery treasurer be permitted to speak to financial issues.

If the Court is agreed, these motions will be adopted at the beginning of the meeting. Any member may ask for an issue on the consent agenda to be withdrawn from this list before the agenda is adopted.

ROLL

Constituent Roll:

M. Baxter, H. Botha, P. Eastwood, M. Fontaine, B. Fraser, S. Goble, T. Kim, V. Kim, R. Lockhart, C. MacLeod, L. McKay, R. Simpson, G. Snyman, M. Szigeti, R. Watson, M. Wong, D. Woods.

N. Abramson, M. Adams, B. Astop, J. Con, B. Dennehy, I. Evans, B. Feick, C. Gleimius, L. Gorman, L. Johnson, K. Kim, L. Lanaras, N. Pringle, C. Rebosura, K. Sewell, B. Shepansky, G. Shields, J. Sonachansingh, S. Stacey, E. Wilson, P. Wong, L. Yen, M. Zaine.

Appendix:

L. Bae, G. Davis, P. Dutcher-Walls, L. Lee, M. Marple, J. Martin, D. Tait-Katerberg.

Students:

D. Martinez

Non-voting Guests include:

J. Cleland, S. Harry, L. Eastwood, P. Overhill.

REGRETS: T. Hsieh, R. Topping, W. van de Wall, W. van der Westhuizen, J. Cheng, K. Patrick, J. Allan, B. Garvin, K. Jordan, A. Perrett.

CORRESPONDENCE: December 1, 2021 to January 3, 2022

Date	Name	Content	Action
12-01-21	Pat Dutcher-Walls	List of PCC Resources on remits	Received
12-01-21	Dr. Henry's Office	Updated restrictions for worshipping communities	Distributed
12-02-21	Marianne Lazaro	Looking for confirmation that LPC letter on Trustees was received	Responded
12-02-21	Larry Eastwood	Central Trust Deed awaiting signature by Clerk	Responded
12-02-21	Kathryn Muir	Changes to the Roll November 2021 (ver 1 & 2)	Received
12-02-21	Jennifer Astop	Rural and Remote Grant Deadline and Spring Grants	Distributed
12-02-21	Daniel Martinez	Camp Douglas Christmas Letter	Distributed
12-03-21	Larry Eastwood	POW Financial Statements for November 2021	Received
12-03-21	Roland DeVries	Request to Clerks of Presbyteries to circulate information about online Winter and Spring Courses to POW members	Circulated
12-06-21	Mary Fontaine	2022 Budget: permission for Cooke's grant application	HM will present in January
12-07-21	Brad Childs	Fairview can host POW any time after February	Received
12-07-21	Richard Watson	Kerrisdale is seeking a Director of Music Ministry	Distributed
12-07-21	VST – Richard Topping	Forming Candidates for Ministry – online appeal for VST	Distributed
12-08-21	Stephen Kendall	Response to POW request regarding action to the Residential School System apology	Received
12-09-21	Brian Fraser	Workshop and Slides from the Candidacy and Education & Reception process for our denomination- requesting distribution amongst POW	Distributed
12-09-21	Rebecca Simpson	RRG application for Camp Douglas	Sent to CEC
12-10-21	Don Muir	Has any presbytery appointed a deputy clerk? Looking for job description.	Received

12-13-21	Arthur Lin	Burnaby Taiwanese PC has appointed new Rep and Alternate Elder as well as a new Session Clerk	Received
12-14-21	Devon Pattemore	Rev. Lip Boon Lee – transfer certificate to the POW	Received
12-16-21	Marianne Lazaro	Appointment of Trustees for Langley PC	Received
12-16-21	Jennifer Astop	Hummingbird Ministries has been granted \$2,000 through the Gifts of Change Program	Received
12-17-21	Pam Wong	Brentwood is seeking POW approval to use \$12,500 from their endowment fund for redevelopment planning	Sent to P&F
12-17-21	Maggie Leung	Presbyterians Sharing Reports for November 2021	Distributed
12-17-21	Marilyn Repchuck	PCHC Campaign Update and seasonal blessings (including poster)	Distributed
12-20-21	Tina O'Connor	Interested in joining Hummingbird Council	Responded
12-26-21	Lip Boon Lee	Provided contact information for POW records	Received
01-06-22	Ross Lockhart	Guder Scholar Program information	Distributed
01-09-22	Pam Wong	Brentwood Congregational meeting extract regarding support for use of funds for presentation around expansion and renovation	Received

REPORTS

HUMMINGBIRD MINISTRIES COUNCIL REPORT

*The report was presented by Laurie McKay, Hummingbird Ministries Council Convener.
 All motions, unless otherwise noted, moved by Laurie McKay, seconded by Brian Fraser.*

The Financial Reports and 2022 Budget for Hummingbird Ministries have been provided for consideration.

Recommendation #1: That the 2022 Budget for Hummingbird Ministries be adopted as presented.

CARRIED

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Hummingbird Ministries	FY 2022 DRAFT
REVENUE	
Receiptable Donations	
PCC Canadian Ministries Specialized Ministries grant	67,000
PCC Cooke's Fund	7,500
PCC Presbytery grant 1	40,000
PCC Presbytery grant 2	8,000
PCC Assembly Council Grant 2022	22,222
PCC Regional Resourcing Grant	1,000
PCC Special Projects fund	5,000
PCC Special Projects fund, Anti-bullying (from 2020)	3,000
PCC Creative Ministries grant	5,000
PCC Indigenous Ministries fund (from 2021)	13,111
PCC Conference Fund	8,000
Synod of BC	8,000
Synod of BC, film project, (from 2019)	10,000
WMS National Grant	2,000
Donations - Congregations	1,500
Donations - Individuals	1,000
Donations - PAR	2,500
	<u>204,833</u>
Non-Receiptable Donations	
Sale of Goods, fundraising events, auction sales	2,000
Peace thru the Arts Festival Anniversary Admission, sales	2,000
Non-Receipted Donations	1,000
	<u>5,000</u>
Total Revenue	<u><u>209,833</u></u>
EXPENSE	
PERFORMING ARTS PROJECTS	
Pow Wow Community Connection Project	
Female Dance Instructor , honorarium, mileage	600
Male Dance Instructor, honorarium, mileage	800
Metis Dance Instructor, honorarium, mileage	800
Pow Wow Elder consultations (workshops and interviews)	900
Metis cultural elder, workshop and interview	400
Travel & food expenses, accommodation, Kamloops pow wow	1,500
Fuel and food expenses, local pow wows	500
Circle food (take-out deliveries) elder workshops	500
Dance Performers Honoraria	1,000
	<u>7,000</u>
5020 DRAMA PROGRAM - Metis Dance Skit	
Dance Instructor choreographer	1,000
Drama Consultant, honorarium	200
Performance Attire & Props	200
Elder's Honorarium	200
Circle Expenses, food, etc.	400
	<u>2,000</u>
5030 MUSIC PROGRAM - Musical Instruments & Music Jams Project	
Honoraria, voice lessons for solo or duet if allowed	100
Honoraria, Guitar and Uke lessons	600
Honoraria, Piano lessons	600
Music Jam & composition of new songs, venue, food	500
Food, bag lunches, snacks	200
	<u>2,000</u>
5040 FILM PROJECT: The Light of the North Star	
Cinematographer, editor assistant, honorarium	2,500
Consulting fees with Indigenous elders, film-makers (story ending)	2,000
Editor fees	2,500
Screenplay advisor, honorarium	2,500
Meals, volunteer meetings	500
	<u>10,000</u>
5050 Regular Programs	
Textile Arts, Dance Regalia, Performance Attire	
Pow Wow Dance Regalia Accessories, new dancers	1,00
Ribbon shirts & skirts fabrics and supplies	500
Textile Artist honorarium	1,000
	<u>1,500</u>
HEALING PATH PROGRAM - 2 Projects	
5060 Anti-Bullying Workshop Project, (Healing Path Project #1)	
Honoraria, Ernie, Anti-bullying Workshops via Zoom (5)	750
Honoraria, Elder assistant, Anti-bullying workshops via Zoom	200
Honoraria, Elder consultant	300
Online streaming and recording technicians	250
Pre-prepared food and packaged items	500
Closing Ceremony, Awards Day, meal or take-out	500
	<u>2,500</u>
5081 Walk Humbly Project, (Healing Path Project #2)	
Honoraria, Walking Guides, garden tours, admission	300
Nature Walk, Richmond Nature Park (Bog), Tour guide	200
Honoraria, Elder consultants/teachers	300
Honoraria, videographers, photographers	200
Reconciliation Day, Sept 30/22 walking together, food, elder honoraria	300

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Transportation, car rentals & fuel for volunteers	200	
Food, bag lunches	500	
A Rocha Environmental Stewardship farm, group rate	400	
Van Dusen Botanical Gardens Christmas Light Show	400	2,800
INDIGENOUS WISDOM PROGRAM - 2 Projects		
Walk in Beauty Workshop - Indigenous Wisdom Project #1		
Honorarium, Navajo elder	2,000	
Travell, Accommodation, Meals	2,500	
Circle Food	200	
Elder's honoraria, mileage	300	5,000
Starblanket Teachings Project - Indigenous Wisdom Project #2		
Elder Instructor Honorarium	2,200	
Guest Travel, Accommodation, Meals	1,200	
Circle Food	400	
Photographer/Videographer/editor	500	
Technical equipment & tech support, honorarium, zoom	500	
Venue	200	5,000
FUNDRAISING EVENTS		
Benefit Concerts, virtual or in person		
Auction Items	400	
Online streaming and recording technician	100	
Food & Refreshments, transportaton for arts performers	500	
Gifts, volunteers, Silent auction prep, sales reps	400	1,400
PASTORAL CARE		
Pastoral Care	4,584	4,584
ANNUAL EVENTS - 3 Events		
5110 Peace through the Arts Festival, Friday eve, Saturday all day		
Honoraria, Fundraising artists, Friday evening	2,000	
Honoraria, Festival artists, Saturday	3,000	
Honoraria/gifts, Hummingbird admin, auction, sales assistants	300	
Honoraria, MC's	300	
Honoraria, stagehands, front desk, kitchen, cooks, security	500	
Dinner (Sat.), bagged lunches, refreshments	2,000	
Online streaming technology, recording zoom, editing technicians honorarium	300	
Sound and video system and technicians	350	
Salish Welcome honoraria	250	
Honoraria, Photographer, videographer, editing video	350	
Child care program	200	
Administrative costs, masks, hand sanitizer, pandemic cleaners	200	
Transportation	250	10,000
5160 Annual Christmas Circle		
Honoraria, Cooks & kitchen helpers, if no gathering, apply to take-out	400	
Gifts, children and grocery gift cards	1,200	
Honoraria, Santa, if no gathering, apply to gifts	200	
Dinner, potluck	300	
Honorarium, Coast Salish welcome, if no gathering, apply to gifts	250	2,350
5170 National Indigenous Peoples Day Festival, Virtual or in-person		
Honoraria, HM Dancers, dance videos, speakers	2,000	
Honoraria/gifts, Videographers, photographers, recorders, editors	500	2,500
GENERAL EXPENSES:		
Bank & PAR Fees	300	
Bookkeeping & Review	3,900	
Council & Elders mtgs mileage	700	
Council other	200	
Equipment - assistant's laptop	1,000	
Equipment maintenance	290	
Insurance	1,500	
Website master	600	
Office - Supplies & Postage	800	
Media, tech assistant, livestreaming, zoom, sound tech	500	
Office - staff	28,000	
Ministry Assistant	7,000	44,790
STIPEND & BENEFITS		
Salary	52,909	
EI expense	1,500	
Minister's PCC Medical & Dental	4,600	
Continuing Education	600	
Minister's Car Allowance	4,500	
Minister's Housing Allowance	38,400	
Minister's Utilities	2,100	
Minister's Cell Phone	1,500	
WorkSafe BC	300	106,409
TOTAL EXPENSE		209,833
Balance Check:	'Revenue minus expenses	0

Victor Kim

**Hummingbird Ministries
 Comparative Income Statement (Cash basis)**

	Actual Jan 01, 2021 to Dec 31, 2021	Budget Jan 01, 2021 to Dec 31, 2021
REVENUE		
Revenue		
PCC Ministries Grant	67,000.00	67,000.00
PCC NIMC grant	25,000.00	25,000.00
PCC Cookies Grant	7,500.00	7,500.00
PCC Synod Grants	0.00	8,000.00
Presbytery operating grant	8,000.00	8,000.00
Presbytery grant WPG	39,999.99	40,000.00
PCC Special Projects Grants	0.00	10,000.00
PCC Gifts Of Change grant	15,111.00	0.00
PCC Creative Ministries Grant	0.00	7,000.00
WMS National Grants	0.00	500.00
transfers from holding grants	0.00	20,500.00
Other Grants	1,051.00	2,000.00
Donations - Congregations	745.00	2,000.00
Donations - Individuals	220.00	500.00
Canada Helps donations	2,580.70	0.00
Donations - PAR	2,496.00	2,500.00
Sale of Goods	80.00	1,500.00
Peace Thru the Arts admin and sales	0.00	2,500.00
Non-receipted Donations	0.00	100.00
Total Revenues	<u>169,783.69</u>	<u>204,600.00</u>
TOTAL REVENUE	<u>169,783.69</u>	<u>204,600.00</u>
EXPENSE		
Projects		
Prayer Dance Project	1,250.00	0.00

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Girls Butterfly Dance honoraria, mile	0.00	800.00	
Boys Fancy Horse Dance honor, mile	0.00	800.00	
Metis Red River Dance honor, mileage	0.00	800.00	
Honoraria, elders consultants	303.94	1,650.00	
Honoraria, videographers, assistant	0.00	1,000.00	
Circle food, regalia	0.00	550.00	
Dance Performers honoraria	0.00	800.00	
Total Dance Project	303.94	6,400.00	
Venue	0.00	200.00	
Honoraria, playwright	0.00	500.00	
Honoraria, Director, Actors consult	0.00	500.00	
Food, meetings, local actors	0.00	300.00	
Drama Project Total	0.00	1,500.00	
Honoraia, voice lessons	0.00	200.00	
Honoraria, guitar & uke teachers	0.00	700.00	
Honoraria, piano lessons	0.00	800.00	
Food	0.00	300.00	
Total Film Project	0.00	2,000.00	
Film Project	1,258.56	0.00	
Cinematographer, editor, honor	0.00	3,000.00	
Editor fees	0.00	6,000.00	
Screenplay advisor honor	0.00	600.00	
Meals, volunteer meetings	0.00	500.00	
Total Film Project	0.00	10,100.00	
Powwow regalia	0.00	600.00	
Ribbon shirts & skirts, fabrics	0.00	500.00	
Textile artist honoraria	0.00	400.00	
Total Textiles	0.00	1,500.00	
Honoraria, consultants, interviews	0.00	1,200.00	
Communications expenses	0.00	300.00	
Total Radio Project	0.00	1,500.00	
Honoraria, Deborah workshops	0.00	750.00	
Honoraria, Ernie workshops	0.00	750.00	
Honoraria, elders	0.00	300.00	

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Online streaming & recording techs	0.00		250.00	
Transportation	0.00		200.00	
Food, lunches for hikers	0.00		500.00	
Honoraria, trauma counsellor	0.00		250.00	
Closing ceremony meal	0.00		500.00	
Total Anti-Bullying workshops	0.00	0.00	3,500.00	0.00
Walk Humbly Healing Path #2	762.18			
Honoraria, walkabout guides	600.00		4,000.00	
Nature walk, Richmond, guide	0.00		200.00	
Honoraria, Elder consultants	435.24		300.00	
Honoraria, videographers	0.00		250.00	
Books on plants, gardening etc	0.00		200.00	
Transportation	0.00		200.00	
Honoraria, safety guides	0.00		250.00	
Food, hikers	175.94		500.00	
A Roche farm visit	0.00		600.00	
Van Dusen Xmas light show	201.20		500.00	
Total Walk Humbly project	1,412.38	7,000.00		
spare	4,987.06	33,500.00		
Annual Events				
Peace Through the Arts Festival	23.07			0.00
Honoraria performing artists, HM	0.00		6,900.00	
Honoraia, MC	0.00		250.00	
Catered dinner, lunches	0.00		3,500.00	
Online streaming, recording tech	12.72		300.00	
City permit, tents, portapotties	0.00		500.00	
Venue	0.00		600.00	
Sound & video systems, techs	0.00		350.00	
Salish welcome	0.00		250.00	
Honoraria, photographer, videograph	0.00		200.00	
Child Care	0.00		300.00	
Admin, supply expenses	0.00		400.00	
Transportation	0.00		350.00	

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Total Arts Festival	12.72		13,900.00
Auction items	196.83	800.00	
gifts, volunteers	0.00	200.00	
Total Benefit Concert	196.83		1,000.00
Pastoral Care	2,871.83		0.00
Circles expense	328.90		0.00
Honoraria, cooks, food	42.33	150.00	
Gifts, children & grocery cards	1,399.72	700.00	
Santa honoraria or gifts	40.35	150.00	
Dinner, potluck/takeout	0.00	550.00	
Salish Welcome	0.00	150.00	
Total, Annual Christmas Dinner	1,482.40		1,700.00
Performing artists honoraria	0.00	1,200.00	
Honoraria, videographers, photograp	0.00	400.00	
Total, NAD Festival	0.00		1,600.00
Fundraising Expenses	275.60		0.00
Total Projects Expenses	5,191.35		18,200.00
General Expenses			
Advertising	12.98		0.00
Bank & PAR Fees	36.00		64.00
Bookkeeping	3,600.00		3,600.00
Financial Review fee	0.00		300.00
Council & Elders Mtgs. Mileage	126.80		600.00
Council Other Expenses	460.60		200.00
Equipment office	800.46		2,000.00
Equipment maintenance	612.15		290.00
Insurance	1,227.00		1,200.00
Office Supplies & Postage	836.63		1,800.00
Media Assistant	0.00		1,000.00
Office Staff	1,895.76		12,500.00
Office Utilities	0.00		700.00
Miscellaneous General	123.37		0.00
Total General Expenses	9,731.75		24,254.00

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Salaries & Benefits Staff		
Stipend	52,230.03	52,230.00
EI	1,245.33	1,200.00
Minister's PCC Medical & Dental	4,592.00	4,502.00
Minister's Continuing Education	0.00	600.00
Minister's Car Allowance	4,500.00	4,500.00
Minister's Housing Allowance	38,400.00	38,400.00
Minister's Hydro	579.47	2,030.00
Minister's Fortis	1,027.54	0.00
Total minister's utilities	1,607.01	2,030.00
Minister's Cell Phone	1,531.07	650.00
PCC Pension	0.00	8,986.00
WorkSafeBC	101.18	245.00
Total Salaries & Benefits Staff	<u>104,206.62</u>	<u>113,343.00</u>
TOTAL EXPENSE	<u>124,116.78</u>	<u>189,297.00</u>
NET INCOME	<u>45,666.91</u>	<u>15,303.00</u>

Generated On: Dec 27, 2021

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A fifteen-minute Breakout Group for Fellowship and Prayer time was recognized and greatly appreciated.

CAMP DOUGLAS COMMITTEE REPORT

A visual report was presented Rebecca Simpson, Camp Douglas Committee Convener.

A short PowerPoint showing the devastation from the November 2021 flooding was presented. Opportunities to help in repairs through work parties will be forthcoming.

COMMUNITY ENGAGEMENT COMMITTEE REPORT

The report was presented by Glen Davis, Community Engagement Committee Convener.

All motions, unless otherwise noted, moved by Neil Abramson, seconded by Surmarme Goble.

Community Engagement Committee Report to Presbytery, Jan. 11, 2022

1. The CEC reviewed an application from Camp Douglas for a Regional Resource Grant (RRG) in the amount of \$6,000 for a worship director for the summer of 2022. The CEC is satisfied that this application meets the requirements for a RRG and, furthermore, it is for an important and effective program that helps to transform the lives of children and youth in our Presbytery.

Recommendation 1: that the Presbytery of Westminster endorse the Camp Douglas Committee's Application for a Regional Resourcing Grant for \$6000 to hire a Worship Director for the summer of 2022.

CARRIED

Recommendation 2: that the Clerk be authorized to transmit to the Synod of British Columbia a request for a Regional Resourcing Grant for \$6,000 to help fund a Worship Director for Camp Douglas' summer 2022 program, and to send supporting documents (application form, narrative description, budget for the forthcoming year) to the Life and Mission Agency for consideration.

CARRIED

2. A report on the **Revision of Guidelines for Dealing with Mental Health Issues** was sent to presbyteries by the 2021 General Assembly requesting that it be studied and commented on. Comments are to be sent to the Life and Mission Agency by January 31st, with the goal of presenting a final report to the General Assembly in 2022. The CEC was asked by presbytery to study and comment. A volunteer group of four studied the 13-page document and submitted comments. The comments also included those from the Session of the St. Aidan's congregation. The Committee reviewed these comments and made a few additions. The comments have been included with the CEC report.

Recommendation 3: That the Presbytery of Westminster endorse the comments on Revised Guidelines for Dealing with Mental Health Issues, submitted by the CEC, and forward them to the Life and Mission Agency as requested, or to do otherwise as the presbytery in its wisdom deems best.

CARRIED

3. Advance notice of a webinar in March

The Community Engagement Committee has been working on the topic of Social and Economic Justice for over two years and we are providing a webinar to help congregations understand the issues of poverty more deeply, and discover potential actions that could reduce poverty significantly. The webinar, titled **“How shall we deal with the poor in our midst?”** will be held on March 12. A poster with advance information on the webinar is included with this report. Further information with a link and connection instructions will follow at a later date.

4. More generally, we know that Congregations pursue ministries that make their communities a more wholesome place to live. Different communities and contexts call for different caring plans. We encourage leaders to consult the national website presbyterian.ca for resources that will help them to move along their chosen path. At the website click on **Social Action Hub** and the resources in the following areas will be accessible. They will give a starting path to what could, without them, be a challenge.

- ! Ecological Justice
- ! Indigenous Justice
- ! Social & Economic Issues
- ! Immigration & Xenophobia
- ! Gender, Sexuality, & Inclusion
- ! Anti-Racism
- ! Crime & Restorative Justice
- ! Human Rights among Nations & Peoples
- ! Peacemaking
- ! Health & Well-Being

*Respectfully submitted,
Glen Davis, Convener*

Regional Resourcing Grant Application
Presbytery of Westminster

Project Name: A Worship Director for Camp Douglas’s 2022

Outline of Project

Vision

Teaching children about God’s love and the good news of Jesus represents the very heart of the vision of Camp Douglas of the Presbytery of Westminster. For this reason, see seek a young Christian leader to fill the position of Worship Director to lead campers in worship, fun songs, campfire, devotions, and in in Bible study.

Scope

This funding application is for a one-time grant to hire a Worship Director for the summer of 2022 that will work from home preparing material and in person for seven weeks at Camp Douglas’s property.

Goals

- To hire a Worship Director
- The Worship Director will work preparing a Bible study and devotional sessions to share the God's love with campers and to have deep conversations about life and faith with them.
- The Worship Director will also support camp staff in leading devotionals and will coordinate with chaplains planning camp fires and connecting with cabin leaders facing challenging questions about faith with their campers.
- To share the Gospel of Jesus and to nurture the growing faith of children and teens

Timeline

- February 2021 – hire a Worship Director
- February to June – Worship Director at home working at a distance with Camp Director to prepare the teaching material for the 2022 summer camp season.
- June to August – Worship Director leads Bible study, devotionals and worship at Camp Douglas during the summer
- September – Worship Director presents a report to the Camp Douglas Committee on best practices for worship, bible study, and other faith-building activities for children and teens in a day camp setting.

Budget: \$6,000 for hiring a Worship Director

Beneficiaries of Project (locally)

- The Presbytery of Westminster and its congregations benefit from this project through the summer-long program of strengthening of faith among children, young adults, and families.
- This project also opens an opportunity for a young adult to experience Christian leadership within our presbytery. This position might open doors for a future consideration of ministry within Camp or a possible call to ministry.
- Campers also benefit, as this project allows them to have a dedicated leader for their faith formation in a camping experience in person at Camp Douglas's property after two years without a full summer program being implemented in person at Camp Douglas.

Personnel involved in the project

- Online Worship Director (to be hired),
- Daniel Martinez (Camp Director)
- Rebecca Simpson, Camp Committee Chair

Justification

Camp Douglas is the most significant ministry in our presbytery dedicated to reach out children and youth. Additionally, Camp provides a unique experience for college students and young adults in our presbytery to experience a Christian community with other young peers who are seeking to deepen their faith. A worship director will allow camp to have a person dedicated the entire summer to provide worship in a variety of forms, nurturing the growing faith of children, youth, and families.

Extract of Minutes will be required to forward to Synod and thus the following recommendations are made on behalf of the Camp Douglas Committee:

“Recommendation 1: that the Presbytery of Westminster endorse the Camp Douglas Committee’s Regional Resourcing Grant for \$6000 to hire a Worship Director for summer 2022.”

“Recommendation 2: that the Clerk be authorized to transmit a request for a Regional Resourcing Grant to the Synod of British Columbia for \$6,000 to help fund Worship Director for Camp Douglas’ summer 2022 program. All supporting documents (application form, narrative description, budget for the forthcoming year) are to be sent to the Life and Mission Agency for consideration.

Respectfully Submitted
Camp Douglas

Comments on Proposed Revisions to Guidelines for Dealing with Mental Health Issues

(Referred to the Community Engagement Committee by the Presbytery of Westminster. These comments are based on material submitted by one session and three members of the CEC, and were put together by Glen Davis.)

- **Appreciation:** Overall, we find that the proposed revisions are on solid theological and biblical foundations, and they do an excellent job of emphasizing the church’s duty to uphold Canadian human rights legislation while preserving the integrity and witness of the church, as well as treating the person of concern with compassion, support and pastoral care.
- We welcome the references to **confidentiality**, and we also note with concern the increasing incidences in the church of breaching confidentiality committed by both sessions and presbyteries. We feel that a special note on the confidentiality required when these courts are dealing with matters of a personal nature should be included in the guidelines.
- We welcome the emphasis on **normalizing our approach to mental health issues** and thus helping to destigmatize them. Anecdotal information tells us that while statements and some practices are raising the importance of destigmatizing mental health issues, in actual daily practice, even in churches, mental health challenges are still treated differently and this creates an unsafe environment for disclosing one’s challenges. We urge that the emphasis on education around mental health in churches be strengthened.
- We also appreciate the suggestion that both the person of concern and the concerned person have a **companion** present when the issue is being discussed.
- The emphasis on accommodation is appreciated, and we refer churches to [Duty to Accommodate: Roles and Responsibilities – Canada.ca](#)
- P. 527, paragraph 5: “The church offers support by fostering a community where mental health issues can be **disclosed** in a spirit of openness.” We suggest replacing “disclosed” with “talked about” or “discussed”. In the context of a supportive community that fosters an openness of spirit, the word **disclosed** infers something negative that is hidden, and thereby, unintentionally, adds to the stigma attached to mental health issues.
- In some places in the paper, the phrase “**mental health disorder**” is used. The word “disorder” implies something that is wrong with the person of concern. Also, the frequent use of “mental health **issues**” is problematic. In his book *Finding Jesus in the Storm: The Spiritual Lives of Christians with Mental Health Challenges*, Professor John Swinton makes a case for using the word “**challenges**”. First, it focuses one’s attention on what enables one to remain healthy in the midst of psychological distress, believing that it is possible to find hope and faith in the midst of these experiences. Second, the shift from using words like issue, or illness, or

disorder to the word challenge offers a positive and forward-facing orientation. Whereas “illness” or “disorder” reminds us of what is wrong with us and narrows our range of options, “challenge” sees the situation as potentially constructive, and it leaves the door open for a variety of perspectives, interpretations and descriptions. In the Guidelines, while it may be necessary to use the words “disorder” or “condition” to refer accurately to human rights legislation, we would prefer that, where possible, the Guidelines should make use of the gentler, more supportive and encouraging word “challenge”.

- P. 526 under Guiding Principles, the first italicized paragraph says, “...discrimination of any kind is **resisted**”. Surely we want to say it is **not tolerated**. “Resisted” is too weak.
- Appendix B The Candidacy Process, p. 531. In listing the groups in the church that test the “outer dimension” of a call in order to assist the candidate in discerning their vocational call, there is no mention of the role of either **Guidance Conferences or Psychological Tests**. These are also important elements in discernment which should be included.
- We suggest that the guidelines should conclude with **links to organizations and resources** that could assist individuals, churches and courts in their approach to mental health issues, such as the Canadian Mental Health Association, Sanctuary Mental Health, Wellness Together Canada, Anxiety Canada, Mood Disorder Canada, VGH Access and Assessment Centre – Patient Health Education Materials.



The Presbyterian Church in the Lower Mainland is planning a webinar*

Saturday · March 12, 2022 · 11 a.m.

Facilitated by the Rev. Dr. Allen Aicken · Hosted by West Vancouver Presbyterian Church
Supported by the Community Engagement Committee of Presbytery

The Scriptures often tell us our mandate: we must be sensitive to the needs of the widow, the orphan, and the refugee. That concern often gets lost in the flurry of 21st century activities.

This webinar will help congregations in the Lower Mainland deal with one response—a starting point for discussion:

- A five-part (52 minutes total length) video presentation, followed by 20 minutes of focussed discussion in which, from our homes, we are all invited to take part.
- It is a direction that the mainline churches—Presbyterian, Anglican, United, Lutheran, and others—have been suggesting over the course of the last 50 years. Congregations may take the lead of the denominations and engage in ways that could change them into communities of concern for this deeply-felt pain in contemporary society. They could opt to go in different directions, too.
- The goal is to have the rank and file of Presbyterian Christians responding to this critical question.

* Link available during February at the Presbytery of Westminster website under "Upcoming Events"

Ruth is a refugee woman whose story is told in an Old Testament book by that name. An ancient custom of the People of God was that farmers should allow the poor to harvest the corners of their fields. It's called "gleaning"; and it was the Israelite custom that saved Ruth.

Our quest is to cast a 21st century vision of "gleaning"

MINISTRY COMMITTEE REPORT

The report was presented by Paddy Eastwood, Ministry Committee Convener.

All motions, unless otherwise noted, moved by Paddy Eastwood, seconded by Ross Lockhart.

Ministry Committee Report to Presbytery - January 11, 2022

Stated Supply Minister Agreement with Brentwood Presbyterian Church

On behalf of the Ministry Committee, Rev. Beverley Shepansky and Mike Zaine met with three members of Session and the SS Minister of Brentwood Presbyterian Church on the evening of November 29, 2021. The primary purpose was to review and renew the SS Agreement which expires in January 2022. After meeting separately with three elders and then the minister, the Rev. Dr. Brian Fraser, the following is what we considered the noteworthy information.

The elders continue to be very supportive of their Minister. With regard to the SS agreement, they were in favour of paying the Minister a 1.3% cost-of-living increase to his stipend. This increase was in keeping with the recommended stipend increase from the PCC. The contract would be for one year which will be the thirteenth consecutive year of the SS contract.

In discussion about their ministry, the elders thought that, at this time, Brentwood's strengths lie in half of the Presbytery Strategic Priorities (#3, 4 and 5); they recognized more development could be applied to the other half of the Priorities, (#1, 2 and 6).

The elders were also open to the suggestion of creating Districts for elders to share keeping in touch with members and adherents.

The need for a definitive succession plan was emphasized to the elders and that a definitive plan should be put in place in 2022. They were agreeable to that.

In the meeting with the minister, Brian indicated that based on the current plans for Brentwood, which include a multi-million-dollar renovation of their facility with a focus on state of art acoustics for their jazz music ministry, that he envisions that he would be needed for five years to oversee this plan.

When the matter of the need for a timely succession plan was discussed, Brian considered the current polity in place in the Book of Forms would not work for Brentwood and offered the suggestion of having someone from Presbytery assigned as an IM now to work with Brentwood in order to come up with a plan that would work. He did suggest that person could/should be Dale Woods. If that plan includes Brian leaving before 5 years and is satisfactory to Brentwood he would move on. We agreed to take this back to our Ministry Committee for discussion.

Concerning the overall ministry of Brentwood under the leadership of the Rev. Dr. Brian Fraser, we commend them for all they have and plan to accomplish.

Respectfully submitted,
Rev. Beverley Shepansky & Mike Zaine

Victor Kim

Recommendation 1: that the Stated Supply Contract between the Presbytery, Brentwood Presbyterian Church and the Rev. Dr. Brian Fraser as prepared in accordance with the Ministry Committee's approved template together with the following material amendments be approved:

	Annual	Monthly
Stipend (inclusive of travel allowance)	\$28,489	\$2374.08
Housing allowance (fair rental value of appropriate housing or use of manse)	\$11,000	\$916.67
BC MSP for family coverage	NA	NA
Medical Expenses, on voucher, up to the amount of the PCC Medical-Dental Plan on the date the contract commences	\$3,500	
Utilities, on voucher	\$2,000	
Total	\$44,989	

CARRIED

Interim Moderator for St. Paul's, Mission

The Rev. Rebecca Simpson has resigned from St. Paul's Presbyterian Church, effective January 1, 2022. With this resignation, the secondment agreement between St Paul's and St. Andrew's Hall has been terminated.

We are happy to inform the Presbytery that the Rev. Thomas Kim is the Interim Moderator for St. Paul's Presbyterian Church.

Reports

This month we have reports from Bradner, Brentwood and Burnaby Taiwanese Presbyterian Churches as well as the Amalgamating (Growing Together) Churches

Interim Moderator Report
Bradner Presbyterian Church
January 11th, 2022

1. What ministries have taken place since your last report? (You may wish to highlight one or two in particular.)
With the Technology Grants Bradner received, we were able to purchase a laptop and some necessary equipment, and install wifi in the church building to have hybrid service via Zoom. Bradner started hybrid service from October 17, and since then we have on average 10-15 people in the sanctuary and 10-15 people on Zoom for Sunday Worship service.

The highlight during the past few months was the Craft Fair 2021. Every year, Bradner hosts a Craft Fair at Bradner Hall, but last year we had to cancel it due to Covid-19. This year, following all the Covid-19 protocol, we hosted the fair. The responses from the community were beyond expectation and it was very successful.

Victor Kim

With the strong financial position Bradner is in this year, Bradner gave additional financial support to local community outreach programs. We sent an additional \$2,000.00 to Union Gospel Mission's Christmas Dinner Program and an additional \$5,000.00 to the PWS&D BC Flood Relief effort on top of what is donated through Sunday offerings.

2. Are you facing any key challenges and if so, what are they?

The challenge Bradner faces is that there are not many people who can host the Zoom component of Sunday service. Currently, the Clerk is hosting and recording the service, and I make Powerpoint slides and share screens during the service. We've trained some people and they're learning to start and record the Zoom service.

3. Do you require any support from Presbytery at this point?

4. Is there anything for your congregation for which you would like the Presbytery to pray in particular?

Rev. Betty McLagan has moved to a nursing home, and sometimes she is having a hard time joining our Zoom service.

We're planning to meet on Zoom only during the month of January due to the increase of COVID cases relative to the Omicron variant. We ask you to continue to pray for our members, especially those who struggle daily physically, mentally, emotionally, spiritually, financially, and/or with loneliness.

Respectfully submitted,
Rev. Lydia Bae

Brentwood Report to the Presbytery of Westminster
Dec 28, 2021

We submit this report in the context of the mutual encouragement and accountability outlined in the reasons for making these reports. Specifically, the Presbytery has invited us to report on how things are going, things for which we are thankful, challenges that might be emerging, help that might be needed, and prayers that can be supportive. We've kept it as brief as we find possible given the things happening in Brentwood ecosystem of missioning.

What ministries have taken place since your last report? (You may wish to highlight one or two in particular.)

- We've begun hybrid services (in person, online, and posted on our YouTube channel). The numbers participating live have increased since pre-COVID times. We're still working on the technology with the Rev Jim Smith, our minister-in-association, coordinating that work.
- Our missioning through offering our little space of grace for musicking is expanding significantly. The group of worship band musicians in their 50s and 60s who have been learning jazz from Dan Reynolds and exploring with us what the church can learn from jazz are expanding their sessions into a new jam coordinated by Ron Kinders, Dan Reynolds, and Gerry Teichrob. A group of women jazz musicians (www.leadingladiesmusic.weebly.com) will be using Brentwood for rehearsals and inviting high school female musicians into a mentoring session every month. This group includes Sophia Avelino, a music

director at Camp Douglas. An established group of Vancouver amateur jazz musicians called Jazzy Jams (www.facebook.com/vancouverjazzyjams) will be using the space a couple of times a month for their gatherings. Members of this group are already participating in our Jazz Evensong services. A voice teacher (www.elainamoreau.com) is using the space monthly for group classes. We see these as something far more than mere rentals. They are opportunities for our triune creator to take our hospitality and generate hope and healing through the conversations generated in and through those gatherings. They expand the range of our seed sowing significantly.

- In the midst of our COVID adaptations over the past two years, 10 new participants have begun connecting on a regular basis with Brentwood's ecology of missioning. Givings have increased as well this year.
- For all of this and more, we are deeply grateful.

Are you facing any key challenges and if so, what are they?

- For 6 years now, we have been assessing the feasibility of doing a major renovation and expansion of the facilities to offer better service to the churches, the day care, and the community in their need for better space. The community service aspect envisages a Performing Arts Centre for North Burnaby, a neighbourhood anticipating 30,000 new residents over the next 20 years. Over this past year, we have been working with Omicron to deepen our understanding of what might be possible. Further, we had two Canada Summer Jobs people doing a needs assessment among the performing arts communities. The cost estimate to do everything we have imagined is \$3 million. We will spend 2022 exploring where that funding may be found.
- In the midst of exploring these opportunities, we continue to provide the basic spiritual disciplines of the Christian faith – welcoming, worshiping, learning, and serving.

Do you require any support from Presbytery at this point?

- There is a request coming to this meeting of the Presbytery to draw an additional \$12,500 from the accrued gains in our endowment fund to have Omicron prepare a professional presentation package that we can use to raise support and funds for the Performing Arts Centre project over the next year. Approval of that would be very supportive.
- We continue to refine our conceptualization of our big band, the Brentwood Jazz All-Stars, founded and led by Ben MacRae, who is studying for ministry at Vancouver School of Theology. We are hoping to get some financial support for this innovative congregational missioning experiment from the Presbytery as it acquires new resources to support such initiatives.

Is there anything for your congregation for which you would like the Presbytery to pray in particular?

- Please pray for:
 - o The family and friends of Winston Reckord, a revered ruling elder with Brentwood, who passed on this month;
 - o The ongoing initiatives in expanding the reach of Brentwood's missioning, especially among the arts communities in Greater Vancouver and beyond; and
 - o The transformations that our triune Creator is working in and through the lives of all those being nourished to flourish through all of our ministries.

Respectfully submitted for the Session of Brentwood by Brian Fraser
Dec 28, 2021

IM REPORT OF BURNABY TAIWANESE PRESBYTERIAN CHURCH

December 29, 2021

The Session has decided to host in-person worship since September 12 and the attendance is averaging above thirty people, so as the offering revenue has increased. Praise the Lord! Yet, due to the lack of space and no room for children activities such as Sunday School, some families with kids are not able to go to church on Sundays. Instead, Sunday School is meeting online on Saturday evening since mid-October with much help from Sherry, the wife of Reverend Sydney Chang.

The church is blessed to have Reverend Sydney Chang as our regular pulpit supply. The Session has extended another three months in the new year to have Reverend Chang as our Sunday speaker. Besides preaching every Sunday, Reverend Chang also leads our weekly on-line Bible study. The virtual Rock Fellowship has also resumed monthly starting in October.

Two of the current Session members will reach their term by the end of the year. A Congregational Meeting was called on November 28 after worship service to elect two elders to replace the exiting elders. Thanks the Lord who provides us two faithful members. They are Shadem Chang and Jason Cheng. The installation service will be held on January 2, 2022. Shadem Chang will be the new clerk of Session as well as the alternate representative elder to Presbytery, whereas Jason Cheng is the new representative elder.

Sincerely yours,
Morgan Wong
(Interim Moderator)

Report on the Amalgamating (Growing Together) Churches

The Sessions and congregations of Knox, New West; Gordon, Burnaby; and St. Aidan's, New Westminster, continue to move towards finalizing their Amalgamation Plan for consideration by the Presbytery and the General Assembly's Commission on Assets. That will be forthcoming in a matter of weeks. Increasingly, the three are working as one to provide worship, pastoral care and leadership.

Bruce Cairnie, Interim Moderator

Respectfully submitted,
The Rev. Paddy Eastwood
Ministry Committee Convener

STUDENT SUPPORT & CERTIFICATION COMMITTEE REPORT

*The report was presented by Brian Fraser, Student Support & Certification Committee Convener.
All motions, unless otherwise noted, moved by Brian Fraser, seconded by Cal MacLeod.*

Report of the Student Support and Certification Committee January 11, 2022, Meeting of the Presbytery of Westminster

Your committee met over the past couple of weeks with the five students under the care of the Presbytery of Westminster. Daniel Martinez was examined for certification for ordination. John Carr was interviewed for his initial certification. Shirley Carlton, Nate Hartley, and Ben MacRae were interviewed for re-certification. Your committee was most satisfied with their faith, their maturing wisdom, and their ways of using the resources at their disposal for preparing for effective ministries in and through The Presbyterian Church in Canada. Satisfactory letters from the college, reports from the Guidance Conference, and reports on their psychological testing have been received for those students who require them at this point in their formation.

Daniel Martinez looks forward to some kind of congregational ministry within our denomination. He sees his greatest strengths, as he has honed his call to ministry over the past several years, as preaching, connecting, and integrating social justice and evangelism, as manifest in the liberation theology that was so seminal in the Chilean context in which his initiation formation took place.

Daniel appreciated the role VST and St. Andrew's Hall played in the maturing of his gifts for ministry, especially the attention paid to the business of being the church and the insights on adaptive leadership. After this conversation and reviewing the papers and sermon he submitted, your committee agrees.

His experience in ministry at St. Andrew's and St. Stephen's helped him consider more deeply the role that Bible study can play in opening people up to a fuller appreciation of the full scope of the gospel, from personal to social to creational issues as they interrelate. His work with young people at SASS and at Camp Douglas, working with the campers, the staff, and the committee, was valuable in his formation. Two issues that stood out for him in his conversations with the staff and campers were ruptured relationships at the personal level and passion for social justice at the communal level. He noted that many these youth are not hearing enough about their social concerns in their congregations. They want to be listened to with respect and engage in conversations that build on the biblical focus on the Kingdom of God and the New Creation in Christ.

We went on to explore further learning that Daniel felt would benefit him. He wonders about the best ways to engage with congregations that don't share his passions. He felt that studying the Scriptures together and finding new perspectives on divine agency and our faith in it would help with this. He wishes to further hone his capabilities in pastoral care for everyone in the midst of the current upheavals, especially in ways that hear with respect the voices of minorities and then figure out the best ways of communicating the gospel with them.

In brief, Daniel is deeply committed to sharing God's love in Christ with all, both for body and soul, and is humbly confident that the Holy Spirit is guiding him into that maturing.

Recommendation #1: That Daniel Martinez be certified for ordination to the Ministry of Word and Sacraments in The Presbyterian Church in Canada.

CARRIED

John Carr has been recommended for certification by the Session of St. Aidan's. He comes to studying for ministry in our denomination from a background in a number of churches in a number of regions in the United States. Part of his decision to join The Presbyterian Church in Canada was influenced by our polity, with its emphasis on shared leadership and missioning. He is keen to co-minister with people, especially in a congregational setting, with a focus on Jesus, his missional people, and how they can best get the message out. He is particularly interested in exploring how to exercise authority and power collaboratively in practical ways in the church's missioning.

John has a rich background in the tech sector and social media. His current passion is for supporting congregations in getting their valuable content more widely spread in networks where younger generations hang out. His main driver in this is his conviction that connection is crucial as a way of learning from people and being a catalyst for mutual support. John recognizes that his impatience can be a detriment to his positive influence, but is working on that. John also wants to learn more about the business of being the church, especially the economics of funding its missioning.

John identified two concerns to monitor as he moved through this phase of his preparation for ministry. One had to do with overwork and figuring out disciplines to mitigate that. The other had to do with how his queerness will be received within our denomination. He feels fully accepted by his sponsoring congregation and other congregations where he offers support, as well as by VST and St. Andrew's Hall, but he is aware of the deep divisions within the denomination on this matter. Your committee will continue to provide one of what we hope are many safe spaces where he can co-imagine with us the best ways of dealing with these realities.

Recommendation #2: That John Carr be certified for study for ministry in The Presbyterian Church in Canada.

CARRIED

Nate Hartley was interviewed for re-certification for study for ministry in The Presbyterian Church in Canada. He plans to complete his course work at Regent College and St. Andrew's Hall by the end of August 2022. He understands Regent only graduates its students in the spring, so he will have to wait until then for the final step in his certification for ordination. He still sees himself pursuing ordination but is also keeping his options open for others opportunities to use his gifts in the service of the church of Jesus Christ.

Nate particularly enjoys relating to youth in their faith journeys as they explore faith and what it means to follow Jesus. He has been doing this in his work at Fairview Presbyterian Church and, until recently, with Inner Hope Urban Ministry. He is also interested in the policy side of ministry – how it is made and implemented. He thinks there needs to be more long-term thinking and strategic planning within the church. He has some regrets at not being able to be part of committee work in the presbytery.

As he imagines the possibility of congregational ministry, he looks forward to finding out more about what really excites him about this service to Jesus Christ. He has some concerns about having to preach 48 times a year and figuring out how to cultivate changes that will benefit the congregation's missioning.

Recommendation #3: That Nate Hartley be re-certified for study for ministry in The Presbyterian Church in Canada. **CARRIED**

Shirley Carleton was interviewed for re-certification for study for ministry in The Presbyterian Church in Canada. Shirley has been studying full time at VST and working part-time at Good Samaritan Delta View Care Centre as the Spiritual Care Coordinator. At Delta View Care Centre, she gets to lead chapels and preach twice a week. She tries to bring different ways to engage with the residents using music therapy with the pianist.

It has been a very busy and intense few years since she began her studies at VST, and has not been able to be as involved in church work as she used to be. She used to serve in the choir, praise band, board, mission & outreach, etc. She also used to be involved with various community projects such as Animal Rescue and Feed the Hungry, etc. Shirley hopes that the church she will be called to in the future will be a missional church that shares the same vision as her, by God's grace. She believes that God will lead her to a congregation that will accept her as she is and appreciate her talents and missional visions.

Shirley currently works at the Collaborating Churches since it is her Theological Field Education (TFE) placement. She feels very privileged to work with the great solid leaders and also to learn strategic leadership in a creative, experiential and educational environment.

Shirley has wonderful mentors she can always count on, and good support from her family and friends. She enjoys playing guitar with her husband and singing, walking her dog, watching comedies and eating delicious food. Even though the current situation with Covid-19 has restricted many activities she used to do, she tries to stay healthy, fit, active, and happy.

Recommendation #4: That Shirley Carleton be re-certified for study for ministry in The Presbyterian Church in Canada. **CARRIED**

Benjamin MacRae was interviewed for certification by the SSCC on January 4th. Ben started his M.Div in September, 2021 and hopes to complete it by 2024. In the beginning months of his studies, he approached his pastor and asked if he could preach once a month beginning in 2022. He feels that this opportunity will give him a better appreciation for ministers who preach weekly.

When asked about his first semester courses and their impact, Ben described them as deepening and widening his understanding of the bible. The courses also left him with questions, that he will work to answer in future courses that he takes.

Benjamin is a very gifted jazz musician and he hopes that his musical talents and experience can be incorporated with his ministry in the future. Ben also would like to work with three of Duke Ellington's sacred pieces and arrange them for his big band group. He also hopes to take these pieces in his future studies as he aspires to doctoral studies.

Benjamin has been selected as one of six students from VST to take a series of courses at the UBC Sauder School of Business. After completion, he will receive a Certificate in Leadership Excellence through which Benjamin will be able to learn administrative and managerial sides of ministry.

In December, Benjamin was able to move into the St. Andrew's Hall residence. He has been enjoying living in the residence and is very grateful for all the support he has received.

He appreciates studying with all other students from various denominations at VST; however, he wishes to have some kind of regular gathering with the PCC students. As he pursues the call, Benjamin wants to see more clearly who he is called to minister.

As we closed the interview, Benjamin requested to pray for him to stay humble and also for the financial needs.

Recommendation #5: That Benjamin MacRae be re-certified for study for ministry in The Presbyterian Church in Canada.

CARRIED

Two matters came up in our conversations that your committee wishes to draw to your attention for possible further action. First, some students asked about the possibility of serving on presbytery committees as part of their formation and we commend that to those doing the recruiting and nomination. Second, especially with Daniel, we discussed the matter of how we might take some initiatives in configuring part-time or bi-vocational ministries for graduating students, as well as for others. We think this is an issue that might be beneficial to address in a more formal way, perhaps with a task force appointed by the Presbytery drawn from the Ministry and Strategy and Leadership committees, as well as Student Care and Certification committee. We will explore this further with those committees and the Clerk with the hopes of bringing a recommendation to the March meeting.

Respectfully submitted,

*The Rev Dr Brian Fraser
Convener, Student Support and Certification Committee
Jan 7, 2022.*

The Moderator offered a prayer for the students, in particular for Daniel Martinez as he is certified for ordination.

STRATEGY AND LEADERSHIP COMMITTEE REPORT

*The report was presented by Pat Dutcher-Walls, Strategy and Leadership Committee Convener.
All motions, unless otherwise noted, moved by Martin Baxter, seconded by Susan Stacey.*

Strategy and Leadership Committee – Report to Presbytery Jan 9, 2022

The Committee received reports from the Presbyter for Mission and Vision and the Property and Finance Committee; we met on Jan 6 to process these.

Report from the Presbyter for Mission and Vision

**A Proposal for Supporting Congregations with Online Ministries - Presbytery of Westminster
January 2022 - D. Woods**

In the spring of this year, we invited David Daubert to discuss his book *Becoming a Hybrid Church*. In his book, David made the following observations:

Being a hybrid congregation does not mean that you just add online ministry and keep the other things the same; being a hybrid church means rethinking and reforming all of the ministry of the congregation...Since attention to place is important when we do anything well, attention to the online space and what and how to do things there is essential. In fact, willingness to pay attention to online space in one way and physical space in another may well be the single factor that most clearly separates a physical church that is just dabbling in online from a truly hybrid congregation...In a hybrid church the primary role of social media is not to advertise for people to come to you, but instead engage people in ways that you go to them."

In our Coffee and Conversation group, people raised several challenges they encountered as they sought to engage their congregation and others online. Here are just a few of them:

- Some were concerned that some of the good stuff we have learned and new things we have done might be lost when there is a return to 'normal'.
- Questions were raised about how we build meaningful online communities.
- Some issues were described as not having the people with the skills to do this work.
- One issue was that it seems that online ministry is often one-way. What would be necessary to make it two-way?
- Having a continuity of workers in this ministry.
- We all have time limits, so how do we decide what is the best use of our time, especially as ministers so we don't just add more work onto an already full schedule.
- How can we create IT teams in congregations?
- There is a progression to our thoughts about online ministry: what is your purpose? What are the goals? What do you hope will happen? How will you know? What resources do you have? What tools do you need? What skills are required?

This proposal is a suggestion of how we might move this presbytery resource forward. There are five goals listed and it should be noted that goal number four is key for those congregations who wish to pursue some form of online ministry. Without a clear focus, a definite purpose, and a theological foundation people will run the risk of simply doing something because it was forced on them rather than carefully thinking through what it is they hope to accomplish, the resources required and the capacity of the congregation to develop a meaningful online ministry as a doorway into their on-the-ground ministry.

Goal 1: To put resources toward helping congregations move forward in their goals for online ministry by providing an IT person who would be able to help congregations:

- a. Review their present use of IT equipment
- b. Make suggestions for equipment that is user friendly yet of good quality
- c. Suggest various tools/software that may be available to congregations
- d. Offer training sessions for lay people regarding use of equipment and/or use of basic online resources.
- e. Work one on one with congregations (up to 20 hours) to review ministry goals and suggest tools best suited to those goals. For example, the use of podcasts.

Goal 2: Advertise a list of Bible studies that presently take place across our various congregations. This would include a list of what is being studied, times of days and how to register to join. This would be an option for congregations who have open groups, i.e. people may come for one-time or several times.

Goal 3: To provide a place on our webpage where we can share resources within the presbytery. Different congregations are developing expertise in different areas of ministry, and this would be a place to find those resources or to share resources.

Goal 4: To provide a place for ongoing learning for those interested in pursuing greater understanding and expertise in what online ministry might offer to their present ministry. This would be a once-a-month book study on David Daubert’s book (or other resource) and an opportunity for discussion, reflection and sharing. To have a site where we can share resources we have come across, share new ideas, new discoveries.

Goal 5: To provide an online platform for ministers who would like to meet to discuss lectionary texts for each Sunday.

Goal 1 is tasked to the IT person who will work closely with the PMV. In some cases, workshops may be offered that are pertinent to all congregations desiring greater effectiveness in online ministry. This will help reduce the amount of one-on-one time for each congregation.

Goals 2-5 will be implemented by the PMV but not necessarily run by the PMV.

Evaluation of IT Person:

- An evaluation form will be completed by each congregation that makes use of this service and results tabulated.
- Feedback to the presbytery on the value of the project could also be provided through a blog post about the experience - sharing info and showing presbytery movement in the project.

Goal	Outcome	Notes
1. Complete Online survey	Collected detail to provide direction for the presbytery for possible next steps	
2. Review of technological resources	a. was able to maximize cost effectiveness for the congregation. b. was able to assist congregation in cost effective purchase of equipment c. was able to direct the congregation to recommended equipment balanced with cost	
3. Review of online resources	Was able to direct the congregation to best online resources that matched congregational goals, including financial resources	

4. Advance ministry goals as identified by the congregation	a. helped congregation revise ministry goals as necessary related to online ministry	
5. Provide training either through one on one or through workshops.	a. volunteers felt more equipped to work in online ministry b. ministers felt more equipped to work in online ministry c. Congregation learned new tools and how to use them such as podcasts, livestreaming, etc.	

Costs for Goal One:

1. Estimated time to work with one congregation – 10 - 20 hours
2. Estimated number of congregations for whom this project will have value – 15
3. Total estimated hours: 150 - 300
4. Estimated cost: \$3,000 - \$6,000
5. Additional costs
 1. \$500-\$1000 stipend for gas and additional expenses
 2. A Podcast Kit for 2: \$350.00
 3. A 1-year subscription to Castos \$250 (This service can be used presbytery-wide and is one of the best hosting providers.)

Total budgeted costs:

- Honorarium: \$3,000 – 6,000
- Additional honorarium costs: \$1,000
- Technology costs: \$600
- Total estimated costs range from \$4,600 to \$7,600
- Proposed budget – up to \$10,000

Estimate time to complete goal one: six - nine months minimum
 Any further support would be based on this initial work.

Qualifications for this step:

This task would require someone who:

- has background in IT
- understands the ministry of the church
- has extensive background in online resources
- has some experience in online ministry

This person would work closely with the PMV and under the authority of the PMV.

The PMV has already approached John Carr for this work. John has the background and is willing to take on this ministry.

Recommendation 1: That the Presbytery approve the project outlined by the PMV in this proposal, including approval to put monies already budgeted for educational opportunities toward the steps of the proposal as detailed.

CARRIED

Report from Property & Finance Subcommittee

1) VCPC Project Update:

P&F will be working with VCPC to confirm quantum, mandate and timing for mortgage borrowing that will be required to complete their building project.

2) Standing Orders Completion

P&F is proposing to complete Presbytery Standing Orders concerning P&F's oversight of funds management and borrowing as follows: *That congregational funds in excess of the lesser of a) \$150,000 or b) the minimum amount necessary for an investment in the Presbyterian Consolidated Fund are to be invested in a conservative investment vehicle, and that congregational borrowing in excess of 20% percentage of a congregation's annual budget need to be approved by P&F.* Comment on these provisions is invited prior to March Presbytery meeting, at which point P&F proposes to request that this language be added to the Standing Orders.

3) Brentwood Church Project Development:

P&F recommends that permission to withdraw a further \$12,500 from the BPC legacy fund to advance efforts to further develop their proposed building project be granted.

Recommendation 2: That the Presbytery of Westminster give permission to Brentwood Presbyterian Church to withdraw a further \$12,500 from the BPC legacy fund to advance efforts to further develop their proposed building project.

CARRIED

4) The future of Manse Funds:

P&F intends to revisit the current policy on oversight of manse funds in 2022 to ensure clarity, effectiveness, and suitability for today's church. Input is welcomed from interested parties.

5) BC Housing vacancy tax:

Vancouver churches are getting notices from the City of Vancouver on this tax. Churches as charities are exempt, so this is not applicable to church buildings or manses. P&F reminds congregations of this so they don't inadvertently pay this CoV tax.

6) Briefing on work of Central Church Commission

The CPC commission has received an invoice from Bosa for the GST obligation in the amount of \$950,000 and are taking steps to confirm its validity and arrange payment as a loan to the congregation. Work continues to try to reduce CPC operating costs to be more in line with congregational revenue. The Commission is investigating whether a Sauder Business School student might assist us with restructuring CPC operating and real estate situation.

*Respectfully submitted for SLC,
Pat Dutcher-Walls*

ADMINISTRATIVE COMMITTEE REPORT

*The report was presented Victor Kim, Administrative Committee Convener.
All motions, unless otherwise noted, moved by Victor Kim, seconded by Brian Fraser.*

Administrative Committee Report – January 11, 2022

The Admin Committee believes that given current health guidelines that presbytery meetings should resume online zoom meetings until further notice.

Recommendation 1: That the presbytery hold its regular meetings via zoom until further notice. **CARRIED**

At the last meeting of presbytery, it was agreed that the Admin Committee would arrange for small group meetings of presbyters to facilitate pastoral discussion around the implications of the passing of Remits B and C, 2019. This was to take place around a couple of in-person gatherings and one online offering. Given the health guidelines around in-person gatherings in place at the moment, the Admin Committee will recommend an online gathering to begin this process and discern the need for further gatherings, including in-person ones, when allowed.

Recommendation 2: That the presbytery hold an online zoom gathering for those presbyters interested in a pastorally focused conversation on the implications of the passing of Remits B and C, 2019, and that this takes place on February 8, 2022, at 7 p.m. **CARRIED**

In response to the flooding in parts of our province, PWS&D launched a denominational flood relief appeal. The Admin Committee would like permission of the presbytery to formally apply for funds from the PWS&D appeal and direct those funds towards flood relief through the affected congregations in our presbytery.

- It should also be noted that following our last presbytery meeting, clarification was received from the national church through our Chief Financial Officer around receipting donations for our presbytery-based flood relief appeal. It is acceptable for local congregations to raise funds for flood relief, which will then be forwarded to the presbytery for further distribution to affected congregations. Those congregations will be responsible for the final distribution of the funds. The distribution cannot be targeted to specific individuals or families but must be accessible by the wider community. Donations for the presbytery-based flood relief appeal can be receipted for tax purposes by the congregation in which the donation is first given.

Recommendation 3: That the presbytery approve the application for funds from the PWS&D flood relief appeal and that funds received be directed to congregations affected by the flooding for their distribution. **CARRIED**

The Admin Committee notes that the Rev. Lip Boon Lee has been added to the appendix of the roll of presbytery by transfer from the Presbytery of Assiniboia. She was most recently the minister of St. Andrew's Presbyterian Church in Moosomin, SK. We welcome Rev. Lee to the presbytery.

The Admin Committee also notes that the Rev. Betty McLagan will be celebrating her 100th birthday on February 28. We wish to express our sincere congratulations to Betty on the occasion of her centennial birthday and give thanks to God for God's faithful servant. A gesture of congratulations will be sent on behalf of the presbytery.

Respectfully submitted,
Victor Kim
Convener

ANNOUNCEMENTS

ADJOURNMENT

The Moderator offered a closing prayer.

Moved by Paddy Eastwood, seconded by Bev Shepansky that the meeting be adjourned.

CARRIED

- The next **regular scheduled meeting of presbytery** is **March 1, 2022** at 7:00p.m. via Zoom unless otherwise stated. The Hummingbird Ministries AGM will take place as part of the regular meeting of presbytery on March 1, 2022.

The Moderator closed the court with a benediction at 8:55pm.